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CITY OF SEAGOVILLE, TEXAS  
ANNUAL OPERATING BUDGET  
OCTOBER 1, 2011 – SEPTEMBER 30, 2012







**City of Seagoville, Texas**

**Annual Operating Budget**

October 1, 2011 – September 30, 2012

This Budget Will Raise More Total Property Taxes Than Last Year's Budget By \$13,342 Or 0.42%, And Of That Amount, \$20,432.88 Is Tax Revenue To Be Raised From New Property Added To The Tax Roll This Year.

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City of Seagoville, Texas  
Annual Operating Budget  
October 1, 2011 – September 30, 2012

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# City of Seagoville, Texas

## Readers Guide

### FY 2011-2012 Budget

The purpose of this section of the budget document is to assist the reader in his or her efforts to understand the City's program of services for the upcoming fiscal year.

#### Introduction

This section contains the FY 2012 budget calendar. It continues with a listing of the key city officials of the City – the City Council, City Management and Executive Staff, followed by an organizational chart. A map and additional historic and demographic information about the City is contained in the Appendix section at the end of the budget document.

#### Budget Message

This document, developed by the City Managers' Office, highlights the objectives to be accomplished during FY 2012 in the City's major funds.

#### Policies

This section highlights the policies underlying the development of the FY 2011-2012 budget

- City Budget Policies
- Basis of Budget and Accounting
- Financial Policies

#### Financial Analysis

This section contains a comprehensive overview of the City's financial position

- Schedule of Authorized Positions – a listing of budgeted positions by fund and department.
- Fund Structure – this document illustrates and explains the fund type and account groups utilized by the City of Seagoville. A companion document compares the measurement focus and budgetary basis/basis of accounting employed by the City's fund types and account groups.
- Combined Fund Summary – provides estimated beginning fund equity balances, summary totals of proposed revenues, expenditures, transfers in (out) and estimated ending fund equity balances at September 30, 2012 for all city funds.
- Combined Fund Statement – provides an expanded view of available resources and expenditures by department for each fund type – Actual FY 2009-10, Projected FY 2010-11 and Adopted FY 2011-12.
- Three Year Comparison of Major Revenues – graphically illustrates changes in the City's major revenues of service charges, property, sales and franchise taxes. This document also explains the underlying reasons for the changes.
- Revenue Summary by Major Type – All Funds
- Revenue Summary by Fund
- Three Year Comparison of Major Expenditures – graphically illustrates changes in expenditures by major fund type. This document also explains the underlying reasons for the changes.
- Expenditure Summary by Fund

- Expenditure Summary by Function – All Funds

## General Fund

This section of the budget contains the following:

- Fund Summary – an expanded view of financial data presented in the Budget Summary by Fund Type in the Financial Analysis section.
- Revenues by Category – provides additional detail of fund revenue by source.
- Property Tax Rate History – graphic illustration of property tax rates over several years.
- Sales Tax History – a graphic illustration of sales tax revenue over several years.
- Summary of Expenditures – provides additional detail of departmental expenditures.

The remainder of this section provides an illustration of department functions and a program summary for each General Fund department and division. Departments are traditionally the highest level organizational units of municipal government operations. Examples of departments are General Government, Public Safety and Community Services. A program identifies a grouping of similar, related work activities. Examples of programs include Finance (General Government), Streets (Community Development) and Senior Center (Community Services). This section provides a sheet describing the services performed by each program. Organization charts are provided indicating the positions involved in accomplishing program goals.

The Program Summary contains a summary of financial and staffing resources. These summaries are presented in a historical format. Financial and staffing data are provided in terms of the prior year, the current year budget, the current year projected and adopted budget for the next fiscal year.

This section also provides performance measure data on general government activities.

## Debt Service Fund

This section provides the following information for the Debt Service fund:

- Overview – an analysis of fund revenue by source and fund expenditures by category.
- Statement of Revenues, Expenditures and Changes in Available Financial Resources – an expanded view of financial data presented in the Budget Summary by Fund Type in the Financial Analysis section.
- Computation of Legal Debt Margin
- Annual Debt Service Requirements for all City debt issues, followed by individual debt service requirements for each issue.
- This document also includes a graphic comparative illustration of the City's per capita outstanding debt.

## Sales Tax Corporations

This section provides budgetary information on the Seagoville Economic Development Corporation. A portion of local sales taxes primarily funds this entity.

## Water & Sewer Fund

This section of the budget contains the following:

- Statement of Revenues, Expenditures and Changes in Available Financial Resources – an expanded view of financial data presented in the Budget Summary by Fund Type in the Financial Analysis section.

The remainder of this section provides an illustration of department functions and a program summary for each Water and Sewer Fund department, as well as performance measures data.

## All Other Funds

This section provides financial summaries for the remaining City funds. These funds are Governmental/Special Revenue funds and the Capital Project fund. Each fund type within this section begins with a graphic overview illustrating the relationship between these funds and other city departments.

## Appendix

Contains the following documents

- Budget glossary
- Budget ordinance
- Tax ordinance
- History of Seagoville
- City map
- Community profile
- Top ten taxpayers

Please contact the City's Finance department for questions related to the FY2012 budget document at 972-287-6800.

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## FY 2012 BUDGET CALENDAR

April, 2011	FY 2011 Operating Budget Review, Mid-Year Expenditure Projection	Department Heads
	Review of Mid Year Projections and FYE Fund Balance Estimate	City Manager, Finance Director
May 2011	Department Operating Budget Preparation	Department Heads
July 2011	Budget Message from CM	City Manager, Finance Director
July 9, 2011	Council Budget Workshop	Council, City Manager, Finance Director
July 20, 2011	Receive Certified Appraisal Roll	Dallas/Kaufman County Appraisal Districts
July 26, 2011	Calculate Effective Tax Rate	Tax Assessor/Collector
July 28, 2011	Insurance Costs RFP	Risk Management/Human Resources
August 1, 2011	Budget Presented to Council	City Manager
August 1, 2011	Publish "Effective and Rollback Tax Rates and Schedules"	Tax Assessor/Collector, Finance Director, City Secretary
August 6, 2011	Council Budget Workshop	Council, City Manager, Finance Director
August 15, 2011	Resolution Accepting Tax Roll, Discuss Tax Rate and take record vote, Schedule Public Hearing (if necessary)	City Council
September 12, 2011	Public Hearing on Budget Adoption of Budget and Tax Rate	City Council
September 15, 2011	Notify Tax Assessor/Collector of Adopted Tax Rate	Finance Director
October 1	Fiscal Year 2012 Begins	

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# City of Seagoville, Texas

## Principal City Officials

### 2011 - 2012

#### City Council

Sidney M. Sexton, Jr.	Mayor	Term Expires May, 2013
Harold Magill	Mayor Pro-Tem, Place 1	Term Expires May, 2012
Terri Ashmore	Council Member, Place 2	Term Expires May, 2013
Lee Landess	Council Member, Place 3	Term Expires May, 2012
Dennis Childress	Council Member, Place 4	Term Expires May, 2013
Peggy Day	Council Member, Place 5	Term Expires May, 2012

#### City Executive Staff

Larry Graves	City Manager
Mike Hitt	Public Works Director/ACM
Patrick Harvey	Director of Finance
Pat Stallings	Police Chief
Tommy Lemond	Fire Chief
Sheila J. Martin	City Secretary
Janet Goad	Director of Human Resources
Liz Gant	Library Director

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# City of Seagoville Organizational Chart 2011

**Boards and Commissions**  
Board of Adjustments  
Keep Seagoville Beautiful  
Library Board

Parks and Recreation Board  
Planning and Zoning Commission  
Seagoville Economic Development  
Corporation  
Animal Shelter Advisory Commission

**City Council**  
(May 11 – April 12)

Mayor  
Place 1  
Place 2  
Place 3  
Place 4  
Place 5

Sid Sexton  
\*Harold Magill  
Terri Ashmore  
Lee Landess  
Dennis Childress  
Peggy Day

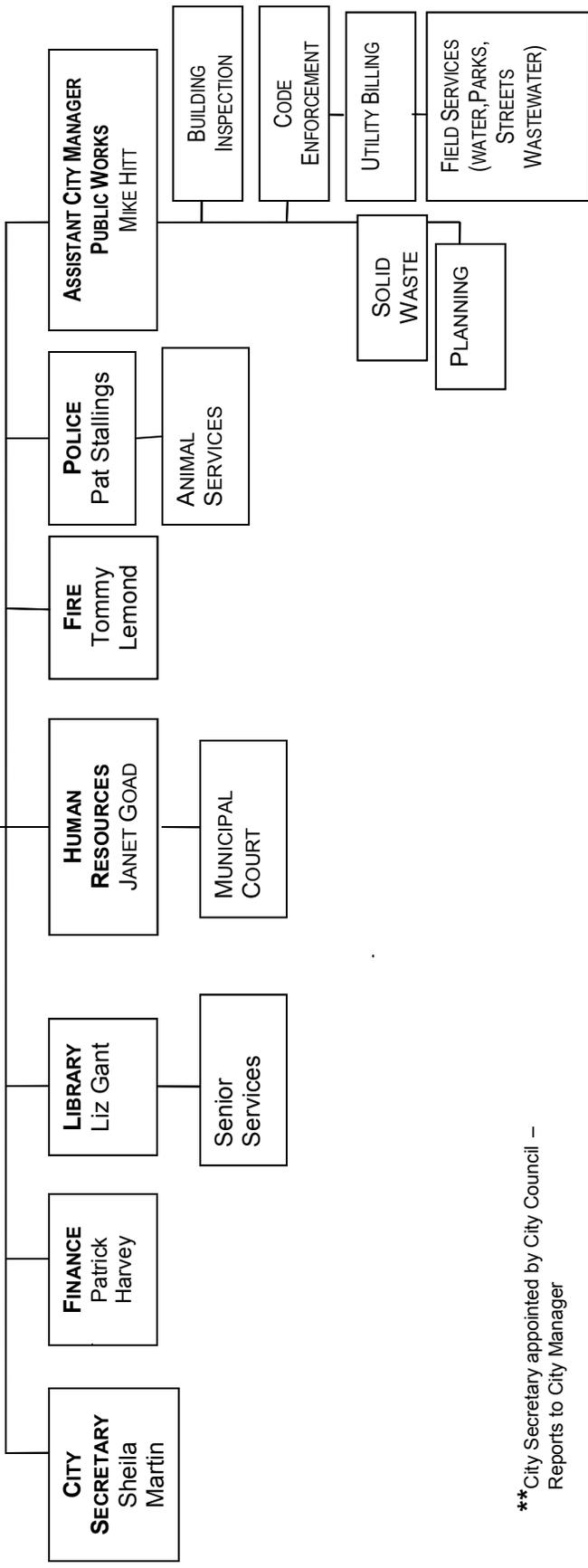
**Citizens of Seagoville**

**CITY COUNCIL**

City Attorney  
Municipal Judges  
City Secretary\*\*

**CITY MANAGER**  
LARRY GRAVES

**\*Mayor Pro Tem**



\*\*City Secretary appointed by City Council --  
Reports to City Manager

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## Memorandum

**To:** Mayor and City Council  
**From:** Larry Graves, City Manager  
**Subject:** FY 2011-2012 Proposed Budget  
**Date:** July 29, 2011

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As provided for in the City Charter, transmitted herewith is the City Manager's proposed FY 2011-2012 Operating Budget. This budget document represents the sources of revenue and the plan for expenditures by program area for the fiscal year beginning October 1, 2011 and ending on September 30, 2012.

On July 9, 2011, we met with you in a budget workshop to develop a framework for building the FY 2012 budget. In this workshop, we discussed the following topics:

- Overview of local government finance
- Financial highlights for the first six months of FY 2011
- Major fund financial forecast for FYE 2011
- Debt overview
- Challenges and opportunities
- Policy direction

The policy direction that we received from you was to build the FY 2012 budget utilizing the effective tax rate and using unallocated capital project resources to pay down general government debt.

The proposed budget accomplishes the following objectives:

1. Uses the effective tax rate
2. Uses unallocated capital project resources for debt service on general government debt
3. Recommends a 1% pay raise for employees
4. Improves the level of public safety service currently being provided to Seagoville residents by recommending the hiring of two new police officers and the acquisition of additional police vehicles.
5. Absorbs operating cost increases in vehicle fuel and contractual services.
6. Provides expanded payment options to municipal court customers through the Internet.
7. Expands training opportunities for Utility Billing Service staff.
8. Provides resources for transport of prisoners by Dallas County.
9. Provides resources to meet the matching requirements of the SAFER grant, currently utilized by the City for three firefighters.
10. Continues funding for maintaining the municipal court judicial roster at one presiding judge and two associate judges.

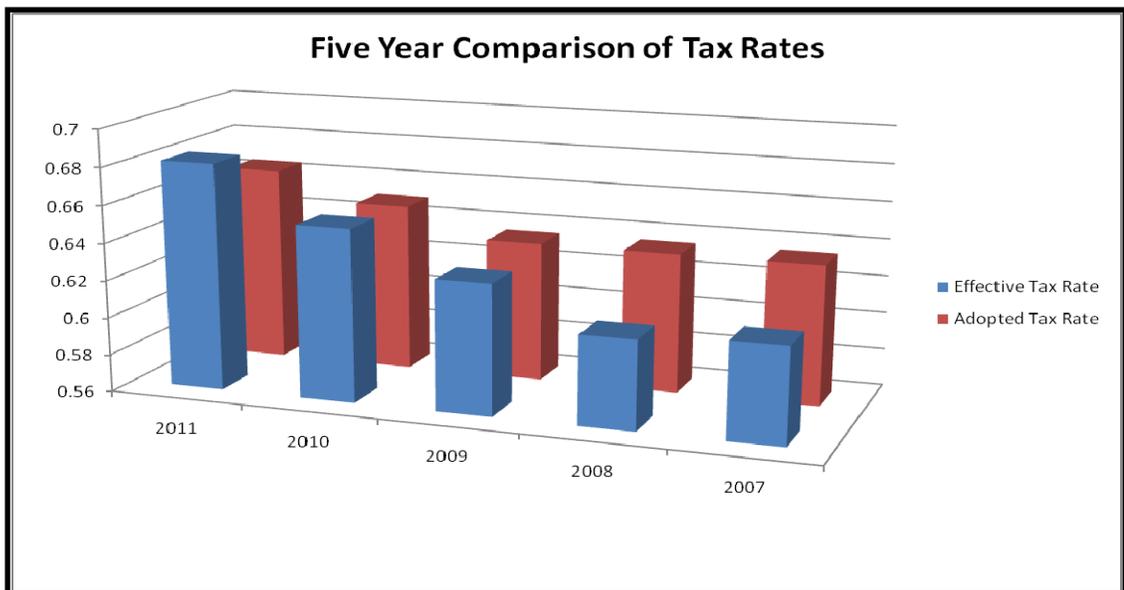
- 11. Funds bailiff services for municipal court.
- 12. Increases contract mowing of City owned facilities.

