

# Seagoville Public Library

## Library Advisory Board

### Minutes

### Regular Meeting

May 17, 2015

5:00 PM

#### 1. Call To Order

Meeting was called to order at 5:06 PM. Members present were, Reba Groblebe, Mary Graham, Renee Dominguez, Pat Bearden, Anne Sexton and Staff Liaison, Liz Gant. Desiree Erb was absent from this meeting.

#### 2. Approval of Minutes March 15, 2016 Meeting

Renee Dominguez made a motion to approve the minutes of the April 19, 2016 meeting of the Library Advisory Board. Anne Sexton seconded and the motion passed with a unanimous vote.

#### 3. Library Activity Report

##### Circulation Statistics and Cards Issued

Library visits are up over the same period last year, but the number of items circulated is down slightly. New cards issued are down, but this will likely change when Summer Reading Club begins in June, and volunteer hours are down over the same period last year.

##### Programs

Staff will visit each school campus to distribute Summer Reading Club Flyers. Details are also available on the library Web-site and staff will post to social media each week highlighting the week's program.

#### 4. Review - Policy Manual

Members reviewed Section Four, Personnel Policies and Procedures, Section five, Forms Used by the Seagoville Public Library, Section Six, Library Bill of Rights, and Organization Structure of the Seagoville Public Library.

#### 5. Open Discussion – Future Agenda Items

Members will be provided with the final draft of the revised Seagoville Public Library Policy and Procedures Manual. Members will review and vote to approve or make further changes to the manual.

#### 6. Citizen Comments

Former Mayor Sidney Sexton expressed his opinion that the Library Advisory board is doing a good job of representing the community in regards to library services.

#### 7. Adjourn

Renee Dominguez made a motion to adjourn at 5:38 pm, Mary Graham seconded and the motion passed with a unanimous vote.

Page 2  
Seagoville Public Library  
Library Advisory Board  
Regular Meeting  
Recorded By: Liz Gant, LAB Staff Liaison  
May 17, 2016

Approved Pat Bearden  
Pat Bearden, Library Advisory Board Chairman

Attest E. A. Gant  
Elizabeth Gant, Library Advisory Board Secretary