



MINUTES

PARKS AND RECREATION COMMISSION

Meeting scheduled to begin at 6:30 p.m.,

Tuesday, February 8, 2011

Break room of City Hall, 702 N. Highway 175, Seagoville, Texas.

**CHAIRPERSON
VICE-CHAIRPERSON
SECRETARY
COMMISSION MEMBER
COMMISSION MEMBER
COMMISSION MEMBER
COMMISSION MEMBER**

**LAURALEE FURSTENWERTH ACKER
BRENDA CALLAWAY
JOYCE MASSEY
SHARON CHAMBLISS
BLANCHE GATTIS
MOLLY LOZANO
(VACANT)**

I. **CALL TO ORDER**

Chairperson Furstenwerth Acker declared a quorum present and called the meeting to order at 6:30 p.m. Commissioners present were Blanche Gattis, LauraLee Furstenwerth Acker, Sharon Chambliss, Molly Lozano and Brenda Callaway. Secretary Joyce Massey was absent. Also present were Assistant City Manager Mike Hitt, Library Director Liz Gant and Planning Technician/Commission Liaison Cindy Kintz.

II. **APPROVAL OF THE MINUTES FROM THE REGULAR MONTHLY MEETING HELD ON JANUARY 11, 2011**

Commissioner Chambliss made a motion, seconded by Commissioner Gattis, to approve the minutes from the regular monthly meeting held on January 11, 2011 with the following changes:

VI. **INITIATIVES**

B. Update on the PARC brochure.

The commissioners inquired about any progress on the PARC brochure. Planning Technician/Commission Liaison Cindy Kintz reported that she was unable to work on the brochure.

III. **RESPONSE TO ISSUES FROM JANUARY MEETING**

- A. C. O. Bruce/Central Park – Tire tracks along with a tire on the grass in between U.S. Highway 175 Service Road and the road inside the park. Reported to Public Works staff.
- B. Casa Grande Park – Water was standing behind first base in the coach's area on the baseball field. Reported to Public Works staff.
- C. Bearden Park – Numerous potholes in both entrances into the park. Reported to Public Works staff.

The commissioners were informed that the tire tracks in C. O. Bruce/Central Park and the water standing on the baseball field in Casa Grande Park would be addressed once the ground dried up. They were informed that City Staff scraped excess material into the potholes in the parking lot of Bearden Park but it was not enough to completely fill in the potholes. City Staff would continue to address this issue. The commissioners were also informed that the lights that were out in Veterans Park were repaired.

IV. **REQUESTS AND PRESENTATIONS**

None.

V. **STAFF LIAISONS' REPORT**

- A. Role of the Parks and Recreation Commission.
- B. Expectations of the Parks and Recreation Commission participating in the Patriotic Festival.
- C. Parks and Recreation Commission budget.

Assistant City Manager Mike Hitt had a lengthy discussion with the commissioners over the Commission's advisory role to the City Council; the City's annual Patriotic Festival and vendors contracted thus far like the carnival and the July 2nd fireworks display; and the City's fiscal budget process. Mr. Hitt did explain that he planned to have the funds earned by or donated to the Commission maintained and carried over to each fiscal year once a new finance director was hired. He also suggested the Commission becoming a non-profit 501(3)(c) organization as a way to maintain their own funds that the commissioners have earned or have donated to the Commission.

VI. **PARK COMMENTS**

- ❖ C. O. Bruce/Central Park – Secretary Massey was absent.
- ❖ Heard Park – Vice-Chairperson Callaway reported trash and brush due to the snow and extreme temperatures needed to be picked up along the back part of the walking trail near the creek. She also requested that the guy wires on

the light pole in the front part of the parking lot near the playground be examined for they were really loose.

- ❖ Casa Grande Park – Commissioner Chambliss reported U-shaped tire tracks/ruts in the park next to the road.
- ❖ Putnam Park – Commissioner Lozano commented that the park was always clean.
- ❖ Petty White Park – Chairperson Furstenwerth Acker reported that there were not any problems with the park other than evidence of people doing donuts in the parking lot. She also asked that she be informed of the celebration for the installation of the new soccer field lights for she knew several people that wanted to be in attendance.
- ❖ Veterans' Park – Commissioner Gattis stated that she was unable to examine the park for any problems due to the snow storms and extremely cold temperatures.
- ❖ Bearden Park – Commissioner Lozano reported that the park looked fine and that she could see the grading of the parking lot.

VII. **FUTURE AGENDA ITEMS**

Commissioner Lozano requested that a discussion to determine what each commissioner will be doing during the Patriotic Festival be placed on the March 8th agenda.

VIII. **ADJOURNMENT**

Without any further business to discuss, Chairperson Furstenwerth Acker adjourned the meeting at 7:52 p.m. with all present commissioners in agreement. Secretary Massey was absent.

LAURALEE FURSTENWERTH ACKER
CHAIRPERSON

ATTEST:

CINDY KINTZ, PLANNING TECHNICIAN
PARKS AND RECREATION COMMISSION LIAISON