

**SEAGOVILLE ECONOMIC DEVELOPMENT CORPORATION (SEDC)
REGULAR MEETING
TUESDAY, 19 JULY 2016**

The SEDC Board held a regular meeting on Tuesday, 19 July 2016 at 6:30 p.m. with a quorum present, to wit:

PRESENT

C. Don Cole	Board Chair
Jose Hernandez	Board Vice Chair
Barbara Sherman	Secretary/Treasurer
Mike Fruin	Board Member
Martin Ashley	Board Member
Stepper Sebastian	Board Member

ABSENT

Brenda Thompson	Board Member
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The following visitor(s) and staff member(s) were present

Nancy Ashley, and
Kirk D. Clennan, SEDC, Executive Director

The Invocation was provided by Board Member Sherman. The Pledge of Allegiance was led by the Board.

CONSENT AGENDA

Board Member Hernandez made a motion, seconded by Board Member Ashley, to approve Consent Agenda Item 1C thru 10C. A vote was cast 6 in favor, 0 against.

ITEM 1C. Approval of 30 June 2016 Minutes.

ITEM 2C. Ratified SEDC Board action taken on 30 June 2016 approving the 9 and 17 May 2016 Minutes.

ITEM 3C. Ratified SEDC Board action taken on 30 June 2016 approving the SEDC 2016 – 2017 Budget with the following changes: **Operation** – increase GL# 10-3903-50-00, Education/Travel/Seminars to \$7,500; **City Projects/Special Events** – include GL# 10-3990-54-00, Unassigned as “Quality of Life” at \$100,000.

ITEM 4C. Ratified SEDC Board action taken on 30 June 2016 approving the authorization of the issuance of SEDC Board Member email addresses.

ITEM 5C. Ratified SEDC Board action taken on 30 June 2016 authorizing the Executive Director to dispose of the previous Executive Director’s computer, laptop, mobile phone and shredded paper utilizing the City’s surplus, auction services.

ITEM 6C. Ratified SEDC Board action taken on 30 June 2016 authorizing the lease or purchase of office equipment/technology up to an amount not to exceed Six Thousand (\$6,000.00) Dollars.

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ITEM 7C. Ratified SEDC Board action taken on 30 June 2016 approving the Executive Director Employment Agreement as provided and authorizing the Board Chair to execute said Agreement.

ITEM 8C. Ratified SEDC Board action taken on 30 June 2016 approving an Executive Director Reception from 11:00 a.m. – 1:00 p.m. on a date to be determined with a budget up to an amount not to exceed One Thousand (\$1,000.00) Dollars.

ITEM 9C. Ratified SEDC Board action taken on 30 June 2016 authorizing the entrance stairs off Railroad to be improved, maintained & secured and to begin the process to sell the property located at 101 Kaufman Street.

ITEM 10C. Ratified SEDC Board action taken on 30 June 2016 approving a structural engineering study to be performed for the property located at 115 North Kaufman Street.

ITEM 11. Following a discussion, Board Member Hernandez made a motion, seconded by Board Member Sherman, to retain Board Chair Cole as Chairman. A vote was cast 6 for 0 against; Board Vice Chair Sebastian made a motion, seconded by Board Member Ashley, to nominate Board Member Hernandez for Vice Chair. A vote was cast 6 for 0 against; Vice Chair Hernandez made a motion, seconded by Board Member Ashley, to nominate/retain Secretary/Treasurer Sherman as Secretary/Treasurer. A vote was cast 6 for, 0 against.

ITEM 12. Following a discussion, Board Vice Chair Hernandez made a motion, seconded by Board Member Sebastian, approving Resolution No. 04-2016 designating Board Chair Cole, Board Vice Chair Hernandez and Secretary/Treasurer Sherman as authorized check signers; and to provide access to the online banking services at The American National Bank of Texas. A vote was cast 6 for 0 against.

ITEM 13. Following a discussion, Board Vice Chair Hernandez made a motion, seconded by Board Member Sherman to review previous SEDC Board minutes that mention **By-Laws** and Policies & Procedures editions. A vote was cast 6 for 0 against. In addition, Board Member Sherman made a motion, seconded by Board Member Hernandez to develop a three-person committee made up of Board Members Hernandez, Thompson and Ashley, that will review, edit and return to the Board changes for approval of **By-Laws** and Policies & Procedures. A vote was cast 6 for 0 against.

ITEM 14. Received Seagoville Economic Development Corporation June 2016 financial report.

ITEM 15. Following a discussion, Board Vice Chair Hernandez made a motion, seconded by Board Member Sebastian, to approve an advertising expenditure to promote the Seagoville Economic Development Corporation at the 24th Annual Seagoville Chamber of Commerce Golf Tournament in an amount not to exceed Five Hundred (\$500.00) Dollars. A vote was cast 6 for and 0 against.

ITEM 16. Following a discussion, Board Member Sebastian made a motion, seconded by Board Vice Chair Hernandez, ratifying the donation of the Council Chambers television to the City of Seagoville. A vote was cast 6 for and 0 against.

ITEM 17. Following a discussion, no action was taken on landscape options for the northwest corner of 102 – 108 West Elm Street and 203 North Kaufman Street.

ITEM 18. The SEDC Board recessed into Executive Session at 7:04 p.m. pursuant to Texas Government Code:

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- (A) Section 551.074(1), Personnel Matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, to wit: Executive Assistant

- (B) Section 551.072, Deliberation regarding the purchase, lease, exchange or value of real property, for property located in-and-around Malloy Bridge Road and US Highway 175 North, Seagoville TX 75159.

The SEDC Board reconvened into open session at 7:40 p.m.

ITEM 18(A). Executive Session – pursuant to Texas Government Code Section 551.074(1), Personnel Matters – Board Member Fruin made a motion, seconded by Board Vice Chair Hernandez, directing the Executive Director to repost the Executive Assistant position for ten (10) business days in the Seagoville Gazette and City’s website. A vote was cast 6 for and 0 against.

ITEM 18(B). Executive Session – pursuant to Texas Government Code Section 551.072, Deliberation regarding real property, no action was taken.

ITEM 20. Receive Board member and Executive Director Reports. No reports were received by Board Members. Executive Director Clennan provided a progress report on administration, retention & expansion, relocation, entrepreneurial and destination tourism activities.

ITEM 21. Receive Citizen Comments. No one spoke.

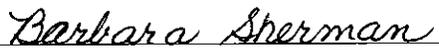
ITEM 22. The Meeting adjourned at 8:07 p.m.

APPROVED:



CHAIR

ATTEST:



SECRETARY/TREASURER