## GENERAL FUND

### REVENUE

Ad valorem taxes are the largest revenue source, accounting for 43% of total General Fund revenue. The amounts of property taxes that the City expects to collect are based on the certified roll calculated by the Dallas County and Kaufman County Appraisal Districts. The 2011 net taxable value of \$428,302,305 is a 9.39% decrease from the 2010 net taxable value of \$472,719,423. There are a small number of large dollar property tax protests (approximately 28.449 million of taxable valuation) that significantly contribute to the decline in taxable valuation. In speaking with the Dallas County Appraisal District, we are confident that we will recover most of the protested valuation; the protest process is ongoing. Additionally, the City's assessed valuations continue to suffer from the ongoing uncertain economic climate, as a number of cities in the Dallas/Ft. Worth metroplex.

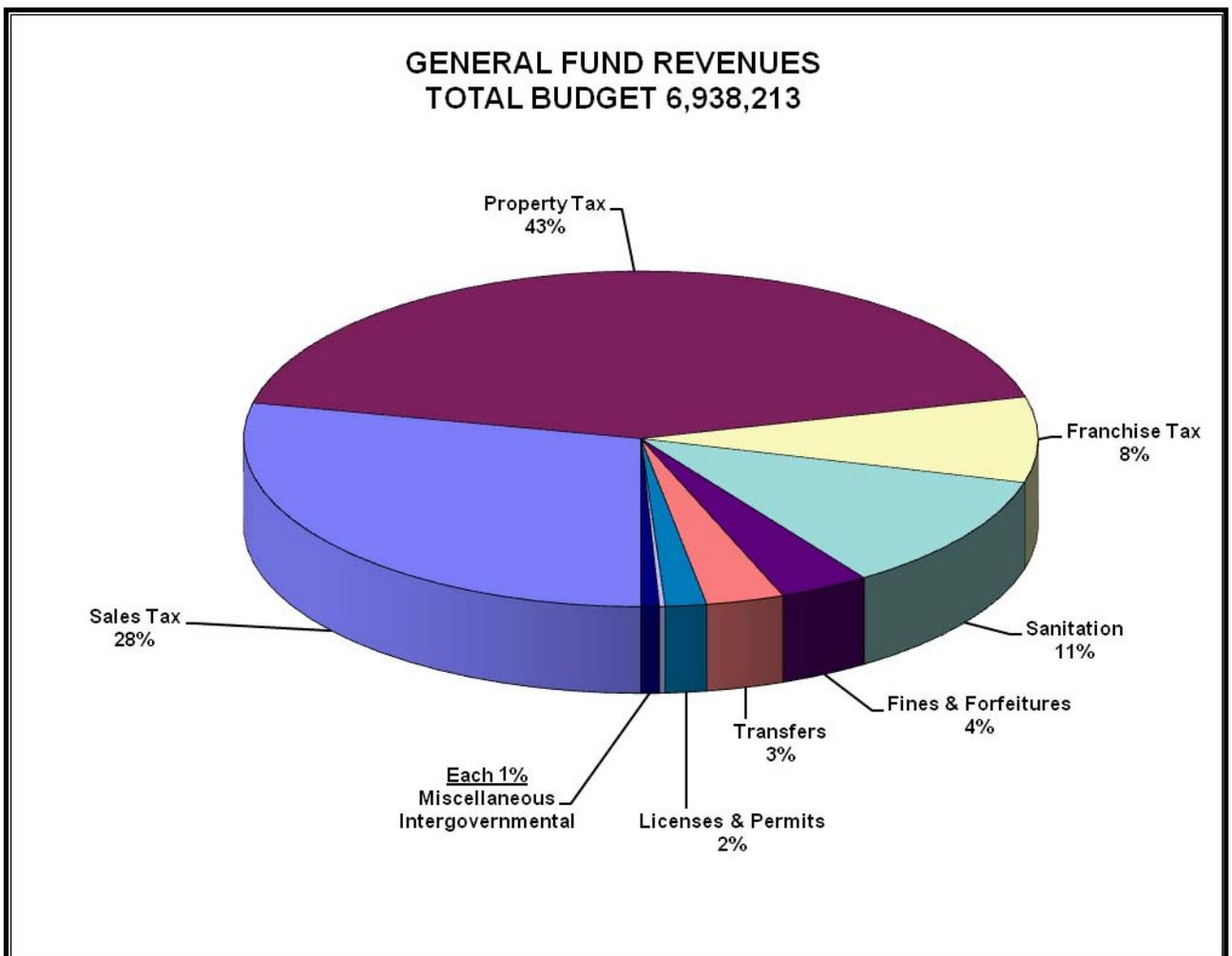
The FY 2012 General Fund budget is built on an ad valorem tax rate of \$0.648722. A 96% collection rate is applied to the ad valorem tax rate and the appraised value, which yields a total property tax revenue amount of \$2,844,530. The total property tax rate upon which the FY 2012 budget is built is \$0.690853, which is the effective tax rate. The FY 2012 rollback rate adjusted for the half cent sales tax is \$0.706067. The following chart provides a five year comparison of adopted tax rates to the effective tax rate:



It is anticipated that sales tax revenue will remain virtually unchanged from the current fiscal year and is estimated at \$1,972,035 for FY 2012. Sanitation service revenue increase reflects pass through costs of automated services provided by Republic Waste Services in the new contract dated January, 2011. Court fine revenue estimate is downgraded to \$250,000 for FY 2012, to better reflect the effect of the conversion to a municipal court of record.

Total FY 2012 General Fund revenue is estimated to be \$6,938,213, an increase of \$198,561 or 2.9% over total FY 2011 General Fund budget revenue of \$6,739,652.

The following chart illustrates the various FY 2012 estimated revenue sources:

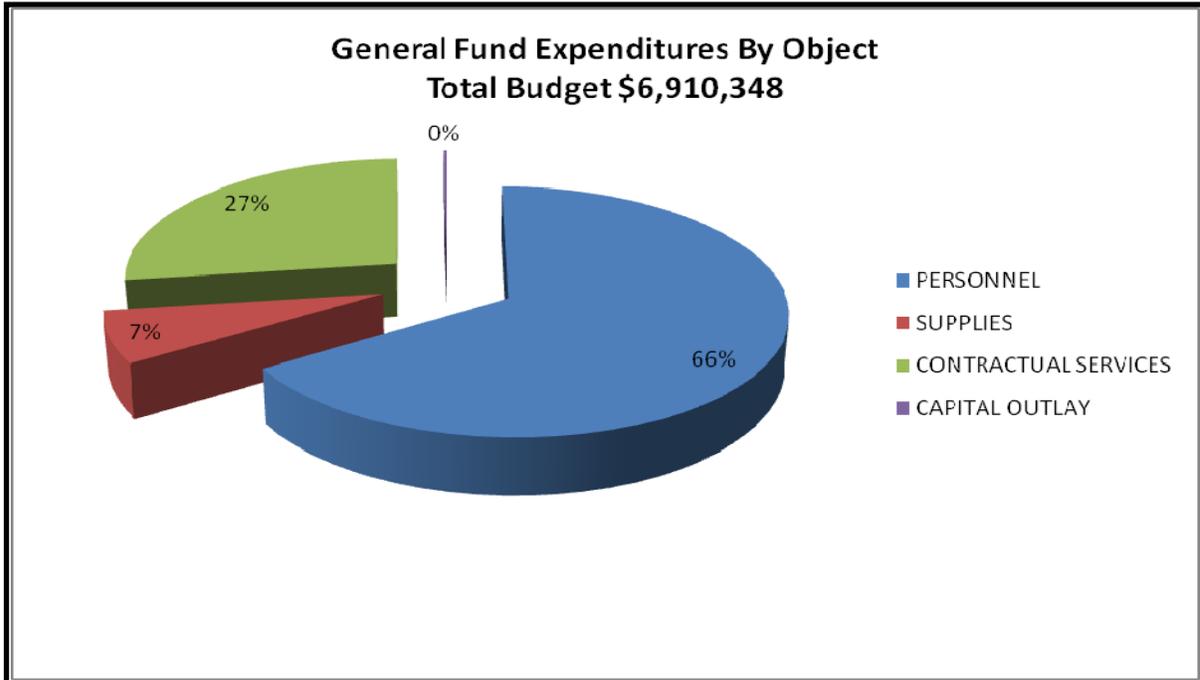


## EXPENDITURES

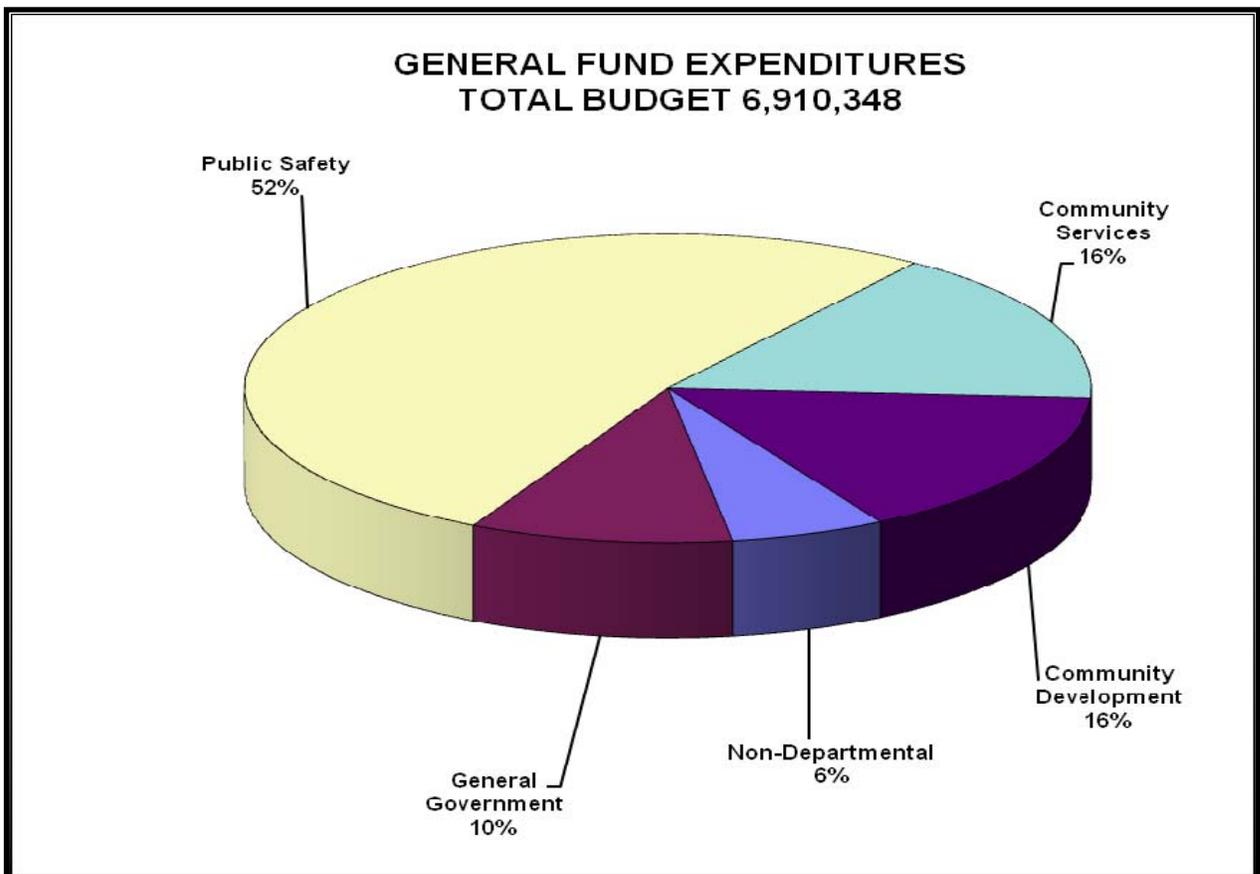
Personnel Services is the largest line item category in the FY 2012 budget at \$4,563,564, or 66% of total estimated General Fund expenditures of \$6,910,348. The Personnel Services category includes a 1% raise to employees totaling approximately \$36,252, and also provides for the hiring of two police officers at \$102,028. Additionally, this category includes \$30,000 for the hiring of reserve officers. These resources for public safety operations will position the **Police Department** to consistently meet its minimum manpower staffing requirement of three patrol officers for four shifts. It is expected to maintain a reasonable response time and maintain a presence in the neighborhoods. In the **Parks Department**, resources are reallocated from an authorized position to contract mowing services. The FY 2012 budget recommends funding one of the two authorized positions in the Parks Department. In the **Communications and Technology Department**, the FY 2012 budget does not recommend funding the Director position. The operation of the City's computer network services has been outsourced to a third party.

A new initiative of the **Finance Department** in FY 2012 will be in house development of the Comprehensive Annual Financial Report (CAFR) for the 2011 fiscal year end. The cost to perform the annual audit is shared between the General Fund and the Water/Sewer Fund. This cost was borne solely by the General Fund in prior years. Additionally, software support was reduced to eliminate funding for software no longer used by the department. The **Police Department** moved civilian positions into the new **Support Services** department. This new department combines the civilian operations of Dispatch and Records, ensuring a continuity of command and supervision over civilian operations. **Animal Control** has a separate budget for FY 2012, enabling the Police Chief to monitor expenditures associated with animal control operations. There has been a slowdown in local permitting activities, leading to a reduction in **Planning Department** consulting needs for FY 2012. The City has a **Non Departmental** cost center established to account for General Fund expenditures associated with all departments. In the FY 2011 budget, resources were provided for an expected increase in group medical insurance costs which did not occur. This is not reflected in the FY 2012 budget. Also, a reduction in costs for unemployment benefit payments and workers compensation is reflected in the new budget. To insure continuity in the provision of judiciary services, the FY 2012 budget continues funding one presiding and two associate judges in **Municipal Court**. The **Sanitation Department** received additional resources to provide for the cost escalation provisions in the City's contract with its third party solid waste disposal contractor.

The following chart illustrates the expenditure object summary of the General Fund:



The following chart illustrates the expenditure summary by function of the General Fund:



## **WATER AND SEWER FUND**

The Water and Sewer Fund is the second largest fund in terms of both revenue and employees employing services through this fund. One of its distinguishing features is the large proportion of revenues devoted to Contractual Services. Seagoville contracts with third party agencies to provide treated water and to process the sewer. The rate for water and sewer service is designed to generate revenue over operating expenses which is allocated to system improvements, including major repair and replacement and system expansion. This fund operates in an enterprise environment. Through this approach this fund assumes all liabilities associated with the operation of the water and sewer business and in turn receives payment from all users for the product it produces.

