



## Meeting January 8, 2013 City Manager's Staff Meeting Notes

City Staff met with residents at City Hall on January 8, 2013 at 8:30 AM with the following persons present:

Larry Graves  
Tommy Lemond  
Pat Stallings  
Patrick Harvey  
Liz Gant  
Dara Crabtree  
Jim Berman  
Ladis Barr  
Marty Anderson

Additional City Staff present:

Cindy Kintz, Tim Talley, Ray Calverley, Phil DeChant, Chris Ryan, Robbyn DeVore, & Chris Caballero

Employee Recognition:

Ruben Pena, Seagoville Police Department  
James Shoemake, Seagoville Police Department

Larry Graves advised the Directors of the following upcoming events:

Tuesday, January 8, 2013 Planning & Zoning Committee Meeting  
Monday, January 14, 2013 SEDC Meeting  
Tuesday, January 15, 2013 Park Board Meeting  
Tuesday, January 15, 2013 Library Board Meeting  
Tuesday, January 15, 2013 Keep Seagoville Beautiful Meeting  
Monday, January 21, 2013 Martin Luther King, Jr. Day observed by City of Seagoville  
Tuesday, January 22, 2013 Chamber of Commerce Luncheon at FCI  
Tuesday, January 22, 2013 Planning & Zoning Committee Meeting  
**Friday, January 25, 2013 Career Day - Seagoville Elementary**  
Saturday, February 2, 2013 Chamber Banquet at Seagoville North Elementary  
Monday, February 4, 2013 City Council Meeting  
Tuesday, February 12, 2013 City Staff Meeting with Residents

Larry Graves reiterated that in the event of inclement weather, City Hall will mirror D.I.S.D. Larry Graves shared that there have been 8 permits issued thus far to take advantage of the beer and wine referendum. Larry Graves reviewed budget figures with Directors.

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## City Manager's Staff Meeting Minutes/Notes

### Updates -

Liz Gant advised that Debra Hitt with SSCAT plans to retire the end of March after 30 years of service with the City.

Cindy Kintz shared that ACE Hardware has their site plan, facade, and landscape plan for review by the P&Z Board and the Sudduth property is up for rezoning. Seagoville Elementary School also has their plat.

Pat Stallings presented statistics for the Animal Shelter, Part I Crimes, and calls for service figures for 2012. Pat Stallings shared that February 4-5, 2013 representatives from the Texas Police Chiefs Association will be at the Police Department to evaluate us for Best Practices Certification.

Patrick Harvey passed around the plaque that was awarded to the City of Seagoville Finance Department from the Government Finance Officers Association. Patrick Harvey shared that with the assistance of Shirley Booth, it was determined that the City could acquire a newer postage meter for a lower cost to the City than the current one. The new postage meter will be installed Thursday, January 10, 2013 and operating instructions will be given at around 10:00 AM after installation is complete. Patrick Harvey shared that he will email the budget to the Directors.

Chris Ryan advised that with the cold weather, sewer problems have increased, but water main breaks have decreased.

Phil DeChant shared that illegal dumping continues to be an issue, but they are working to stay on top of it.

Jim Berman introduced Robbyn DeVore to everyone. Robbyn DeVore will be assisting **residents and improve the City's** communications using social media sites. Jim Berman encouraged the Directors to submit community notices and such to him or Robbyn DeVore **to post on the City's Facebook page.** Jim Berman also shared that he will be meeting with the SEDC on Monday, January 14, 2013 for possible funding for enhancements to C.O. Bruce Park and Stafford addition.

Dara Crabtree reminded the Directors to RSVP to her about attending the quarterly luncheon.

Ladis Barr advised that the City will be going to court on Wednesday, January 9, 2013 with regard to a substandard house.

Tommy Lemond shared statistics with the Directors for the Fire Department and advised that assistance calls for vehicle lock outs in the City have increased.