



**MINUTES**

**PARKS AND RECREATION COMMISSION**

Meeting scheduled to begin at 6:30 p.m.,

Tuesday, January 11, 2011

Break room of City Hall, 702 N. Highway 175, Seagoville, Texas.

**CHAIRPERSON**

**VICE-CHAIRPERSON**

**SECRETARY**

**COMMISSION MEMBER**

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**COMMISSION MEMBER**

**COMMISSION MEMBER**

**LAURALEE FURSTENWERTH ACKER**

**BRENDA CALLAWAY**

**JOYCE MASSEY**

**SHARON CHAMBLISS**

**BLANCHE GATTIS**

**MOLLY LOZANO**

**(VACANT)**

**I. CALL TO ORDER**

Vice-Chairperson Callaway declared a quorum present and called the meeting to order at 6:32 p.m. Commissioners present were Sharon Chambliss, Molly Lozano, Joyce Massey and Brenda Callaway. Commissioners absent were LauraLee Furstenwerth Acker and Blanche Gattis. Also present were Library Director Liz Gant and Planning Technician/Commission Liaison Cindy Kintz.

**II. APPROVAL OF THE MINUTES FROM THE REGULAR MONTHLY MEETING HELD ON NOVEMBER 9, 2010**

Secretary Massey made a motion, seconded by Commissioner Chambliss, to approve the minutes from the regular monthly meeting held on November 9, 2010. Vice-Chairperson Callaway called for a vote with all present commissioners voting AYE. The motion carried (3-0). Chairperson Furstenwerth Acker and Commissioner Gattis were absent.

Vice-Chairperson Callaway directed the commissioners to Agenda Item IV.A.1 and 2.

**III. RESPONSE TO ISSUES FROM NOVEMBER MEETING**

A. Veterans' Park – Two lights were out at the entrance to the park along Farris Boulevard. Reported to Public Works staff.

- B. Bearden Park – Numerous potholes in both entrances into the park as well as a queen-size box spring and mattress in the middle of the parking lot. Reported to Public Works staff.

Commissioner Lozano reported that the potholes in both entrances to Bearden Park were still there.

IV. **REQUESTS AND PRESENTATIONS**

- A. Phi Greenawalt, Executive Director of the Seagoville Chamber of Commerce, will be present to request reserving C.O. Bruce/Central Park for the following events:

1. Cinco de Mayo 2011 – May 5, 6 & 7
2. Seagofest 2011 – October 6, 7 & 8

Mr. Greenawalt addressed the commissioners concerning reserving C. O. Bruce/Central Park for preferably May 5, 6 and 7 or possibly April 12, 13 and 14. (At the time of the meeting, a date had not yet been confirmed.) He explained to the commissioners that the Chamber would be celebrating Cinco-de-Mayo on May 5<sup>th</sup> and having a Mayfest/Springfest type event on May 6<sup>th</sup> and 7<sup>th</sup>. He stated that the Chamber would be utilizing the same area of the park as the previous year but arranging things differently. He commented that the Chamber was talking to Triple T Carnival about bringing their carnival business in for the event but that the Chamber may utilize a different carnival company. Vice-Chairperson Callaway suggested that the Chamber complete a City application for the two events.

Vice-Chairperson Callaway directed the commissioners to Agenda Item III.

V. **STAFF LIAISON'S REPORT** (Library Director Liz Gant)

- A. S.E.D.C. grant fund requests for Fiscal Year 2010/2011:

1. Petty White Park – soccer lights (Phase II – Final);
2. C. O. Bruce/Central Park – computerized lights schedules; and
3. C. O. Bruce/Central Park tennis court – a new basketball court surface.

Library Director Liz Gant reported that the installation of the soccer field lights in Petty White Park had been completed. She also reported that the new basketball court surface at C. O. Bruce/Central Park had been scrapped due to questions regarding sustainability of the surface material to be utilized.

- B. Patriotic Festival 2011.

Library Director Liz Gant reported that, according to Assistance City Manager Mike Hitt, the fireworks display would be held on Saturday, July 2. She asked the commissioners about contracting with the carnival for that same week-end. The consensus of the commissioners was, if the Commission could not retain the funds, the commissioners would not be interested in hosting the festival.

C. C.O. Bruce/Central Park survey.

Library Director Liz Gant reported that the park survey for C. O. Bruce/Central Park was not conducted. Planning Technician/Commission Liaison Cindy Kintz added that former Parks and Recreation Director Ralph Mendez had difficulty receiving written parental consent from the students at Seagoville High School that were actually going to partake in doing the survey.

D. PAR Commission budget.

After a lengthy discussion, the commissioners requested that Assistant City Manager Mike Hitt or the new city manager, Larry Graves, be invited to attend the next Commission meeting. Vice-Chairperson Callaway requested that a financial report be listed each month on the agenda.

VI. **INITIATIVES**

- A. Update on community garden project.
- B. Update on the PARC brochure.

The commissioners inquired about any progress on the PARC brochure. Planning Technician/Commission Liaison Cindy Kintz reported that she was unable to work on the brochure.

VII. **PARK COMMENTS**

- ❖ C. O. Bruce/Central Park – Secretary Massey reported tire tracks along with a tire on the grass in between U.S. Highway 175 Service Road and the road inside the park.
- ❖ Heard Park – Vice-Chairperson Callaway commented on how naked the playground area looked without the tarp over it. Library Director Liz Gant reported that the new tarp would be placed over the playground area in the spring.
- ❖ Casa Grande Park – Commissioner Chambliss reported that water was standing behind first base in the coach's area on the baseball field.
- ❖ Putnam Park – *No comments were made.*

- ❖ Petty White Park – Chairperson Furstenwerth Acker was absent.
- ❖ Veterans' Park – Commissioner Gattis was absent.
- ❖ Bearden Park – Commissioner Lozano reported earlier in the meeting about the potholes in both entrances to the park. Vice-Chairperson Callaway stated that baseball season began in March.

VIII. **FUTURE AGENDA ITEMS**

The following was added to the Future Agenda Items:

1. Role of the Parks and Recreation Commission
2. Expectations of the Commission participating in the Patriotic Festival
3. Clarification of Parks and Recreation Commission budget
4. Possible dissemination of the Parks and Recreation Commission

IX. **ADJOURNMENT**

Without any further business to discuss, Vice-Chairperson Callaway adjourned the meeting at 7:47 p.m. with all present commissioners in agreement.

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**BRENDA CALLAWAY**  
**VICE-CHAIRPERSON**

**ATTEST:**

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**CINDY KINTZ, PLANNING TECHNICIAN**  
**PARKS AND RECREATION COMMISSION LIAISON**