



## Meeting July 9, 2013 City Manager's Staff Meeting Notes

City Staff met with residents at City Hall on July 9, 2013 at 8:30 AM with the following persons present:

Larry Graves  
Tommy Lemond  
Pat Stallings  
Patrick Harvey  
Dara Crabtree  
Cindy Brown  
Jim Berman  
Marty Anderson

Additional Staff present:

Rense Plunkett, Chris Caballero, Robbyn DeVore, Tim Talley, Ladis Barr, and Amy Meyers

Updates:

Chris Caballero, Facility Maintenance advised that he has completed 16 building maintenance work orders and 4 janitorial work orders since the last meeting as well as other various projects as needed.

Pat Stallings, Police Chief shared that the City now has patrol officers on bicycles as staffing allows. Pat Stallings stated there are currently five officers that are certified to patrol on bicycles. Pat Stallings advised that the 4<sup>th</sup> of July we partnered with the Dallas County District Attorney's office and implemented the no refusal weekend for DWI offenders. We can obtain search warrants for blood draws 24 hours a day, 7 days a week, and 365 days a year. DWIs are zero tolerance in Seagoville.

Tommy Lemond, Fire Chief stated that he is also in charge of picking up brush and bulk pick-ups in the City. Tommy Lemond shared that they are about 60% complete in checking the fire hydrants and he wants to thank Jim Berman and his staff for replacing the one hydrant that was out of service. Tommy Lemond advised that he will be out of the office July 10-11, 2013 and Captain Gilcrease will be available to address administrative issues in Tommy Lemond's absence.

Patrick Harvey, Finance Director stated that his department has been working on a water and sewer rate study for the City. The City of Seagoville's costs to the North Texas Water District for water treatment, and to Dallas Water Utilities to purchase water have gone up with no increase in the City's rates for the past 4 to 5 years, and the City has been absorbing the costs. The rate consultant that the City hired has recommended water and sewer rate increases for the City.

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Jim Berman, Public Works Director stated that there is a Park Board meeting tonight.  
Jim

Berman advised that they are constructing the picnic pavilion at CO Bruce Park and have completed new landscaping around the CO Bruce Park and the Veterans Memorial Park signs. Jim Berman shared that his department completed 239 work orders, 35 sewer chokes, 5 main breaks, and installed 1 new fire hydrant in the month of June. Jim Berman advised that they are working on getting all of their lift stations on auto dialers. Jim Berman stated that the street blitz in the Stafford Addition is finishing up. Jim Berman advised that in August the County will be out to do the rehab work on Farmers Road and Simonds Road. Jim Berman advised that the Cain Street Water Tower Rehab Project will be going out for bids July 11 - August 6, 2013.

Rense Plunkett, Public Works Clerk shared that she is working on the Street Dance on September 21, 2013. Rense Plunkett stated that the City will have 3 bounce houses, refreshments from local vendors, the SCPAA, and live entertainment. Rense Plunkett wants to do a lot of advertising, possibly a banner downtown. Rense Plunkett advised that per Phil DeChant the Washington lift station has been repaired and the Cain Street tower and reservoir lift stations have been mowed and they are repairing a water leak at May Road at US Hwy 175.

Robbyn DeVore, Administrative Assistant and Social Media stated that the Facebook site increased in likes from 763 to 786 last month. Robbyn DeVore shared that she believes more people are using the site as a reference to water service interruptions and other maintenance issues around the City. Robbyn DeVore stated that she is working with Rense Plunkett to advertise and promote the upcoming Street Dance.

Cindy Brown, Risk Manager and HR Director advised that next week we should have all of our insurance information in and will be going for bids the following week and the re-rates have been submitted to TML.

Jim Berman interjected that the City did receive a grant in the amount of \$1000.00 from Walmart to help pay for the Street Dance this year.

Dara Crabtree, City Secretary reminded everyone that the Town Hall meeting with Representative Cindy Burkett has been cancelled due to the ongoing special session but it will be rescheduled.

Ladis Barr, Building Official stated that Highland Meadows has submitted 4 new building permits for D.R. Horton and that Ace Hardware is moving forward at this time.

Patrick Stallings interjected that the Police Department received a donation in the amount of \$1000.00 from Walmart to purchase some equipment for the Honor Guard and Walmart also donated two television sets and a digital camera for department use.

Amy Meyers, SEDC advised that she is sitting in for Bekki Roberts. Amy Meyers stated that there are several updates on the Downtown Renovation as follows:

101 N. Kaufman St - 1<sup>st</sup> floor demolished

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103 N. Kaufman St - Storefront complete  
105 N. Kaufman St - Renovation complete  
109 & 111 N. Kaufman St - Complete  
107 N. Kaufman St - Storefront complete and in middle of renovations

Amy Meyers shared that the SEDC has received the following awards:

Texas Downtown Association Best Renovation and Rehabilitation  
Texas Downtown Association Best Restoration

Amy Meyers stated that Bekki Roberts is in the middle of working on some grants from Texas Downtown Association, (\$5-\$5k) and the Texas Department of Agriculture Downtown Renovation, (\$5k-\$150k).

Amy Meyers shared that they have some prospects for the Brookshires shopping center such as: Big Lots, Family Thrift Store, Waffle House, Huddle House, two barbecue places, Rue 21, a meat market, and RSP State Carbon Manufacturing Company. Amy Meyers advised that she and Bekki Roberts will be attending a trade show at the Sheridan hosted by the North Texas Association of Realtors in Dallas on August 28, 2013.

Larry Graves, City Manager apprised the Directors of the following upcoming events:

Tuesday, July 16, 2013 Meet & Greet at City Hall  
Monday, August 5, 2013 City Council Meeting  
Tuesday, August 13, 2013 City Staff Meeting at Senior Center  
Saturday, September 21, 2013 Street Dance

Larry Graves reiterated that all the mosquito traps that have been checked in Seagoville have tested negative for West Nile.

Blanche Gattis thanked the City for all of the flags displayed at the Veterans Memorial Park. Blanche Gattis advised City Staff that she has received complaints about Smith Lane being terrible to drive on due to potholes and there are potholes on Elmo by the little park. Larry Graves advised that Jim Berman will address the problem.