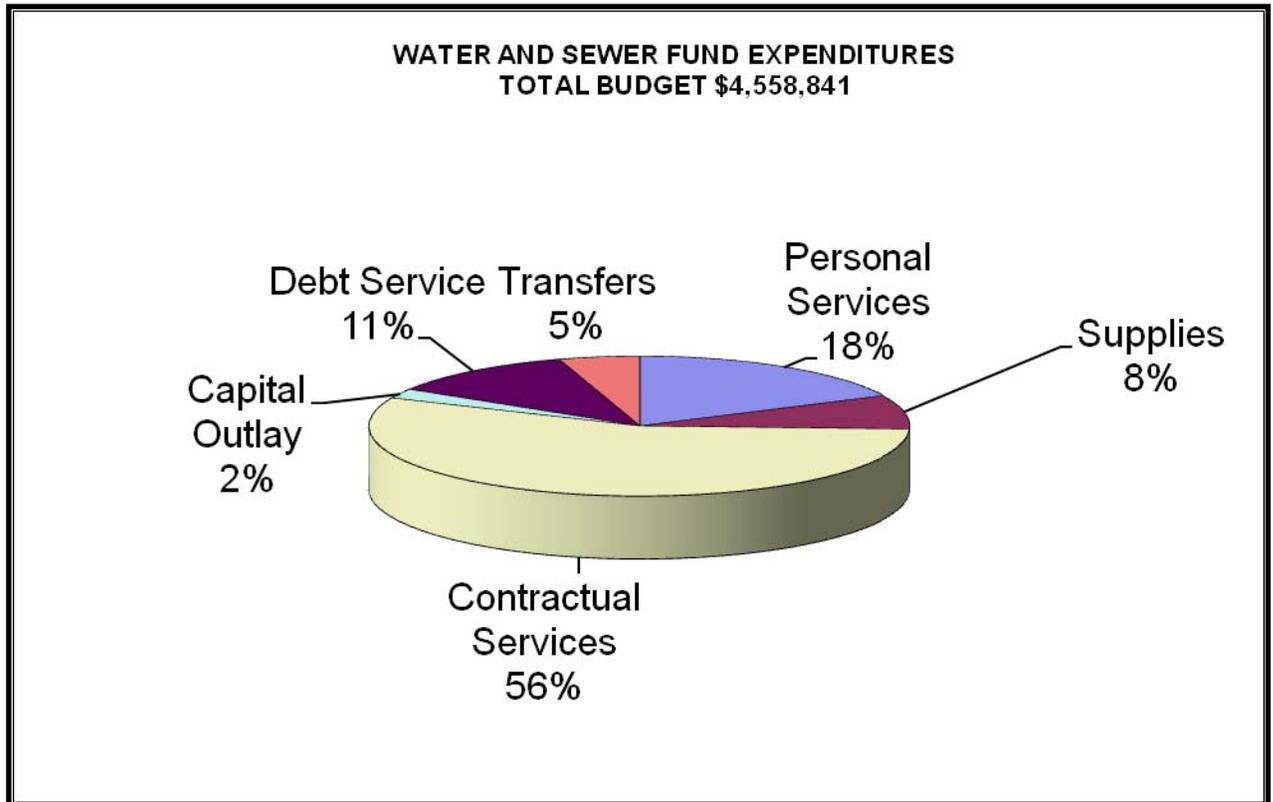
### **REVENUE**

The rates for water and sewer services will remain at the same levels in FY 2012. Revenue projections are slightly increased to reflect nominal use increases due to recurring hot and dry summers in the city. Revenue is projected at \$4,109,790 which represents a \$2,941 increase over budgeted FY 2011 revenue.

### **EXPENDITURES**

Total expenditures in this fund for FY 2012 are \$4,558,841; this represents an increase of \$102,359 over FY 2011. There is a 1% employee salary increase recommended in the amount of \$6,420. **Sewer Operations** sewer treatment expenditures are projected to increase approximately \$201,460 due to the City's increased share of the debt service associated with the Lower East Fork Interceptor System (LEFIS). A projected increase in vehicle fuel costs is also provided in this department. The City has a **Non Departmental** cost center established to account for Water and Sewer Fund expenditures associated with all departments. There are two additional expenditures budgeted in FY 2012: an estimated bad debt expense of 2% of gross revenue (approximately \$77,280) and 45% of the annual audit expenditure (approximately \$15,000). This anticipated increase is modified by decreases in workers' compensation, property insurance and phone expenditures. Additionally, funds are budgeted for infrastructure system improvements (\$100,000).

The following chart illustrates the expenditure object summary of the Water and Sewer Fund:



## OTHER FUNDS

In addition to the General and Water/Sewer funds, there are ten smaller funds included in the FY 2012 budget review process. These funds are considered restricted governmental funds, which mean that these funds are established to account for specific initiatives. Fund resources can be used for expenditures that achieve these specific initiatives.

The Municipal Court Fund is funded by a portion of the fines received by the court. In FY 2012, funds are budgeted for the implementation of an online payment system (\$5,000), bailiff services (\$4,600) and annual maintenance of the automated ticket writer system.

The Hotel/Motel Fund is funded by the hotel occupancy tax. These resources are utilized to provide funding to the Seagoville Chamber of Commerce.

The SAFER Grant Fund is jointly funded by an intergovernmental grant and a transfer from the General Fund. This fund provides resources for the salaries and fringe benefits for three city firefighters.

The Storm Water Fund accounts for activities agreed to by the City and the Texas Commission on Environmental Quality (TCEQ) in the municipal storm sewer permit.

The Capital Projects Fund accounts for the acquisition of long lived fixed assets funded by prior year debt proceeds. Per Council direction, resources from this fund are utilized to pay down general government debt (\$226,155).

## **DEBT SERVICE FUND**

### **REVENUE**

The proposed FY 2012 I&S (interest and sinking) tax rate is 4.21 cents, down 4.22 cents from the FY 2011 tax rate of 8.435 cents. This reduction is due to the provision of unallocated capital project resources for debt service. Proposed total revenue for FY 2012 is \$192,436 down \$205,404 from last year's budgeted revenue of \$397,840.

### **EXPENDITURES**

Debt service expenditures for FY 2012 are \$418,590 down \$4,127 from the FY 2011 budget amount. As we informed you during the budget workshop, FY 2012 is the final payment year for the Series 1997 certificates of obligation (CO).

## **ONE TIME USE OF FUND BALANCE**

The FY 2012 budget contains a recommendation for Council to approve the acquisition of three police vehicles and a CAD system for the Fire Department. The CAD system utilizes technology to assist fire rescue personnel quickly and precisely locate the physical location of reported incidents. Including this request, the General Fund balance is projected to be \$1,719,070 or \$594,033 over the City Council 60 day fund balance reserve.

## **LONG TERM ISSUES**

Due to resource constraints, the city does not have a formal long term planning process. However, in the process of building the FY 2012 budget, a number of long term issues were identified.

- The current police facility is in need of expansion
- The current fire station is nearing the end of its useful life
- The City has identified over \$35 million in needed street reconstruction and repair
- The Police Department needs additional officers to meet minimum staffing requirements and provide services formerly provided by Dallas County law enforcement personnel.

The first three items will be addressed in the future development of a capital improvement program. The final item is addressed in the FY 2012 budget with the proposed addition of two new police officers.

## CONCLUSION

We appreciate the efforts of the Department Directors, Janet Goad, Janice Body and Shirley Booth for their assistance in the development of this budget. We want to express our appreciation to the Mayor and Council for your continued support in serving the public interest.

Respectfully,



Larry Graves  
City Manager



Patrick Harvey  
Director of Finance

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# **City of Seagoville, Texas**

## **Budget Policies**

- A comprehensive annual budget will be prepared for all funds expended by the City.
- Appropriations lapse at year-end and may not be carried over to the following fiscal year. Multi-year capital projects will be funded by bond proceeds and have annually adopted budgets.
- The budget will be prepared in a clear manner to facilitate understanding by the citizens.
- All public hearings on the proposed budget and all budget workshops shall be open to the public.
- Copies of the proposed budget will be available to citizens in the City Public Library and the City Secretary's office will have copies available for review.
- The City Manager, prior to August 1<sup>st</sup> of each year, shall prepare and submit the budget, covering the next fiscal year, to the Council, which shall contain the below information. In preparing the budget, each employee, officer, board and department shall assist the City Manager by furnishing all necessary information.
  1. The City Manager's budget message shall outline the proposed financial policies for the next year with explanations of any change from previous years in expenditures and any major changes of policy and complete statement regarding the financial conditions of the City.
  2. An estimate of all revenue from taxes and other sources, including the present tax structure rates and property evaluation for the ensuing year.
  3. A carefully itemized list of proposed expenses by office, department, agency, employee and project for the budget year, as compared to actual expenses of the last ended fiscal year, and the present year-to-date.
  4. A description of all outstanding bond indebtedness, showing amount, purchaser, date of issue, rate of interest, and maturity date, as well as any other indebtedness which the City had incurred and which has not been paid.
  5. A statement proposing any capital expenditures deemed necessary for undertaking during the next budget year and recommended provisions for financing.

- The budget will provide for adequate maintenance of capital assets and or their orderly replacement.
- The responsibility of preparing and administering the budget belongs to the City Manager.
- A balanced budget is always required provided fund balances on hand in excess of City policy shall be considered part of the resources available for the purpose of ensuring a balanced budget each year.
- Prior to October 1, the budget is legally enacted by the City Council through passage of an ordinance.
- During the fiscal year, the City Council may transfer funds allocated to a department to another department or re-estimate revenues or expenditures. The City Manager may transfer budgeted funds within a fund. Expenditures shall not exceed City Council appropriations at the fund level without formally amending the budget.

# **City of Seagoville, Texas**

## **Basis of Budgeting and Accounting**

The accounting and financial reporting treatment applied to a fund is determined by its “measurement focus.”

All governmental funds (i.e., General Fund, Special Revenue funds, etc.) are budgeted and accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating revenues of governmental funds present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

Proprietary fund types, including enterprise funds (i.e., Water and Sewer), are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operation of these funds are included on the balance sheet. Fund equity (assets net of liabilities) is segregated into invested in capital assets, net of related debt and unrestricted net asset components. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net assets.

Financial information is presented using the modified accrual basis of accounting for all governmental fund types and agency funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (when they become both measurable and available). “Measurable” means the amount of the transaction can be determined, and “available” means the amount is collectible within the current accounting periods, or soon enough thereafter to be used to pay liabilities of the current period. Ad valorem, franchise and sales tax revenues are recognized under the susceptible to accrual concept, since they are both measurable and available within 60 day after year end. Licenses and permits, charges for services (except for water and sewer billings), fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received. Expenditures are recorded when the related fund liability is incurred. Interest on general long-term debt is recorded as a fund liability when due or when amount have been accumulated in the debt service fund for payments to be made early in the following year.

The accrual basis of accounting is used in Proprietary Fund types, i.e., Enterprise Funds for financial reporting purposes. Under the full accrual basis of accounting, revenues and expenses are identified with a specific period of time, and are recorded as incurred, without regard to the date of receipt or payment of cash. For example, water and wastewater service charges are customarily recognized as revenues when billed, rather than at the time when the actual payment of the bill is received, in contrast to license and permit fees, which are recognized as revenues when payment is actually received in cash. This method of accounting is used for financial reporting purposes in the City’s comprehensive annual financial report; however, for budget presentation purposes, working capital is recognized as fund balance. Working capital, rather than unrestricted net assets, is used to represent fund balance in Enterprise Funds (which is similar to using the modified accrual basis). Under the working capital approach, depreciation expense is not budgeted, and capital outlay and debt service principal are budgeted as expenses. Working capital is generally defined as the difference between current assets (e.g., cash and receivables, etc.) and current liabilities (e.g., accounts payable), and provides a more thorough analysis of proprietary fund reserves for budget purposes than does the presentation of net assets. In addition, budgeting capital outlay as an expense for budgetary purposes allows the proposed capital purchases to be reviewed and authorized by City Council.

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# City of Seagoville Financial Policies

## **Purpose Statement**

The policies set forth below provide guidelines to enable the City staff to achieve a long-term, stable financial condition while conducting daily operations and providing services to the community. The City Manager and senior management follow these policies while developing the annual operating budget. The scope of these policies cover accounting, auditing, financial reporting, internal controls, fiscal, financial condition and reserve, revenue management, expenditure control and capital financing/debt management.

The long-range policies regarding financial management are as follows:

1. Exercise a discipline which allows the City to retain a sound financial condition.
2. Give recognition to the community's needs and ability to pay
3. Strive to retain the best possible rating on bonds

## **Accounting, Auditing and Financial Reporting**

**Accounting** – The City's Director of Finance is responsible for establishing the chart of accounts and for properly recording financial transactions.

**External Auditing** – The City will be audited annually by outside independent accountants (auditors). The auditors must be a CPA firm and must demonstrate experience in the field of local government auditing. They must conduct the City's audit in accordance with generally accepted auditing standards and be knowledgeable in the Government Finance Officers Association (GFOA) Certificate of Achievement Program. The City will follow a five year rotation of outside independent auditors. The audited financial statements should be prepared within 180 days after the close of the fiscal year.

**External Financial Reporting** – The City will prepare and publish a Comprehensive Annual Financial Report (CAFR). The CAFR will be prepared in accordance with generally accepted accounting principles and will be presented annually to the Government Finance Officers Association (GFOA) for evaluation and awarding of the Certificate of Achievement for Excellence in Financial Reporting.

**Interim Reporting** – The Finance Department will prepare and issue timely reports on the City's fiscal status to the Mayor/Council and staff. This includes the following:

1. Monthly budget status reports to the City Manager and all Department Heads
2. Mid Year status report and fiscal year end projection of major funds (General and Water & Sewer funds)
3. Quarterly financial reports to Mayor and Council

## **Internal Controls**

**Written Procedures** – The Director of Finance is responsible for developing written guidelines on accounting, cash handling and other financial matters which will be approved by the City Manager. The Finance Department will assist Department Directors, as needed, in tailoring such guidelines to fit each department's requirements.

**Department Directors' Responsibility** – Each Department Director is responsible to the City Manager to ensure that proper internal controls are followed throughout his or her department, that all guidelines on accounting and internal controls are implemented and that all independent auditor control recommendations are addressed.

