

MINUTES

PARKS AND RECREATION COMMISSION

**Meeting scheduled to begin at 6:30 p.m.,
Tuesday, July 13, 2010**

Break room of City Hall, 702 N. Highway 175, Seagoville, Texas.

CHAIRPERSON	LAURALEE FURSTENWERTH ACKER
VICE-CHAIRPERSON	BRENDA CALLAWAY
SECRETARY	JOYCE MASSEY
COMMISSION MEMBER	MARY WARREN
COMMISSION MEMBER	SHARON CHAMBLISS
COMMISSION MEMBER	BLANCHE GATTIS
COMMISSION MEMBER	AMALIA (MOLLY) LOZANO

Prior to the meeting commencing, Commissioner Warren submitted her official notice of resignation from the Commission after the conclusion of the meeting that evening.

I. CALL TO ORDER

Chairperson Furstenwerth Acker declared a quorum present and called the meeting to order at 6:25 p.m. Commissioners present were Molly Lozano, LauraLee Furstenwerth Acker, Blanche Gattis, Mary Warren, Joyce Massey and Sharon Chambliss. Vice-Chairperson Callaway was absent. Also present were Parks and Recreation Director Ralph Mendez, Library Director Liz Gant and Planning Technician/Commission Liaison Cindy Kintz.

II. APPROVAL OF THE MINUTES FROM THE REGULAR MONTHLY MEETING HELD ON JUNE 8, 2010

Secretary Massey made a motion, seconded by Commissioner Chambliss, to approve the minutes from the regular monthly meeting held on June 8, 2010. Chairperson Furstenwerth Acker called for a vote with all present commissioners voting AYE. The motion carried (5-0). Vice-Chairperson Callaway was absent.

At this time, Mr. Mendez directed the commissioners to Agenda Item V.E., which was as follows:

V.E. My last day is Friday July 30. Several staff members will take over my responsibilities.

Mr. Mendez informed the commissioners that Library Director Liz Gant, which was present, would be conducting the meetings and Director of Public Works/ACM Mike Hitt would be managing the contracts and the

Seagoville Economic Development Corporation projects. Commissioner Warren stated that she would be present at the ribbon cutting ceremony on the Petty White Park lights.

At this time, Mr. Mendez directed the commissioners to Agenda Item IV. *Requests and Presentations*, which was as follows:

- ❖ Mary Warren is leaving the Park Board. Thank you for your many years of dedicated service.

Mr. Mendez said a few kind words and, as a token of his appreciation, he presented Commissioner Warren with a small cake.

III. **RESPONSE TO ISSUES FROM JUNE MEETING**

- A. C. O. Bruce/Central Park – One light pole fell at the football field due to heavy wind storm. Insurance report pending. Insurance will pay for the one light pole, but we are waiting for their decision on two other compromised poles.
- B. Casa Grande Park – Staff has been directed to clean the graffiti.
- C. Petty White Park – Insurance adjuster reviewed the roof over the restrooms. We are awaiting their decision.
- D. Veterans' Park – One tree died and will be removed. Thanks to Crash Photography, a new poster advertising the Memorial Bricks is on display at City Hall with Tanya Sims.

Commissioner Gattis reported that the casing that surrounds the stones was coming up in places. Mr. Mendez reported that two more bricks were sold and that he would have the company look at the casing. Commissioner Gattis inquired as to where the new brick poster was at inside city hall. Mr. Mendez informed the commissioners that the poster was located directly behind the customer service window at the front of city hall. He also informed the commissioners on what a big help Tanya Sims was with the brick sells.

V. **DIRECTOR'S REPORT**

- A. We are having continuing problems with the new fountain due to trash and weeds plugging the intake valve. This requires additional work by staff to clean the bottom of the pump on a regular basis.

Mr. Mendez reported on the algae getting into the fountain motor and frequently causing the motor to overheat.

- B. Three new SEDC grant fund requests were made to the SEDC Board in June: Phase II Final for Petty White soccer lights; and computerized lights schedules at C. O. Bruce/Central Park. The new basketball court surface at

the C. O. Bruce/Central Park tennis court is the third item, which was presented. All three will be going to the public hearing scheduled for City Council's August 9, 2010 meeting.

Mr. Mendez informed the commissioners that the company had already been selected to install the new basketball court surface on the C. O. Bruce/Central Park tennis court.

- C. Rodney Plunkett submitted his intention to retire at the end of July. The position may not be filled until the new fiscal year.
- D. Financial report on the Patriotic Festival.

Mr. Mendez distributed the Patriotic Festival financial report and went over the report with the commissioners. Secretary Massey commented on the little advertising that was done for the festival this year like the banner was not put up at the front of C. O. Bruce/Central Park and the car lot did not advertise the festival on their message board. Secretary Massey also pointed out that the flyer arrived in the water billing after the event had occurred. Library Director Liz Gant reported that the flyer should have been mailed out in the June 16th mailing. Secretary Massey suggested that in the future the flyer be placed in the May mailing.

VI. INITIATIVES

Mr. Mendez informed the commissioners that he had met with a water parks company. He stated that the company could completely install a water park for \$6 to \$8,000. The water used would not be re-circulated. The company would apply a non-slick coating. He reported that the company was working on submitting a cost estimate. The company would be paid in two payments: a down payment and a final payment upon completion.

VII. PARK COMMENTS

- ❖ C. O. Bruce/Central Park – Secretary Massey reported on the algae towards the upper part of the pond and how the park needed to be mowed.

Mr. Mendez reported that one of the mowers was inoperable due to a City Staff member running over unexploded fireworks that exploded and bent one of the mower's blades. He reported that the fireworks company was co-operating in covering the cost of the repair to the mower.

- ❖ Heard Park – Vice-Chairperson Callaway was absent.
- ❖ Casa Grande Park – Commissioner Chambliss reported that the park had been mowed and that it looked fine.

- ❖ Putnam Park – Commissioner Warren did not have anything to report on the park but Commissioner Gattis stated that it looked fine.
- ❖ Petty White Park – Chairperson Furstenwerth Acker reported on the soccer association still needing a load of sand delivered to the park. She informed Mr. Mendez and the commissioners that the soccer association was relocating the big field due to the installation of the lights. She also stated that volunteers were watering the fields at the park.
- ❖ Veterans' Park – Commissioner Gattis reported on the casing surrounding the bricks was coming up in places. She also reported that flowers had been planted in the front flower bed and they were not nandinas but pretty. She reported that there were weeds in all the other flower beds in the park.
- ❖ Bearden Park – Molly Lozano did not have anything to report on the park.

IV. **FUTURE AGENDA ITEMS**

Chairperson Furstenwerth Acker requested an informational brochure on the Parks and Recreation Commission as did Commissioner Lozano for the Patriotic Festival. She also suggested a community garden project that her nine year old granddaughter had suggested to her.

Secretary Massey suggested a pet contest for the Patriotic Festival next year. Commissioner Gattis commented on a group/organization that trained their dogs regularly at Simonds Lake Park. Chairperson Furstenwerth Acker mentioned a caboose race.

V. **ADJOURNMENT**

Without any further business to conduct, Chairperson Furstenwerth Acker adjourned the meeting at 7:08 p.m. with all present commissioners in agreement. Vice-Chairperson Callaway was absent.

**LAURALEE FURSTENWERTH ACKER
CHAIRPERSON**

ATTEST:

**CINDY KINTZ, PLANNING TECHNICIAN
PARKS AND RECREATION COMMISSION LIAISON**