

**SEAGOVILLE ECONOMIC DEVELOPMENT CORPORATION (SEDC)  
REGULAR MEETING  
TUESDAY, 23 AUGUST 2016**

The SEDC Board held a regular meeting on Tuesday, 23 August 2016 at 7:00 p.m. with a quorum present, to wit:

**PRESENT**

C. Don Cole	Board Chair
Jose Hernandez	Board Vice Chair
Barbara Sherman	Secretary/Treasurer
Brenda Thompson	Board Member
Mike Fruin	Board Member
Martin Ashley	Board Member
Stepper Sebastian	Board Member

**ABSENT**

All Board Members were present

The following visitor(s) and staff member(s) were present

Shawn Davis; and  
Kirk D. Clennan, SEDC, Executive Director

The Invocation was provided by Board Member Ashley. The Pledge of Allegiance was led by the Board.

**CONSENT AGENDA**

**ITEM 1C.** Board Member Thompson made a motion, seconded by Board Vice Chair Hernandez, to approve Tuesday, 19 July 2016 Minutes. A vote was cast 7 in favor, 0 against.

**REPORTS/RECOMMENDATIONS/REQUESTS**

**ITEM 2.** Received Seagoville Economic Development Corporation July 2016 Financial Report.

**ITEM 3.** Following a discussion, Board Vice Chair Hernandez made a motion, seconded by Board Member Ashley, to temporarily increase the American National Bank of Texas debit card limit from \$2,500 to \$5,000 in order to purchase computer technology hardware/software from DELL, Inc. A vote was cast 6 in favor, 1 against.

**ITEM 4.** Received Baxter I. T. update to “sync” Board Member email addresses with mobile devices and the exchange server.

**ITEM 5.** Received update from Vice Chair Hernandez and Board Member Ashley on SEDC Bylaws and Policies & Procedures Committee review activity.

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**ITEM 6.** Following a discussion, Board Vice Chair Hernandez made a motion, seconded by Board Member Sebastian, to appropriate \$6,000 annually for 'commercial real estate data source services' from xCeligent. A vote was cast 7 in favor, 0 against.

**ITEM 7.** Following a discussion, Board Vice Chair Hernandez made a motion, seconded by Board Member Thompson, to appropriate up to \$10,000 annually for 'aerial brochure development' from Aerial Focus. A vote was cast 7 in favor, 0 against.

**ITEM 8.** Following a discussion, Board Vice Chair Hernandez made a motion, seconded by Board Member Thompson, to appropriate up to \$6,000 annually for 'cost-benefit analysis software services' from Impact DataSource. A vote was cast 7 in favor, 0 against.

**ITEM 9.** The SEDC Board recessed into Executive Session at 8:48 p.m. pursuant to Texas Government Code:

- (A) Section 551.074(1), Personnel Matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, to wit: Executive Assistant

The SEDC Board reconvened into open session at 9:11 p.m.

**ITEM 10.** Executive Session – pursuant to Texas Government Code Section 551.074(1), Personnel Matters – Board Member Fruin made a motion, seconded by Board Vice Chair Hernandez, directing the Executive Director to hire an Executive Assistant at an annual salary up to \$42,000. A vote was cast 7 for and 0 against.

**ITEM 11.** Receive Board member and Executive Director Reports.

C. Don Cole, Board Chair – proposed SEDC workshop in the future; 100 backpacks were provided by First Baptist Seagoville to DISD students.

Jose Hernandez, Board Vice Chair – Central Elementary has a new Principal and health care technology.

Barbara Sherman, Secretary/Treasurer – no report.

Brenda Thompson, Board Member – not available 1 – 25 September 2016.

Mike Fruin, Board Member – no report.

Martin Ashley, Board Member – no report.

Stepper Sebastian, Board Member – no report.

Executive Director Clennan provided a progress report on administration, retention & expansion, relocation, entrepreneurial and destination tourism activities.

**ITEM 12.** Receive Citizen Comments. No one spoke.

**ITEM 13.** The Meeting adjourned at 9:27 p.m.

APPROVED:

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Dr. Don Cole  
CHAIR

ATTEST:

Barbara Sherman  
SECRETARY/TREASURER