## **Fiscal**

**Balanced Budget** – Current available unrestricted operating revenue shall be sufficient to support current operating expenditures. Temporary shortages, or operating deficits, can and do occur, but they are not tolerated as extended trends. Measures are developed to provide additional revenue and/or reduced expenditures to eliminate operating deficits.

**Long Range Planning** – The budget process will be coordinated so as to identify major policy issues for City Council consideration in advance of the budget approval date so that proper decision analysis can be made.

**Fixed Assets** – Such assets will be reasonably safeguarded, properly accounted for and prudently used. The fixed asset inventory will be updated regularly.

**Cash Management** – The City's cash flow will be managed to maximize the investable cash in accordance with the City's investment policy.

## **Financial Condition and Reserve**

**Reserve Accounts** – The General Fund unreserved undesignated fund balance should be adequate to handle unexpected decreases in revenues and a reasonable level for extraordinary unbudgeted expenditures. The General Fund balance policy should also be flexible enough to allow the City to weather economic downturns without raising taxes and/or reducing vital services. The General Fund is required to maintain a minimum 60 day reserve of budgeted expenditures.

City Enterprise Funds will compensate the General Fund for the general and administrative services thereby provided such as management, finance and personnel. The City will adopt annual utility rates which will generate revenues sufficient to cover operating expenses and meet the legal requirements of bond covenants. Rates will also fund adequate capital replacement of water distribution and sewerage collection systems. The Water and Sewer Fund is required to maintain a minimum of 60 days of budgeted expenses. These reserves are needed to protect against the possibility of temporary revenue shortfalls or unpredicted one-time expenditures.

Should either the General Fund reserve or the Water and Sewer Fund reserve fall below the minimum reserve requirement, revenue raising measures or expenditure reductions will be implemented to return the General Fund reserve and the Water and Sewer Fund reserve to the minimum level no later than the end of the following fiscal year.

Reserves (fund balance) will be used only for emergencies or to reduce balances in excess of current guidelines (60 days for the General Fund and 60 days for the Water and Sewer Fund), as long as they are spent for non-recurring items.

## **Revenue Management**

**Revenue Diversification** – A diversified and stable revenue system will be maintained to shelter the City from short run fluctuations in any one revenue source.

**Fees and Charges** – The City will maximize utilization of user charges in lieu of property taxes for services that can be individually identified and where the costs are directly related to the level of service. There will be periodic review of fees and charges to ensure that fees provide adequate coverage of costs of service.

**Use of One-time Revenues** – One-time revenues will be used only for one-time expenditures. The City will avoid using temporary revenues to fund mainstream services.

**Use of Unpredictable Revenue** – The City will try to understand its revenue sources, and enact consistent collection policies so that assurances can be provided that the revenue base will materialize according to budgets and plans. Use of unpredictable revenue will depend upon management’s determination whether the revenue is considered a one time revenue or will recur annually.

**Sufficiency** – The benefits of revenue shall exceed the cost of producing the revenue.

**Grants** – Any potential grants shall be examined for matching requirements so that the source and availability of these funds may be determined before the grant application is made.

**Utility Rates** – The City shall review and adopt utility rates that shall generate revenues required to fully cover operating expenditures, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital needs.

### **Expenditure Control**

**Appropriations** – The City Manager’s level of budgetary control is at the fund level for all funds. Modifications within a respective fund’s operating categories (materials, supplies and services) and/or modifications within the personnel and capital categories may be made with the approval of the City Manager. When a budget amendment among funds or departments is necessary, it must be approved by the City Council.

**Purchasing** – All purchases shall be in accordance with both the City’s purchasing policy and state law.

**Prompt Payment** – All invoices will be paid upon 30 days of receipt in accordance with state law. Procedures will be used to take advantage of all cost effective purchase discounts. Payments will be processed to maximize the City’s investable cash.

**Department Directors’ Responsibility** - Each Department Director is held accountable for meeting program objectives and monitoring the use of budget funds expended to ensure compliance with the annual appropriated budget approved by the City Council.

### **Capital Financing and Debt Management**

**Debt Capacity, Issuance and Management** – Long term debt will not be used for operating purposes. Capital projects financed through bond proceeds shall be financed for a period not to exceed the useful life of the project. When

appropriate, self-supporting revenues will pay debt service in lieu of property taxes. The Debt Service current fiscal year debt requirement shall not exceed debt service property tax, self-supporting revenue and balances carried forward from the prior year. Unspent capital project proceeds are transferred to debt service at the completion of the capital project.

The Finance Department will monitor all City debt annually with the preparation of the annual budget. The Finance Department will diligently monitor the City's compliance to its bond covenants. The Finance Department will maintain ongoing communications with bond rating agencies about the City's financial condition and follow a policy of full disclosure on every financial report. The City has and will continue to retain a Financial Advisor in connection with any debt issuance.

*Seagoville* ★

# Authorized Positions

DEPT.	DEPARTMENT/TITLE	Actual 2009-2010				Projected 2010-2011				Budget 2011-2012			
		FT PERM.	PT PERM.	PT TEMP.	FTE's	FT PERM.	PT PERM.	PT TEMP.	FTE's	FT PERM.	PT PERM.	PT TEMP.	FTE's
2	<b>City Manager/Human Resources</b>												
	City Manager	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Executive Assistant to the City Manager	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00				
	Administrative Assistant to the City Manager*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
3	<b>City Secretary</b>												
	City Secretary	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
4	<b>Finance Department</b>												
	Director of Finance	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Senior Accountant	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Payable & Payroll Manager	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
5	<b>Animal Control/Code Enforcement</b>												
	Code Enforcement Officer	2.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00				
	Animal Control Mgr/Police Officer	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Animal Shelter Attendant	0.00	1.00	0.00	0.50	0.00	1.00	0.00	0.50	0.00	1.00	0.00	0.50
	<b>Building Services/Operations Support/Code Enforcement</b>												
	Chief Building Official	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Building Maintenance Technician	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Code Enforcement Officer									2.00	0.00	0.00	2.00
8	<b>Police Department</b>												
	Chief of Police	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Captain	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Sergeant	5.00	0.00	0.00	5.00	5.00	0.00	0.00	5.00	5.00	0.00	0.00	5.00
	Police Officer	14.00	0.00	0.00	14.00	14.00	0.00	0.00	14.00	14.00	0.00	0.00	14.00
	Public Safety Technicians	2.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00				
	Crossing Guard	0.00	2.00	0.00	0.30	0.00	2.00	0.00	0.30	0.00	2.00	0.00	0.30
9	<b>Planning Department</b>												
	Planning Technician	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
11	<b>Fire Department</b>												
	Fire Chief	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Captain	3.00	0.00	0.00	3.00	3.00	0.00	0.00	3.00	3.00	0.00	0.00	3.00
	Lieutenant	3.00	0.00	0.00	3.00	3.00	0.00	0.00	3.00	3.00	0.00	0.00	3.00
	Fire Fighter <i>(footnote 1)</i>	11.00	10.00	0.00	12.00	11.00	10.00	0.00	12.00	11.00	10.00	0.00	12.00
12	<b>Municipal Court</b>												
	Court Administrator	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Court Clerk	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
13	<b>Library</b>												
	Library Director	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Library Assistant	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Library Clerk	0.00	2.00	0.00	1.00	0.00	2.00	0.00	1.00	0.00	2.00	0.00	1.00
14	<b>Senior Center</b>												
	Senior Center Manager	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Outreach Worker	0.00	1.00	0.00	0.50	0.00	1.00	0.00	0.50	0.00	1.00	0.00	0.50
	Food Server	0.00	1.00	0.00	0.33	0.00	1.00	0.00	0.33	0.00	1.00	0.00	0.33
	Building Maintenance Worker	0.00	1.00	0.00	0.50	0.00	1.00	0.00	0.50	0.00	1.00	0.00	0.50
	Driver	1.00	2.00	0.00	2.00	1.00	2.00	0.00	2.00	1.00	2.00	0.00	2.00
15	<b>Street Department</b>												
	Supervisor	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Crew Leader	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Maintenance Worker	2.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00
	Maintenance Apprentice - Temp (Summer Only)	0.00	0.00	1.00	0.25	0.00	0.00	1.00	0.25	0.00	0.00	1.00	0.25
17	<b>Public Safety Communications</b>												
	Communications Supervisor	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Communications Operator	5.00	2.00	0.00	5.84	5.00	2.00	0.00	5.84	0.00	1.00	0.00	0.75
	Public Safety Technicians									7.00	0.00	0.00	7.00
18	<b>Parks Department</b>												
	Director of Parks and Recreation*	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
	Supervisor	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Maintenance Worker*	2.00	0.00	0.00	2.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Maintenance Apprentice - Temp (Summer Only)	0.00	0.00	1.00	0.25	0.00	0.00	1.00	0.25	0.00	0.00	1.00	0.25
22	<b>Communications /IT</b>												
	Director of Communications & Info. Services*	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
23	<b>Human Resources</b>												
	Director of HR/Risk Management	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	<b>General</b>	<b>75.00</b>	<b>22.00</b>	<b>2.00</b>	<b>81.47</b>	<b>72.00</b>	<b>22.00</b>	<b>2.00</b>	<b>78.47</b>	<b>74.00</b>	<b>21.00</b>	<b>2.00</b>	<b>80.38</b>
5	<b>W &amp; S Administrative</b>												
	Director of Public Works/ACM	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Field Operations Superintendent	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Public Works Clerk	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
10	<b>Water Services Department</b>												
	Crew Leader	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Maintenance Worker	2.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00
	Meter Service Technician					2.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00
20	<b>Sewer Services Department</b>												
	Public Works Superintendent	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Water Supervisor	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Maintenance Worker	2.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00
30	<b>Customer Service Department</b>												
	Customer Service Manager	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00
	Cashier/Receptionist	2.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00
	Meter Service Technician	2.00	0.00	0.00	2.00								
	<b>Water and Sewer</b>	<b>15.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15.00</b>	<b>15.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15.00</b>	<b>15.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15.00</b>
	<b>Total</b>	<b>90.00</b>	<b>22.00</b>	<b>2.00</b>	<b>96.47</b>	<b>87.00</b>	<b>22.00</b>	<b>2.00</b>	<b>93.47</b>	<b>89.00</b>	<b>21.00</b>	<b>2.00</b>	<b>95.38</b>

Footnote 1: Three Firefighters partially funded from SAFER Grant

\* Authorized, but not funded in FY 2012



## CITY OF SEAGOVILLE, TEXAS FUND STRUCTURE

All funds of the City of Seagoville are subject to appropriation and are classified into six “fund types” used by local governments.

Four of the six fund types are **governmental funds**. These are used by the City of Seagoville to account for governmental type activities. These are the general fund, the special revenue funds, the debt service funds and the capital project funds. Governmental funds use the “flow of current financial resources” measurement focus and the “modified accrual” basis of accounting.

1. **General Fund:**  
The chief operating fund of the City. Accounts for all financial resources not required to be accounted for in another fund type.
2. **Special Revenue Funds:**  
Revenue sources are designated for a specific purpose.
3. **Debt Service Funds:**  
Designated to meet current and future debt service requirements on general government debt.
4. **Capital Project Funds:**  
Funding for capital acquisition and construction projects.

Two of the fund types are **proprietary funds**. These are used by the City of Seagoville to account for “business type” activities. Business type activities receive a significant portion of their funding through user charges. Proprietary funds use the “flow of economic resources” measurement focus and the “full accrual” basis of accounting.

5. **Enterprise Funds:**  
Accounts for operations that are financed and operated in a manner similar to private business enterprises. The costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.
6. **Internal Service Fund:**  
Allocation and recovery of costs of services provided to other governments. The City of Seagoville currently has no funds of this type.

**CITY OF SEAGOVILLE, TEXAS  
FUND STRUCTURE  
FY 2011-12**

	Measurement Focus		Budgetary Basis/ Basis of Accounting	
	Flow of Current Financial Resources	Flow of Economic Resources	Modified Accrual	Full Accrual
<b>I. Governmental Funds:</b>				
General	x		x	
<b>Special Revenue Funds:</b>				
Police State Forfeiture	x		x	
Police Federal Forfeiture	x		x	
Small Grants	x		x	
Municipal Court	x		x	
Hotel/Motel	x		x	
Municipal Court Security	x		x	
SAFER Grant	x		x	
Energy Grant	x		x	
Police Grants	x		x	
Police Training	x		x	
Storm Water				
<b>Debt Service Funds:</b>				
General Bond Debt Service	x		x	
<b>Capital Projects Funds:</b>				
Capital Projects	x		x	
<b>II. Proprietary Funds</b>				
<b>Enterprise Funds:</b>				
Water and Sewer Utility		x		x

**CITY OF SEAGOVILLE, TEXAS  
COMBINED FUND STATEMENT  
FY 2011-12**

	General	Special Revenue Funds	Debt Service Fund	Component Unit SEDC
<b>Fund Balance, beginning</b>	<b>1,821,205</b>	<b>139,214</b>	<b>17,052</b>	<b>1,298,693</b>
<b>Revenues:</b>				
Property Taxes	2,953,780	-	192,286	-
Sales & Other Taxes	1,972,035	-	-	660,000
Hotel/Motel Tax	-	14,000	-	-
Franchise Fees	570,600	-	-	-
Licenses & Permits	115,930	-	-	-
Intergovernmental	51,500	65,010	-	-
Charges for Services	784,000	75,000	-	-
Fines & Forfeitures	254,000	12,000	-	-
Other	16,250	1,750	150	7,500
<b>Total Revenues</b>	<b>6,718,095</b>	<b>167,760</b>	<b>192,436</b>	<b>667,500</b>
Transfers In	220,118	66,376	226,155	-
<b>Total Available Resources</b>	<b>8,759,418</b>	<b>373,350</b>	<b>435,643</b>	<b>1,966,193</b>
<b>Expenditures:</b>				
General Government	685,495	14,000	-	259,444
Public Safety	3,490,447	159,982	-	-
Community Services	1,110,499	12,725	-	-
Community Development	1,078,047	68,197	-	699,000
Non Departmental	341,204	-	-	-
City Manager Recommended	138,280	-	-	-
Debt Service	-	-	418,590	96,000
Capital Improvements	130,000	-	-	-
<b>Total Expenditures</b>	<b>6,973,972</b>	<b>254,904</b>	<b>418,590</b>	<b>1,054,444</b>
Transfers Out	66,376	-	-	-
<b>Fund Balance, ending</b>	<b>1,719,070</b>	<b>118,446</b>	<b>17,053</b>	<b>911,749</b>

