

**SEAGOVILLE ECONOMIC DEVELOPMENT CORPORATION (SEDC)
SPECIAL MEETING
AUGUST 06, 2013**

The SEDC board held a special meeting on Tuesday, August 06, 2013 at 6:30 p.m. with a quorum present, to wit:

Stepper Sebastian	Vice-Chair/Acting Chair
Wanda Sewell	Board member
Dennis Childress	Board member
Peggy Day	Board member
Sergio Carrasco	Board member
Ron Fowler	Board member

The following staff members and visitors were also present: City Secretary Dara Crabtree, Dara Carrasco, Caroline Carrasco, Carina Carrasco, Brenda Thompson and Terri Burk.

The Invocation was provided by Chaplain Dennis Childress along with leading the Pledge of Allegiance.

CITIZENS PUBLIC COMMENT PERIOD (items on the agenda). No one spoke.

ITEM 1. Consider the restructuring, reorganization, projects and operations of the Economic Development Corporation, to wit:

- A. Board member Day made a motion, seconded by Acting Chair Sebastian, to elect Board member Childress to serve as Chair. A vote was cast 6 for, 0 against.

Board member Sewell made a motion, seconded by Board member Day, to re-elect Board member Sebastian to continue serve as Vice-Chair. A vote was cast 6 for, 0 against.

Vice-Chair Sebastian made a motion, seconded by Board member Carrasco, to elect Board member Day to serve as Treasurer. A vote was cast 6 for, 0 against.

Vice-Chair Sebastian made a motion, seconded by Board member Carrasco, to elect Board member Day to serve as Secretary. A vote was cast 6 for, 0 against.

Chair Childress stated administrative staff was available to assist the Secretary, as needed.

- B. Discussion followed regarding the appointment and/or reappointment of legal counsel to the Corporation. Secretary/Treasurer Day made a motion, seconded by Board member Fowler, to appointment the Law Firm of Nichols, Jackson, Dillard, Hager & Smith, LLP as the legal counsel to the Corporation. A vote was cast 6 for, 0 against (Sewell abstained; *per the Rules of Procedure a refusal to vote on a business matter of the Corporation; where there is no conflict of interest as defined by law, shall be recorded as a vote "for"*).

- C. Secretary/Treasurer Day made a motion, seconded by Board member Carrasco, to authorize a forensic audit (going back one year) of the Seagoville Economic Development Corporation's complete books, records, accounts, financial statements and contractual arrangements pertaining to the corporate funds, activities and affairs; and providing for the City Manager and/or his designee to oversee and/or assist in said audit. Comment followed. A vote was cast 6 for, 0 against.
- D. Discussion followed regarding amending the "Amended Official Rules of Procedure" for the Seagoville Economic Development Corporation. Secretary/Treasurer Day made a motion, seconded by Board member Carrasco, to have legal counsel Nichols, Jackson, Dillard, Hager & Smith, LLP, review the Rules of Procedure and see where more emphasis and/or changes need to be made. A vote was cast 6 for, 0 against.
- E. Discussion followed regarding the City of Seagoville's City Manager and/or his designee to continue maintaining the Seagoville Economic Development Corporation's complete books, records, accounts, financial statements, and contractual arrangements pertaining to its corporate funds, activities, and affairs. Secretary/Treasurer Day made a motion, seconded by Board member Fowler, for the City of Seagoville to continue maintaining the books, records, accounts, financial statements, and contractual arrangements pertaining to its corporate funds, activities, and affairs and to revisit this topic in future in developing transparency and evolving clarity in all the things we do. A vote was cast 6 for, 0 against.
- F. Discussion followed regarding the oversight of the day-to-day operations of the Seagoville Economic Development Corporation's staff and/or projects. Secretary/Treasurer Day made a motion authorizing the City Manager and/or his designee to provide oversight of the day-to-day operations of the Seagoville Economic Development Corporation's staff and/or projects for as long as needed. The motion died due to lack of a second. Discussion continued. Board member Fowler made a motion, seconded by Secretary/Treasurer Day, authorizing the City Manager and/or his designee to provide oversight of the day-to-day operations of the Seagoville Economic Development Corporation's staff and/or projects for as long as needed. A vote was cast 6 for, 0 against. (Sewell abstained).
- G. Discussion followed regarding the method and manner of the preparation and approval of the Seagoville Economic Development Corporation's agenda and minutes. Board member Fowler made a motion, seconded by Board member Carrasco, to allow Seagoville Economic Development Corporation staff to contact the City Manager and/or his designee to assist with any and all agendas, postings and minutes. A vote was cast 6 for, 0 against.

ITEM 2. CITIZEN COMMENTS. No one spoke.

The meeting adjourned at 7:28 p.m.

APPROVED:



CHAIR

ATTEST:

A handwritten signature in black ink, appearing to read "R. J. Dwyer", written over a horizontal line. The signature is cursive and stylized, with a large initial 'R' and a long, sweeping tail.

SECRETARY