



**Meeting October 29, 2013
City Manager's Staff Meeting Notes**

City Staff met at the Fire Department on October 29, 2013 at 8:30 AM with the following persons present:

Larry Graves
Tommy Lemond
Pat Stallings
Patrick Harvey
Jim Berman
Amy Meyers
Dara Crabtree
Marty Anderson

Employee Recognition:

Christine Dykes, Police Department
Marty Anderson, Police Department

Larry Graves, City Manager apprised the Directors of the following upcoming events:

Thursday, October 31, 2013 Chili Cook-Off at City Hall
Saturday, November 2, 2013 Arbor Day
Sunday, November 3, 2013 Daylight Savings Time Ends
Monday, November 4, 2013 SEDC Meeting
Tuesday, November 5, 2013 Election Day
Tuesday, November 12, 2013 City Staff Meeting
Monday, November 18, 2013 City Council Meeting

Updates:

Liz Gant reviewed the I.T. managed services quotes from Baxter I.T. Consulting Services with the Directors.

Patrick Harvey shared that the City has once again been awarded the Certificate of Achievement from the GFAO for financial reporting. Patrick Harvey advised that there will be no more invoices applied to FY2013 expenses. Patrick Harvey stated that he will have budgetary status reports for FY 2013 ready for the Directors next week. Patrick Harvey advised that the new Senior Accountant will report to work on November 12, 2013.

Amy Meyers advised that Dara Crabtree and Cindy Brown have been working with her to get the official records of the SEDC in proper order.

Dara Crabtree reviewed the agenda for the November 18, 2013 City Council meeting.

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Jim Berman shared that the Cain Street Water Tower project is nearing completion. Jim Berman advised that it does not appear that Dallas County will be able to begin the work on the Simonds Road project until probably next spring. Jim Berman stated that his crews will be working on patching holes on Malloy Bridge Road.

Liz Gant stated that Dallas County Master Gardener, Tom Wilson will be at the City's Arbor Day festivities. Liz Gant reminded the Directors that the City will have e-cycling at City Hall during Arbor Day activities.

Pat Stallings thanked Jim Berman for working with the Police Department to make the radio situation seamless during the rehabilitation of the Cain Street Water Tower. Pat Stallings advised that the DEA National Drug Take Back that Kenny Dickerson hosted was a great success.

Tommy Lemond reminded the Directors to check with their people about getting their flu vaccinations at the Fire Department.