**CITY OF SEAGOVILLE, TEXAS  
COMBINED FUND STATEMENT  
FY 2011-12**

Capital Funds	Enterprise Funds	Adopted Budget FY 2012	Projected FY 2010-11	Actual FY 2009-10
<b>579,062</b>	<b>2,963,597</b>	<b>6,818,823</b>	<b>7,778,372</b>	<b>7,607,497</b>
-	-	3,146,066	3,136,312	3,123,007
-	-	2,632,035	2,622,777	2,620,241
-	-	14,000	14,000	14,496
-	-	570,600	573,274	590,508
-	-	115,930	186,476	220,404
-	-	116,510	221,490	219,133
-	4,107,340	4,966,340	4,688,303	4,814,401
-	-	266,000	244,693	243,106
1,500	2,450	29,600	26,369	355,962
<hr/>				
1,500	4,109,790	11,857,081	11,713,694	12,201,258
-	-	512,649	293,478	304,068
<hr/>				
580,562	7,073,387	19,188,553	19,785,544	20,112,824
-	192,712	1,151,651	1,192,244	1,376,538
-	-	3,650,429	3,758,048	3,617,227
-	-	1,123,224	1,066,061	1,038,444
-	3,365,247	5,210,491	4,782,681	4,321,767
-	254,944	596,148	478,943	633,424
-	6,420	144,700	-	-
-	519,400	1,033,990	1,040,419	823,621
-	-	130,000	354,845	219,362
<hr/>				
-	4,338,723	13,040,633	12,673,242	12,030,383
<hr/>				
226,155	220,118	512,649	293,478	304,068
<hr/>				
<b>354,407</b>	<b>2,514,546</b>	<b>5,635,271</b>	<b>6,818,824</b>	<b>7,778,372</b>

**CITY OF SEAGOVILLE, TEXAS  
BUDGET SUMMARY BY CATEGORY  
EXPLANATION OF MAJOR CHANGES IN FUND BALANCES**

**GENERAL FUND**

The City has a planned reduction in the General Fund balance of \$102,135, a 5.6% reduction of the estimated beginning fund balance of \$1,821,205. This is primarily due to

- The addition of two police officers and a 1% raise for all employees (\$138,280)
- The acquisition of three police cars and a CAD system for the Fire department (\$130,000)
- Providing resources for hiring reserve police officers (\$30,000)

Increases to the General Fund balance are projected to come from a 6.8 cent increase in property taxes (\$208,908) and a projected increase in sanitation revenue (\$68,348)

**SPECIAL REVENUE FUNDS**

The 2012 Budget provides for an overall decrease in this category of funds of \$20,768, a 14.5% decrease in the estimated beginning fund balance of \$143,301. The overall decrease is due to the following:

**SAFER Grant**

The FY 2012 budget couples available fund balance (\$28,596) with estimated intergovernmental revenue (\$65,010) and matching General Fund resources (\$66,376) to provide for the estimated salaries and fringe benefits for three City firefighters paid from this fund (\$159,982).

**CAPITAL PROJECTS FUND**

The 2012 Budget provides for an overall reduction in this fund of \$224,655, a 38.8% decrease of the estimated beginning fund balance of \$579,062. This is due to a planned transfer of \$226,155 to the Debt Service Fund to provide resources for debt reduction.

**SALES TAX CORPORATION**

The 2012 Budget provides for a decrease in this fund of \$386,944 a 29.8% decrease to the estimated beginning fund balance of \$1,298,693. This decrease is a result of estimated costs of potential economic development incentive activities designed to grow the local commercial tax base.

**ENTERPRISE FUND**

The 2012 Budget provides for a reduction in this fund of \$449,051, a 15.2% decrease of the estimated beginning fund balance of \$2,963,597. This overall decrease is a result of projected increase in sewer treatment services (\$201,460), estimated bad debt expense of \$77,280, this fund's share of the annual audit cost (\$15,000), infrastructure and facility upkeep (\$20,000) and vehicle fuel.

**CITY OF SEAGOVILLE  
CHANGES IN FUND BALANCE  
PROJECTED 2011**

	General	Special Revenue Funds	Debt Service Fund	Component Unit SEDC	Capital Funds	Enterprise Funds	Projected FY 2011
<b>Fund Balance, beginning</b>	<b>1,851,626</b>	<b>136,569</b>	<b>42,154</b>	<b>1,373,316</b>	<b>910,874</b>	<b>3,463,833</b>	<b>7,778,372</b>
<b>Revenues:</b>							
Property Taxes	2,738,622	-	397,690	-	-	-	3,136,312
Sales & Other Taxes	1,972,002	-	-	650,775	-	-	2,622,777
Hotel/Motel Tax	-	14,000	-	-	-	-	14,000
Franchise Fees	573,274	-	-	-	-	-	573,274
Licenses & Permits	186,476	-	-	-	-	-	186,476
Intergovernmental	52,500	146,471	-	-	22,519	-	221,490
Charges for Services	715,652	2,050	-	-	-	3,970,601	4,688,303
Fines & Forfeitures	234,348	10,345	-	-	-	-	244,693
Other	10,875	7,330	150	7,500	514	-	26,369
<b>Total Revenues</b>	<b>6,483,749</b>	<b>180,196</b>	<b>397,840</b>	<b>658,275</b>	<b>23,033</b>	<b>3,970,601</b>	<b>11,713,694</b>
Transfers In	220,118	73,360	-	-	-	-	293,478
<b>Total Available Resources</b>	<b>8,555,493</b>	<b>390,125</b>	<b>439,994</b>	<b>2,031,591</b>	<b>933,907</b>	<b>7,434,434</b>	<b>19,785,544</b>
<b>Expenditures:</b>							
General Government	767,030	14,000	-	231,079	-	180,135	1,192,244
Public Safety	3,579,529	178,519	-	-	-	-	3,758,048
Community Services	1,056,140	9,921	-	-	-	-	1,066,061
Community Development	962,834	25,726	-	405,819	-	3,388,302	4,782,681
Non Departmental	295,394	22,745	-	-	-	160,804	478,943
City Manager Recommended	-	-	-	-	-	-	-
Debt Service	-	-	422,942	96,000	-	521,477	1,040,419
Capital Improvements	-	-	-	-	354,845	-	354,845
<b>Total Expenditures</b>	<b>6,660,928</b>	<b>250,911</b>	<b>422,942</b>	<b>732,898</b>	<b>354,845</b>	<b>4,250,718</b>	<b>12,673,242</b>
Transfers Out	73,360	-	-	-	-	220,118	293,478
<b>Fund Balance, ending</b>	<b>1,821,205</b>	<b>139,214</b>	<b>17,052</b>	<b>1,298,693</b>	<b>579,062</b>	<b>2,963,598</b>	<b>6,818,824</b>

**CITY OF SEAGOVILLE  
CHANGES IN FUND BALANCE  
ACTUAL 2010**

	General	Special Revenue Funds	Debt Service Fund	Component Unit SEDC	Capital Funds	Enterprise Funds	Actual FY 2010
<b>Fund Balance, beginning</b>	<b>1,611,850</b>	<b>44,361</b>	<b>74,694</b>	<b>1,440,727</b>	<b>1,103,150</b>	<b>3,332,715</b>	<b>7,607,497</b>
<b>Revenues:</b>							
Property Taxes	2,737,554	-	385,453	-	-	-	3,123,007
Sales & Other Taxes	1,967,219	-	-	653,022	-	-	2,620,241
Hotel/Motel Tax	-	14,496	-	-	-	-	14,496
Franchise Fees	590,508	-	-	-	-	-	590,508
Licenses & Permits	220,404	-	-	-	-	-	220,404
Intergovernmental	54,177	139,796	-	-	25,160	-	219,133
Charges for Services	718,481	6,207	-	-	-	4,089,713	4,814,401
Fines & Forfeitures	230,786	12,320	-	-	-	-	243,106
Other	270,117	72,291	153	11,475	1,926	-	355,962
<b>Total Revenues</b>	<b>6,789,246</b>	<b>245,110</b>	<b>385,606</b>	<b>664,497</b>	<b>27,086</b>	<b>4,089,713</b>	<b>12,201,258</b>
Transfers In	220,118	83,950	-	-	-	-	304,068
<b>Total Available Resources</b>	<b>8,621,214</b>	<b>373,421</b>	<b>460,300</b>	<b>2,105,224</b>	<b>1,130,236</b>	<b>7,422,428</b>	<b>20,112,823</b>
<b>Expenditures:</b>							
General Government	903,599	14,496	-	329,063	-	129,380	1,376,538
Public Safety	3,460,398	156,829	-	-	-	-	3,617,227
Community Services	1,028,645	9,799	-	-	-	-	1,038,444
Community Development	1,020,222	20,854	-	306,845	-	2,973,846	4,321,767
Non-Departmental	313,774	34,874	-	-	-	284,776	633,424
City Manager Recommended	-	-	-	-	-	-	-
Debt Service	-	-	418,146	96,000	-	309,475	823,621
Capital Improvements	-	-	-	-	219,362	-	219,362
<b>Total Expenditures</b>	<b>6,726,638</b>	<b>236,852</b>	<b>418,146</b>	<b>731,908</b>	<b>219,362</b>	<b>3,697,477</b>	<b>12,030,383</b>
Transfers Out	42,950	-	-	-	-	261,118	304,068
<b>Fund Balance, ending</b>	<b>1,851,626</b>	<b>136,569</b>	<b>42,154</b>	<b>1,373,316</b>	<b>910,874</b>	<b>3,463,833</b>	<b>7,778,372</b>

**CITY OF SEAGOVILLE, TEXAS  
COMBINED FUND STATEMENT  
EXPLANATION OF CHANGES IN FUND BALANCE**

**Actual FY 2009-2010**

The growth in fund balance from \$7,600,626 to \$7,773,461 was due to development and renovation activity leading to better than anticipated license and permit revenue and utility service revenue, coupled with unfilled vacant positions in general government activities and lower than anticipated operating expenses in the Water and Sewer fund.

**Projected FY 2010-2011**

The projected decline in fund balance from \$7,773,461 to \$6,822,911 is due to an expected shortfall in fines revenue in the General Fund and a planned drawdown of fund balance to provide resources for principal and interest requirements in the Debt Service Fund. The Capital Projects fund balance is declining due to the planned acquisition of a fire truck. The Water and Sewer reserve is projected to decline due to the loss of a large water customer coupled with increased sewer treatment expenses required by the North Texas Municipal Water District.

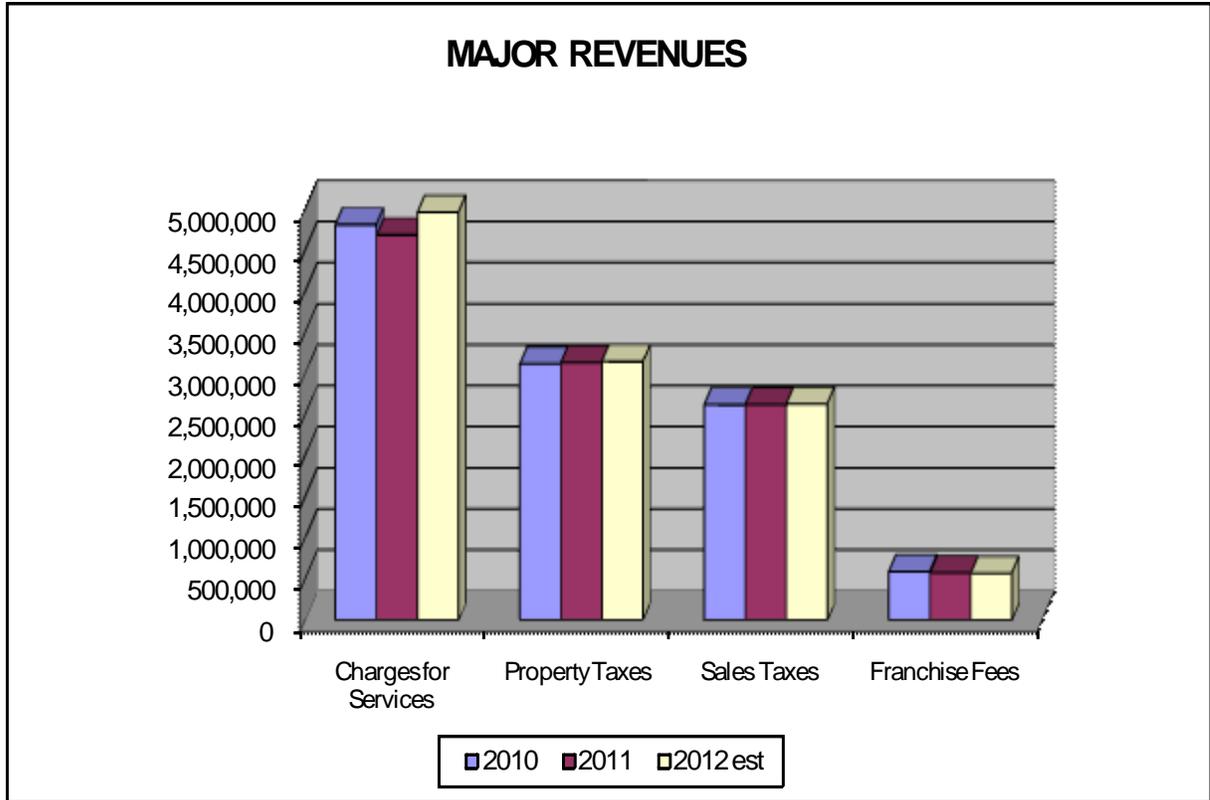
**Adopted Budget FY 2012**

The anticipated decrease in fund balance from \$6,822,910 to \$5,639,358 is due to a planned increase General Fund spending of \$138,280 to provide resources for a 1% employee raise and the hiring of two new police officers. Additionally, \$130,000 of fund balance will be drawn down to acquire replacement police vehicle and a CAD system for the Fire Department. In Special Revenue Funds, available fund balance in the SAFER Grant Fund will be coupled with intergovernmental grant and city matching resources to provide for the personnel expenditures of three firefighters. The Seagoville Economic Development Corporation (SEDC) will draw on available fund reserves to provide resources for economic development activities. Capital Project Fund balance will decline due to a planned transfer of unallocated resources to the Debt Service Fund for principal and interest payments. The capital reserve of the Water and Sewer Fund is scheduled to decline due to increased operating expenses, including an anticipated increase in sewer treatment expenses.

Despite the estimated FY 2012 reduction in the General Fund and Water and Sewer Fund reserves, at the end of the budget year the reserves of both funds are expected to be comfortably above Council financial policy requirements.

