



**Meeting December 10, 2013
City Manager's Staff Meeting Notes**

City Staff met with residents at City Hall on December 10, 2013 at 8:30 AM with the following persons present:

Larry Graves
Todd Gilcrease
Pat Stallings
Patrick Harvey
Amy Meyers
Liz Gant
Jim Berman
Dara Crabtree
Cindy Brown
Marty Anderson

Additional Staff Present:

Cindy Kintz, Phil DeChant, Chris Caballero, Chris Ryan, Robbyn DeVore, Ladis Barr & Becky Vrzak

Employee Recognition:

Becky Vrzak, Police Department

Larry Graves, City Manager apprised the Directors of the following upcoming events:

Thursday, December 12, 2013 Chamber of Commerce Employee Luncheon
Thursday, December 19, 2013 Retirement Reception at First Baptist Church 2:00
PM
Tuesday, December 24, 2013 City Hall Closes at 12:00 PM
Wednesday-Thursday, December 25-26, 2013 Christmas Holiday Observed
Tuesday, December 31, 2013 City Staff Meeting
Monday, January 6, 2014 City Council Meeting

Updates:

Chris Caballero stated that he completed 35 work orders, 30 building maintenance and 5 janitorial, during the month of November.

Cindy Kintz reviewed statistics with the Directors about the City's Planning and building activities. Cindy Kintz advised that the next Planning and Zoning meeting will be held Tuesday, January 14, 2014.

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Pat Stallings shared that Part One UCR Crimes were all down in November with the exception of burglaries. Pat Stallings reviewed other police activities for the month of November with the Directors.

Todd Gilcrease stated that the Fire Department is adjusting to the change in leadership and things are going well.

Patrick Harvey advised that the auditors are at City Hall for the next two weeks.

Liz Gant requested that if anyone has any issues with our new Computer Support service, Baxter IT, they should let her know.

Chris Ryan shared that Public Works has been quite busy sanding roads and while water calls have been down in this weather, sewer calls have increased.

Phil DeChant stated that the Ballard Road water project is approximately three-fourths complete.

Jim Berman advised that the Cain Street Water Tower project is in the final touch up stages. Jim Berman shared that the Farmers/Simonds Road project has been postponed until spring.

Robbyn DeVore shared that the citizens have been accessing our City's facebook page during this recent bout with inclement weather.