*Seagoville* ★

**City of Seagoville, Texas  
Three Year Comparison of Major Revenues  
ALL FUNDS**



	2010	2011	2012 est
<b>Charges for Services</b>	4,814,401	4,688,303	4,966,340
<b>Property Taxes</b>	3,123,007	3,136,312	3,146,066
<b>Sales Taxes</b>	2,620,241	2,622,777	2,632,035
<b>Franchise Fees</b>	590,508	573,274	570,600

The first column for each group represents the actual revenues for the FY 2010, the second column represents the projected revenues for the FY 2011 and the third column represents the adopted revenues for FY 2012.

**Charges for services** are the City's largest revenue source, representing 42% of total budgeted revenues. They consist of revenue earned by the City in exchange for specific types of services provided. Examples of services include water sales, sewer service charges, sanitation fees, delinquent payment penalty fees and meter reconnection fees. The increase in water sales reflects an increase in customers due to community development and it also reflects a recent trend in the extreme summer temperatures and low rainfall totals in the Dallas-Fort Worth metropolitan area. The increase in sewer revenue reflects an expected minimal increase in consumption.

**City of Seagoville, Texas**  
**Three Year Comparison of Major Revenues**  
**ALL FUNDS**

Sanitation revenues were increased during FY 2011 to provide resources for recently instituted automated waste hauling services provided by the local solid waste disposal company.

Delinquent payment penalty and reconnection fees result from City action to enforce customer payment. These revenues are conservatively estimated based on historical trends. Reconnection and penalty fees were combined in FY 2010, and have increased since then due to continuing difficulties in the local economy affecting customers' ability to pay.

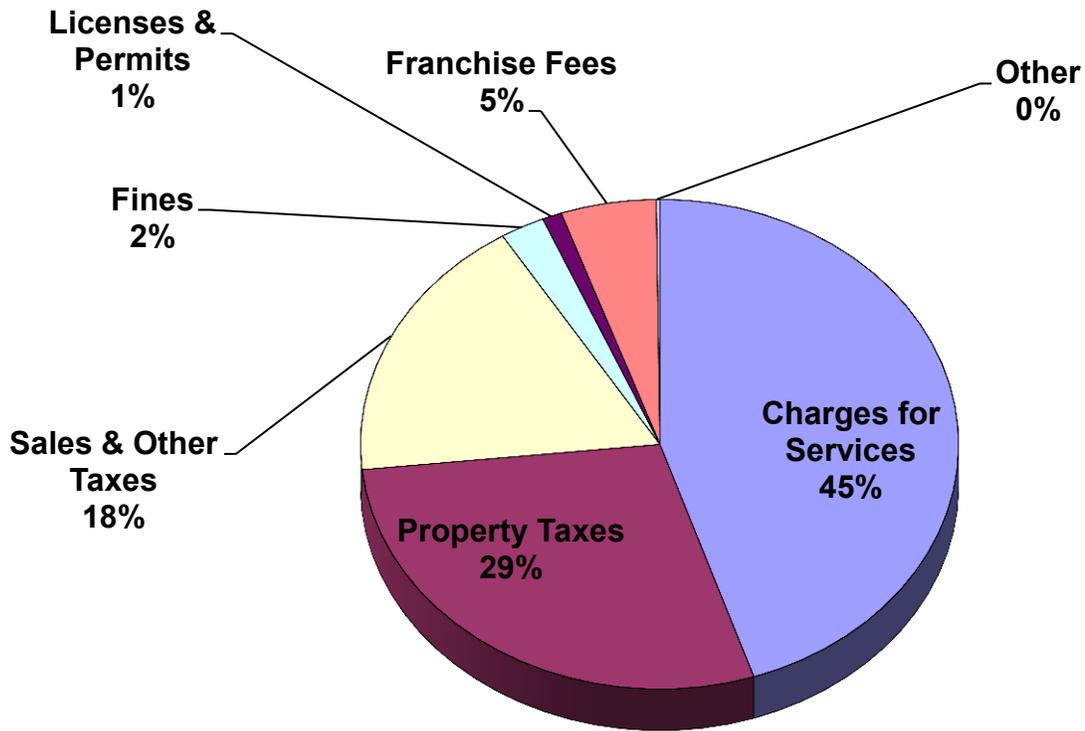
**Property Taxes** represent 27% of total budgeted revenues. Property taxes are levied each October 1 on the assessed value listed as of the prior January 1 for all real and business personal property located within the City. Assessed values represent the appraised value less applicable exemptions. Appraised values are established by the Dallas Central Appraisal District and the Kaufman County Appraisal District at 100% of market value and certified by the Chief Appraisers of each district. The 2011 certified taxable value of \$428,302,305 is a 9.39% decrease from the 2010 certified taxable value of \$472,719,423. The City has adopted a property tax rate of \$0.690853 per \$100 of valuation. This represents an increase of 2.585 cents from last year's tax rate of \$0.665. There are two components of the tax rate. The first component is for maintenance and operations (M&O) while the second component relates to debt service interest and sinking fund requirements. The City has adopted a tax rate of \$0.648722 for operations and maintenance, which is a 6.8 cent increase over the previous fiscal year. The operations and maintenance portion of the property tax is collected through the General Fund. The City has adopted a tax rate of \$0.421 for debt service interest and sinking fund requirements, which is collected through the Debt Service Fund. This represents a decrease of 4.22 cents from last year to service recent debt issues generated by the City's recently completed capital improvements program. Taxes for the current year are due and payable in full on October 1, and are delinquent if not paid on or before January 31. State law requires that a penalty be charged on taxes paid after January 31. Delinquent taxes are subject to a 6% penalty and 1% interest. Delinquent taxes not paid before July 1 become subject to an additional 15% penalty.

**Sales Taxes** represent 22% of total budgeted revenues. Sales taxes are collected by retailers and remitted to the State Comptroller's Office for the sale of goods and services within the City of Seagoville. The State returns the portion designated for the City. The City collects 2 cents of the total sales tax collected. One and one half (1.5) cents is used in the General Fund and 1/2 cent is used for the Seagoville Economic Development Corporation. With the continuing lag in the local economy, sales taxes are conservatively estimated to remain flat in FY 2012.

**Franchise Fees** are charged to specific businesses that conduct business in the City of Seagoville. Utilities (electric, water, sanitation, telephone, gas and cable) that operate in the City pay this fee for their use of the City's right of way to conduct their business. Franchise fees are based on a percentage of gross receipts. Projections are conservatively based on historical trends. Franchise fees for the 2012 fiscal year are estimated to be virtually unchanged from the FY 2011 projected amount at \$570,600.

Together these four revenue sources account for 96% of the total FY 2012 budgeted revenues for the City of Seagoville.

**CITY OF SEAGOVILLE, TEXAS  
REVENUE SUMMARY BY MAJOR TYPE  
ALL FUNDS  
FY 2011-12**



**TOTAL BUDGETED REVENUE  
\$11,857,081**

**CITY OF SEAGOVILLE, TEXAS  
REVENUE SUMMARY BY MAJOR TYPE  
ALL FUNDS**

	<u>Actual FY 2009-10</u>	<u>Projected FY 2010-11</u>	<u>Adopted Budget FY 2011-12</u>
<b>Property Taxes</b>			
Current	3,018,389	3,033,312	3,036,816
Delinquent	61,888	62,000	62,250
Penalties & Interest	42,730	41,000	47,000
sub-total	<u>3,123,007</u>	<u>3,136,312</u>	<u>3,146,066</u>
<b>Sales Taxes</b>	1,967,219	1,972,002	1,972,035
<b>Hotel/Motel Taxes</b>	14,496	14,000	14,000
<b>Utility Franchise Fees</b>			
Electric	341,591	345,000	345,000
Natural Gas	90,134	93,650	87,500
Cable Television	46,620	32,400	30,000
Telephone	52,311	53,774	55,000
Duncan Disposal	47,936	43,350	48,000
Miscellaneous	11,916	5,100	5,100
sub-total	<u>590,508</u>	<u>573,274</u>	<u>570,600</u>
<b>Licenses and Permits</b>			
Animal Shelter	5,274	4,640	4,350
Food Health Certificates	18,500	18,300	18,300
Certificates of Occupancy	8,000	7,425	7,425
Food Administrative Fee	3,650	2,660	3,250
Food Handler Certification	105	540	950
Zoning & Plat Fees	3,275	3,496	3,500
Ballpark Fees	4,715	1,640	2,600
Court Admin Fees	1,710	1,630	1,630
Culvert Fees	108	450	-
Administrative Fees	292	270	-
Building Permits	152,988	124,000	52,500
Fire Dept Fees	600	400	400
Misc Permits	1,164	1,000	1,000
Misc Licenses	13,800	6,000	6,000
Burglar Alarm Fees	6,223	6,090	6,090
Tower Rental Fees		7,935	7,935
sub-total	<u>220,404</u>	<u>186,476</u>	<u>115,930</u>
<b>Intergovernmental</b>	219,133	221,490	116,510

**CITY OF SEAGOVILLE, TEXAS  
REVENUE SUMMARY BY MAJOR TYPE  
ALL FUNDS**

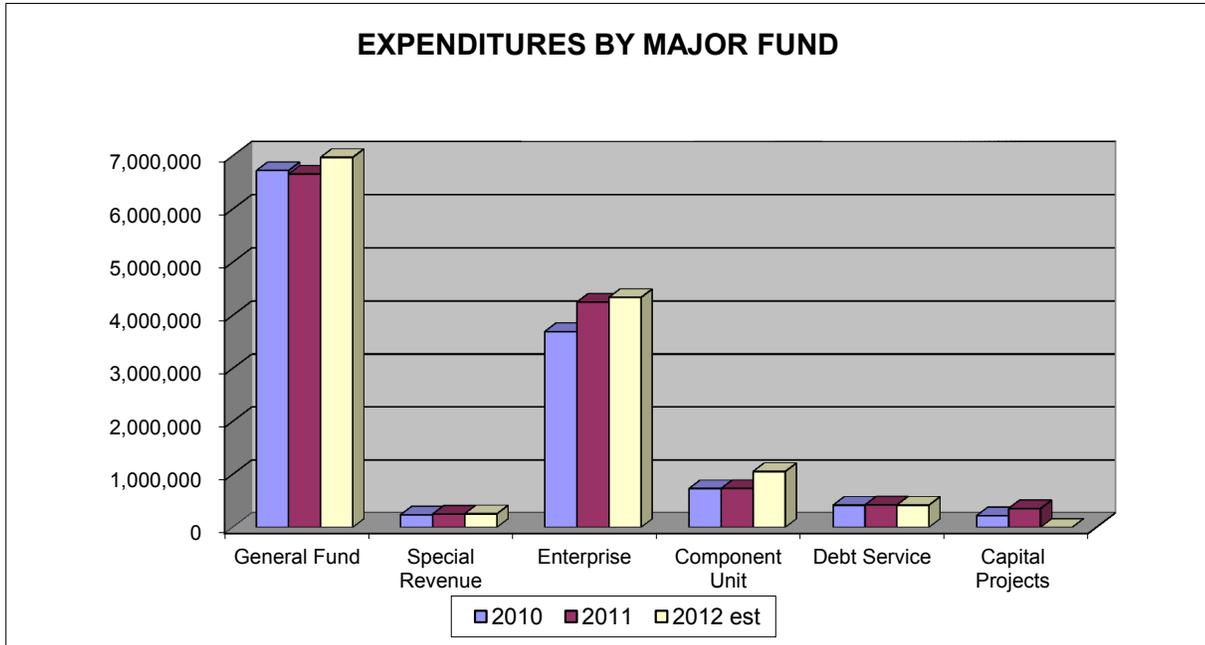
	<b>Actual FY 2009-10</b>	<b>Projected FY 2010-11</b>	<b>Adopted Budget FY 2011-12</b>
<b>Charges for Services</b>			
Water Meters	-	1,600	1,600
Reconnection Fees	-	45,000	84,000
Water Sales	2,049,439	1,872,580	1,939,000
Sewer Service Charge	1,880,985	1,940,333	1,958,240
Service Fees	-	-	6,000
Tap Fees	-	3,100	3,500
Training Fees	6,207	2,050	-
Penalty Fees	159,289	104,060	115,000
Drainage Charges	-	-	75,000
Sanitation Fees	718,481	715,652	784,000
sub-total	<u>4,814,401</u>	<u>4,684,375</u>	<u>4,966,340</u>
<b>Fines and Forfeitures</b>	243,106	244,693	266,000
<b>Miscellaneous</b>			
Interest	6,759	4,414	5,400
Phone Commission	1,037	225	1,500
Miscellaneous	194,946	9,157	8,450
Liens	5,262	2,500	5,000
Insurance Recovery	125,597	-	-
Contributions	10,886	6,500	1,750
sub-total	<u>344,487</u>	<u>22,796</u>	<u>22,100</u>
<b>TOTAL REVENUES</b>	11,536,761	11,055,419	11,189,581
<b>Interfund Transfers</b>			
From Water and Sewer Fund to General Fund	220,118	220,118	220,118
From General Fund to SAFER	42,950	73,360	66,376
From Capital Projects Fund to Debt Service Fund	-	-	226,155
From Water and Sewer Fund to Drainage Fund	41,000	-	-
sub-total	<u>304,068</u>	<u>293,478</u>	<u>512,649</u>
<b>GRAND TOTAL</b>	11,840,829	11,348,897	11,702,230

**CITY OF SEAGOVILLE, TEXAS  
REVENUE\*  
SUMMARY BY FUND**

<b>Fund Code</b>	<b>Fund Name</b>	<b>Actual FY 2009-10</b>	<b>Projected FY 2010-11</b>	<b>Adopted Budget FY 2011-12</b>
1	General	6,789,246	6,483,749	6,718,095
2	Debt Service	385,606	397,840	192,436
20	Water and Sewer	4,089,713	3,970,600	4,109,790
29	State Seizure	-	830	0
30	Federal Seizure	61,405	-	0
32	Small Grants	10,886	6,500	1,750
33	SAFER Grant	139,796	88,875	65,010
36	Municipal Court	12,320	10,345	12,000
39	Hotel/Motel	14,496	14,000	14,000
40	Capital Improvements	27,086	23,033	1,500
52	Police Training	6,207	2,050	0
53	Energy	-	57,596	0
61	Storm Water SEDC	-	-	75,000 667,500
<b>TOTAL</b>		<b>11,536,761</b>	<b>11,055,419</b>	<b>11,857,081</b>

\* Revenues do not include interfund transfers

**City of Seagoville, Texas  
Three Year Comparison of Major Expenditures  
ALL FUNDS**



	<b>2010</b>	<b>2011</b>	<b>2012 est</b>
<b>General Fund</b>	6,726,638	6,660,928	6,973,972
<b>Special Revenue</b>	236,852	250,911	254,904
<b>Enterprise</b>	3,697,477	4,250,718	4,338,723
<b>Component Unit</b>	731,908	732,898	1,054,444
<b>Debt Service</b>	418,146	422,942	418,590
<b>Capital Projects</b>	219,362	354,845	-

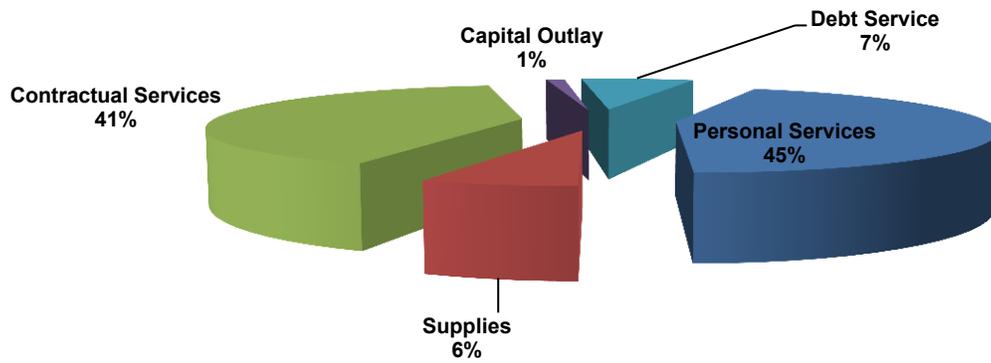
The General Fund includes the administrative and public safety functions of local government.  
The Enterprise funds includes the delivery of water and sewer service and annual payments for principal and interest on revenue bonds (Water and Sewer Fund)  
The Debt Service fund includes payments for interest and principal on long-term general obligation bonds.  
The Capital Projects fund reflects funding for capital acquisition and construction projects.  
The Component Unit accounts for resources and outlays for economic development.

**CITY OF SEAGOVILLE, TEXAS  
EXPENDITURE \*  
SUMMARY BY FUND**

<b>Fund Code</b>	<b>Fund Name</b>	<b>Actual FY 2009-10</b>	<b>Projected FY 2010-11</b>	<b>Adopted Budget FY 2011-12</b>
1	General	6,726,638	6,660,928	6,973,972
2	Debt Service	418,146	422,942	418,590
20	Water and Sewer	3,697,477	4,250,718	4,338,723
29	State Seizure	-	2,957	-
30	Federal Seizure	-	10,179	-
32	Small Grants	9,617	4,421	1,750
33	SAFER Grant	156,002	160,383	159,982
36	Municipal Court	182	5,500	10,975
39	Hotel/Motel	14,496	14,000	14,000
40	Capital Improvements	219,362	354,845	-
52	Police Training	827	5,000	-
53	Energy	34,874	22,745	-
61	Storm Water	20,854	25,726	68,197
	SEDC	731,908	732,898	1,054,444
<b>TOTAL EXPENDITURES</b>		<b>12,030,383</b>	<b>12,673,242</b>	<b>13,040,633</b>

\* Expenditures do not include interfund transfers

**CITY OF SEAGOVILLE, TEXAS  
EXPENDITURE SUMMARY BY FUNCTION  
ALL FUNDS  
FY 2011-12**

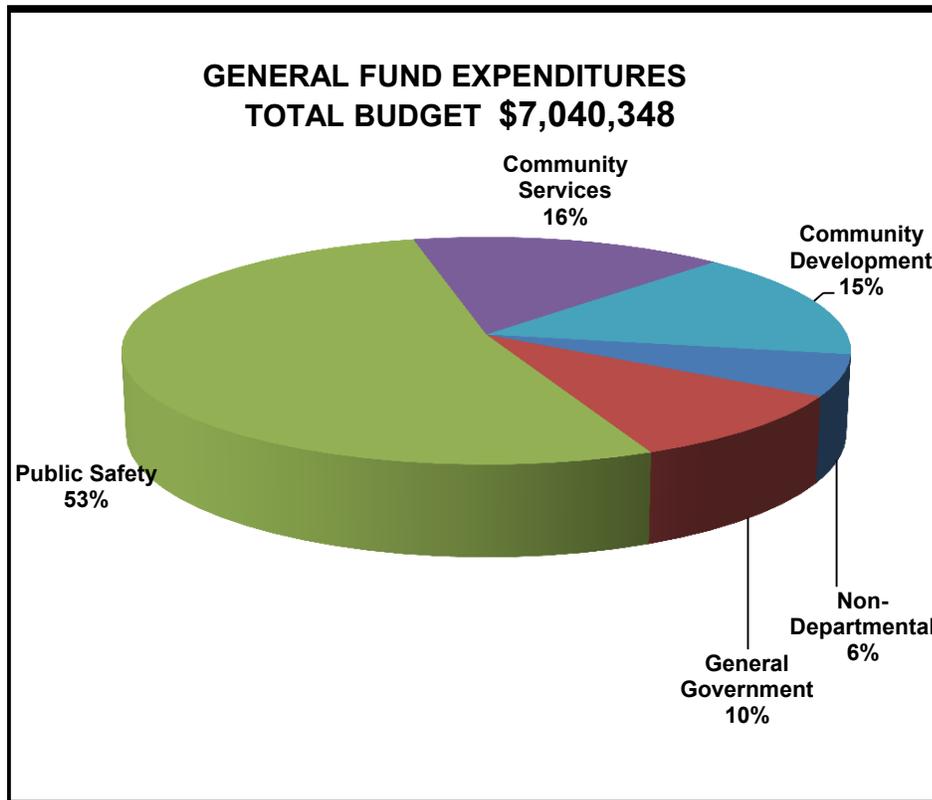
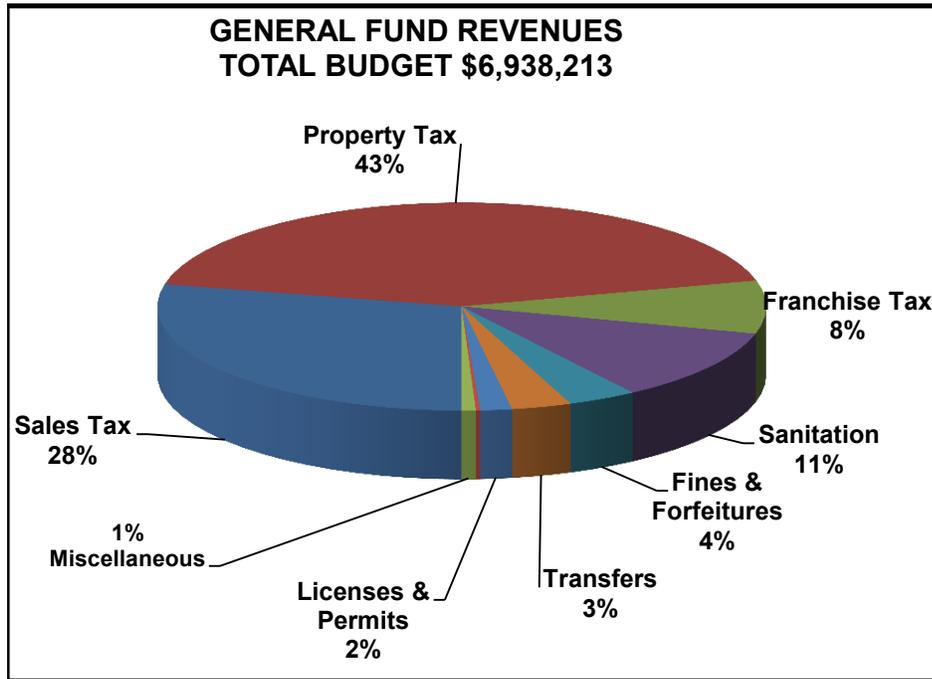


**TOTAL BUDGETED EXPENDITURES  
\$13,040,633**

**CITY OF SEAGOVILLE, TEXAS  
EXPENDITURE SUMMARY BY FUNCTION  
ALL FUNDS  
FY 2011-12**

<b>Fund Code</b>	<b>Fund Name</b>	<b>Personal Services</b>	<b>Supplies</b>	<b>Contractual Services</b>	<b>Capital Outlay</b>	<b>Debt Service</b>	<b>Interfund Transfers</b>	<b>TOTAL</b>
1	General	4,563,564	472,805	1,853,179	150,800	-	(66,376)	6,973,972
2	Debt Service	-	-	-	-	418,590	-	418,590
20	Water and Sewer	814,463	357,705	2,865,873	1,400	519,400	(220,118)	4,338,723
29	State Seizure	-	-	-	-	-	-	-
30	Federal Seizure	-	-	-	-	-	-	-
32	Small Grants	-	-	1,750	-	-	-	1,750
33	SAFER Grant	159,982	-	-	-	-	-	159,982
36	Municipal Court	-	-	10,975	-	-	-	10,975
39	Hotel/Motel	-	-	14,000	-	-	-	14,000
40	Capital Improvements	-	-	226,155	-	-	(226,155)	-
52	Police Training	-	-	-	-	-	-	-
53	Energy	-	-	-	-	-	-	-
61	Storm Water	-	4,500	63,697	-	-	-	68,197
	SEDC	259,444	-	795,000	-	-	-	1,054,444
<b>TOTAL</b>		<b>5,797,453</b>	<b>835,010</b>	<b>5,830,629</b>	<b>152,200</b>	<b>937,990</b>	<b>(512,649)</b>	<b>13,040,633</b>

CITY OF SEAGOVILLE, TEXAS  
2011-12 BUDGET  
GENERAL FUND



*Seagoville* ★

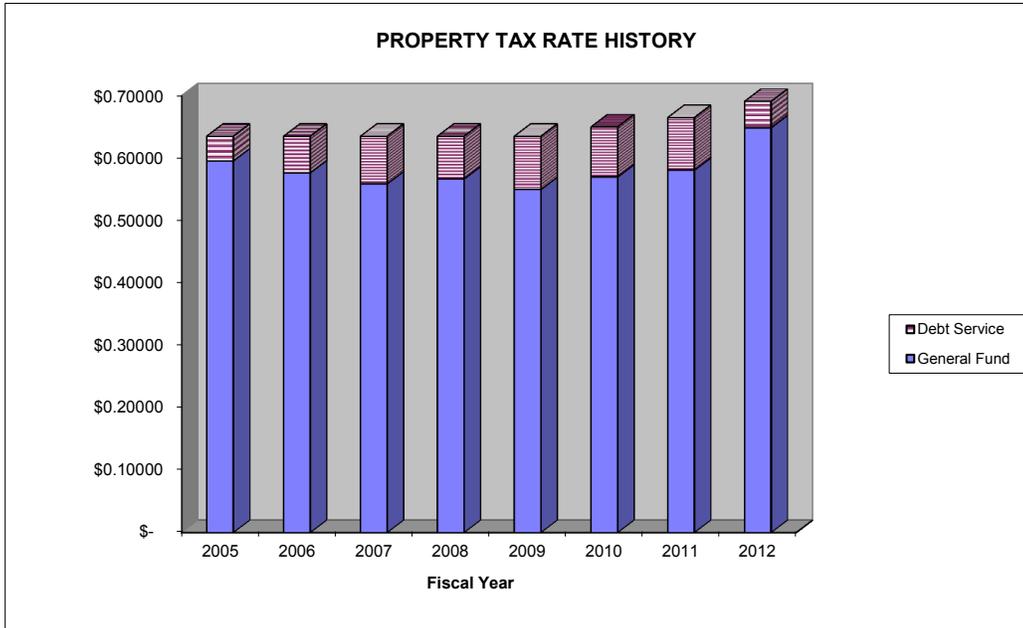
**City of Seagoville  
General Fund Budget Summary**

	Actual 2009-2010	Budgeted 2010-2011	Projected 2010-2011	Adopted 2011-2012
<b>Beginning Fund Balance</b>	<b>\$1,611,850</b>	<b>\$1,851,626</b>	<b>\$1,851,626</b>	<b>\$1,821,205</b>
<b>Revenues</b>				
Property Tax	\$2,737,554	\$2,742,622	\$2,738,622	\$2,953,780
Sales Tax	1,967,218	1,971,970	1,972,002	1,972,035
Franchise Fees	590,509	565,201	573,274	570,600
Sanitation Services	718,481	715,652	715,652	784,000
Licenses, Permits and Fees	224,416	129,653	186,476	115,930
Court and Library Fines	266,774	323,436	234,348	254,000
Grants and Gifts	51,313	52,500	52,500	51,500
Other Revenues	107,384	18,500	10,875	16,250
Transfers In	220,118	220,118	220,118	220,118
Insurance Recovery	125,597			
<b>Total Revenues</b>	<b>\$7,009,364</b>	<b>\$6,739,652</b>	<b>\$6,703,867</b>	<b>\$6,938,213</b>
<b>Total Available Funds</b>	<b>\$8,621,214</b>	<b>\$8,591,278</b>	<b>\$8,555,493</b>	<b>\$8,759,418</b>
<b>Expenditures</b>				
General Government	\$903,599	\$848,351	\$767,030	\$685,495
Public Safety	\$3,460,398	\$3,633,554	\$3,579,529	\$3,490,447
Community Services	\$1,028,645	\$1,024,982	\$1,056,140	\$1,110,499
Community Development	\$1,020,222	\$980,616	\$962,834	\$1,078,047
Non-Departmental	\$313,774	\$379,336	\$295,394	\$341,204
City Manager Recommended				\$138,280
<b>Total Operations</b>	<b>\$6,726,638</b>	<b>\$6,866,839</b>	<b>\$6,660,928</b>	<b>\$6,843,972</b>
<b>Transfers</b>	<b>\$42,950</b>	<b>\$68,250</b>	<b>\$73,360</b>	<b>\$66,376</b>
<b>Increase (Decrease) in Fund Balance</b>	<b>\$239,776</b>	<b>(\$195,437)</b>	<b>(\$30,421)</b>	<b>\$27,865</b>
<b>One Time Use of Fund Balance</b>				<b>\$130,000</b>
<b>Ending Fund Balance</b>	<b>\$1,851,626</b>	<b>\$1,656,189</b>	<b>\$1,821,205</b>	<b>\$1,719,070</b>
<b>Required Fund Balance (60 Days)</b>	<b>\$1,105,749</b>	<b>\$1,128,795</b>	<b>\$1,094,947</b>	<b>\$1,125,037</b>
<b>Amount over Required Fund Balance</b>	<b>\$745,877</b>	<b>\$527,394</b>	<b>\$726,258</b>	<b>\$594,033</b>
<i>Days of Fund Balance</i>	<i>100.5</i>	<i>88.0</i>	<i>99.8</i>	<i>91.7</i>
<i>1 day of operations</i>	<i>\$18,429</i>	<i>\$18,813</i>	<i>\$18,249</i>	<i>\$18,751</i>

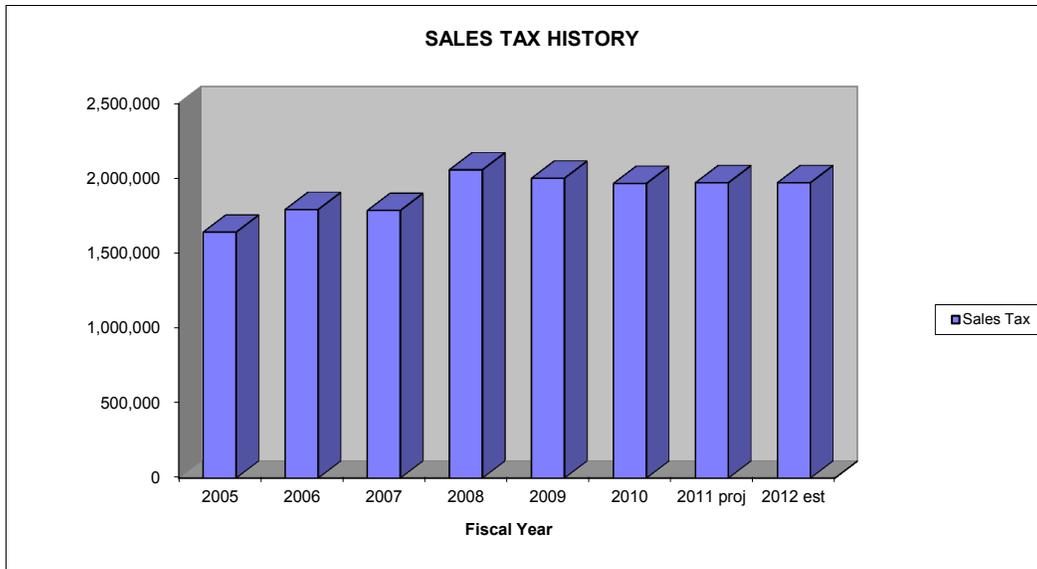
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**CITY OF SEAGOVILLE  
GENERAL FUND  
REVENUES BY CATEGORY**

	Actual 2009-2010	Budgeted 2010-2011	Projected 2010-2011	Adopted 2011-2012
<b>REVENUES</b>				
<b>Property Taxes:</b>				
9010 Current ad valorem taxes	2,632,936	2,635,622	2,635,622	2,844,530
9020 Delinquent ad valorem taxes	61,888	60,000	62,000	62,250
9030 Penalty and interest	42,730	47,000	41,000	47,000
<b>Total Property Taxes</b>	<u>2,737,554</u>	<u>2,742,622</u>	<u>2,738,622</u>	<u>2,953,780</u>
<b>Sales and Use Tax:</b>				
9040 Sales tax (Prop tax alternative)	655,139	656,734	656,734	656,735
9120 Sales tax	1,310,274	1,313,468	1,313,468	1,313,500
9121 Mixed beverage tax	1,806	1,768	1,800	1,800
<b>Total Sales and Use Tax</b>	<u>1,967,218</u>	<u>1,971,970</u>	<u>1,972,002</u>	<u>1,972,035</u>
<b>Franchise Fees:</b>				
9100 Electric	341,591	345,000	345,000	345,000
9101 Gas	90,134	83,925	93,650	87,500
9102 Cable	46,620	28,668	32,400	30,000
9103 Telephone	52,311	53,774	53,774	55,000
9104 Duncan Disposal	47,936	48,734	43,350	48,000
9110 All Other	11,916	5,100	5,100	5,100
<b>Total Franchise Fees</b>	<u>590,509</u>	<u>565,201</u>	<u>573,274</u>	<u>570,600</u>
<b>Sanitation</b>	718,481	715,652	715,652	784,000
<b>Licenses, Permits and Fees</b>				
9230 Animal Shelter	5,274	4,640	4,640	4,350
9241 Food Health Certificates	18,500	18,300	18,300	18,300
9242 Certificate of Occupancy	8,000	7,425	7,425	7,425
9244 Food Administrative Fee	3,650	4,500	2,660	3,250
9246 Food Handler Certification	105	1,300	540	950
9250 Zoning and Plat Fees	3,275	3,496	3,496	3,500
9260 Ball Park Fees	4,715	4,987	1,640	2,600
9270 Court Admin Fees	1,710	1,630	1,630	1,630
9280 Culvert Fees	108	450	450	
9303 Administrative Fee	292	9,000	270	
9311 Building Permit Fees	152,988	52,500	124,000	52,500
9315 Fire Dept Permits	600	400	400	400
9320 Misc Permits	1,164	1,000	1,000	1,000
9330 Misc Licenses	13,800	6,000	6,000	6,000
9760 Burglar Alarm Fees	6,223	6,090	6,090	6,090
9770 Tower Rental Fees	7,935	7,935	7,935	7,935
<b>Total Licenses, Permits and Fees:</b>	<u>220,404</u>	<u>129,653</u>	<u>186,476</u>	<u>115,930</u>
<b>Court and Library Fines</b>				
9410 Court	226,774	319,453	231,540	250,000
9420 Library	4,012	3,983	2,808	4,000
<b>Total Fines</b>	<u>230,786</u>	<u>323,436</u>	<u>234,348</u>	<u>254,000</u>
<b>Grants and Gifts</b>				
9510 Senior Grants	51,313	48,500	48,500	48,500
9511 Senior Part. Contrib. Transportation	2,864	4,000	4,000	3,000
	<u>54,177</u>	<u>52,500</u>	<u>52,500</u>	<u>51,500</u>
<b>Other</b>				
9610 Interest	4,680	4,000	1,750	1,750
9721 Phone Commission	1,037	1,500	225	1,500
9730 Misc	133,541	8,000	6,400	8,000
9745 Liens	5,262	5,000	2,500	5,000
Insurance Recovery	125,597			
	<u>270,117</u>	<u>18,500</u>	<u>10,875</u>	<u>16,250</u>
<b>Transfers</b>				
9111 Franchise - Water	74,826	74,826	74,826	74,826
9112 Franchise - Sewer	79,034	79,034	79,034	79,034
9620 G&A Recovery W&S	66,258	66,258	66,258	66,258
	<u>220,118</u>	<u>220,118</u>	<u>220,118</u>	<u>220,118</u>
<b>TOTAL REVENUES</b>	<u><u>7,009,364</u></u>	<u><u>6,739,652</u></u>	<u><u>6,703,867</u></u>	<u><u>6,938,213</u></u>



Fiscal Year	2005	2006	2007	2008	2009	2010	2011	2012
<b>General Fund</b>	\$ 0.59567	\$ 0.57649	\$ 0.55890	\$ 0.56670	\$ 0.54970	\$ 0.56980	\$ 0.58065	\$ 0.64872
<b>Debt Service</b>	<u>\$ 0.03933</u>	<u>\$ 0.05851</u>	<u>\$ 0.07610</u>	<u>\$ 0.06830</u>	<u>\$ 0.08530</u>	<u>\$ 0.08020</u>	<u>\$ 0.08435</u>	<u>\$ 0.04213</u>
<b>TOTAL</b>	\$ 0.63500	\$ 0.63500	\$ 0.63500	\$ 0.63500	\$ 0.63500	\$ 0.65000	\$ 0.66500	\$ 0.69085



Fiscal Year	2005	2006	2007	2008	2009	2010	2011 proj	2012 est
<b>Sales Tax</b>	1,642,191	1,793,598	1,786,791	2,058,226	2,001,793	1,967,218	1,972,002	1,972,035

**City of Seagoville**  
**General Fund Summary of Expenditures**

	Actual 2009-2010	Budgeted 2010-2011	Projected 2010-2011	Adopted 2011-2012
<b>Expenditures</b>				
City Council	\$9,482	\$10,220	\$10,220	\$8,020
City Manager	264,309	184,241	180,117	126,571
City Secretary	82,756	96,919	98,843	96,205
Communications and Technology	111,114	116,632	65,196	44,640
Human Resources	104,004	104,844	104,820	105,050
Finance	331,934	335,495	307,834	305,009
<b>General Government</b>	<b>\$903,599</b>	<b>\$848,351</b>	<b>\$767,030</b>	<b>\$685,495</b>
Police	\$1,607,662	\$1,699,937	\$1,710,000	\$1,601,247
Fire	1,181,432	1,182,530	1,170,450	1,175,267
EMS	164,080	164,080	164,080	164,080
Communications	327,483	353,299	310,889	
Support Services				449,317
Animal Control				100,536
Code Enf. & Animal Control	179,741	233,708	224,110	
<b>Public Safety</b>	<b>\$3,460,398</b>	<b>\$3,633,554</b>	<b>\$3,579,529</b>	<b>\$3,490,447</b>
Municipal Court	\$134,798	\$132,544	157,130	168,555
Library	152,697	152,775	159,347	151,047
Senior Center	182,020	192,663	192,663	185,897
Sanitation	559,130	547,000	547,000	605,000
<b>Community Services</b>	<b>\$1,028,645</b>	<b>\$1,024,982</b>	<b>\$1,056,140</b>	<b>\$1,110,499</b>
Building Inspection	\$208,557	\$213,022	\$214,310	
Building Services/Code Enforcement				351,801
Streets	401,270	423,117	417,466	407,509
Parks	295,948	224,982	211,143	224,422
Planning	114,447	119,495	119,915	94,315
<b>Community Development</b>	<b>\$1,020,222</b>	<b>\$980,616</b>	<b>\$962,834</b>	<b>\$1,078,047</b>
<b>Non-Departmental</b>	<b>\$313,774</b>	<b>\$379,336</b>	<b>\$295,394</b>	<b>\$341,204</b>
<b>Total Operations</b>	<b>\$6,726,638</b>	<b>\$6,866,839</b>	<b>\$6,660,928</b>	<b>\$6,705,692</b>
<b>Transfers</b>	<b>\$42,950</b>	<b>\$68,250</b>	<b>\$73,360</b>	<b>\$66,376</b>
<b>TOTAL OPERATIONS AND TRANSFERS</b>	<b>\$6,769,588</b>	<b>\$6,935,089</b>	<b>\$6,734,288</b>	<b>\$6,772,068</b>

**NOTE:**

The amounts shown for departments listed above do not include the City Manager recommended initiatives.

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# City Council

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## City Council

1. Legislative and policymaking body of the City.
2. Approves annual budget and sets tax rates
3. Adopts ordinances and resolutions

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**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
GENERAL GOVERNMENT CITY COUNCIL	01/01

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL				
SUPPLIES				
CONTRACTUAL SERVICES	9,482	10,220	10,220	8,020
CAPITAL OUTLAY				
<b>PROGRAM TOTAL</b>	<b>9,482</b>	<b>10,220</b>	<b>10,220</b>	<b>8,020</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
<b>TOTAL FULL TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
PART TIME POSITIONS:				
<b>TOTAL PART TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**SIGNIFICANT BUDGET CHANGES:**

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# City Manager

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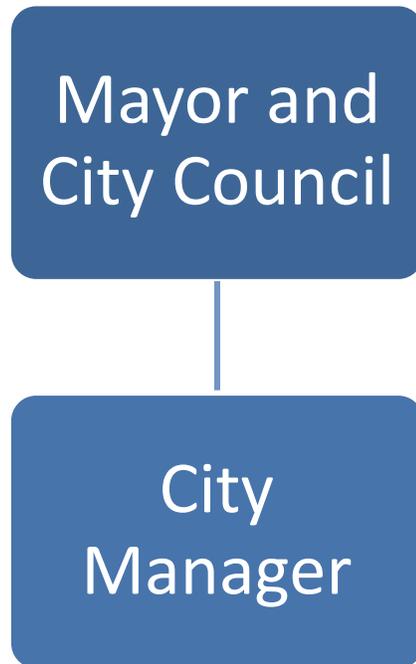
## City Manager

1. Responsible for implementing and carrying out the goals & objectives set forth by the City Council.
2. Responsible for the operations of the entire city.



## CITY OF SEAGOVILLE, TEXAS

### City Manager



### **PROGRAM DESCRIPTION**

The Office of City Manager is responsible for the day to day operations of the City including the hiring and supervision of all City department heads. The City Manager's office provides leadership and management in all levels of the organization.

### **GOALS FOR FISCAL YEAR 2012**

- Manage City services within the parameters of the FY 2012 budget.
- Conduct joint senior management – citizen monthly meetings.
- Provide leadership to economic development efforts to grow the City's tax base.
- Implement City Council ordinances and resolutions.
- Conduct an annual review of all City operations.

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
GENERAL GOVERNMENT CITY MANAGER	01/02

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	262,493	178,651	179,903	124,671
SUPPLIES	34	300		100
CONTRACTUAL SERVICES	1,783	5,290	65	1,800
CAPITAL OUTLAY			149	
<b>PROGRAM TOTAL</b>	<b>264,310</b>	<b>184,241</b>	<b>180,117</b>	<b>126,571</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
City Manager	1	1	1	1
Executive Assistant	1	0	0	0
Administrative Assistant	0	0	0	0
<b>TOTAL FULL TIME:</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>PART TIME POSITIONS:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL PART TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>

**SIGNIFICANT BUDGET CHANGES:**

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# City Secretary

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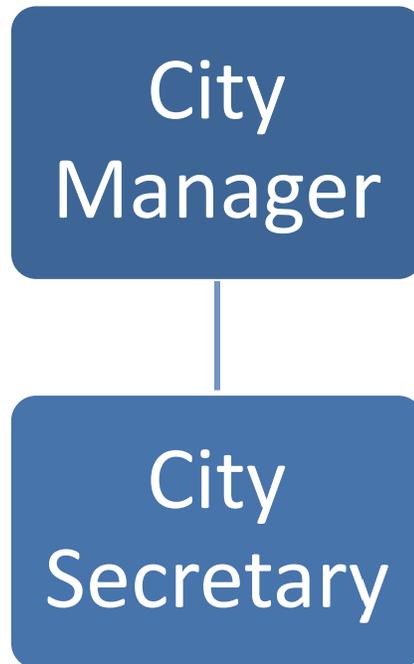
## City Secretary

1. Posts notices, attends & records all Council meetings.
2. Administers elections.
3. Administers state-mandated records management program.



## CITY OF SEAGOVILLE, TEXAS

### City Secretary



### **PROGRAM DESCRIPTION**

The Office of City Secretary is committed to leadership that ensures quality public service based on honesty, dependability, integrity, consistency, respectfulness and fairness. The Office strives to improve citizens' access to local government by providing accurate and timely information through production and diligent care of the City's official records.

### **GOALS FOR FISCAL YEAR 2012**

Update Code of Ordinances –online and provide an updated Code Book.  
Research and report on cost effective ways to improve documents management/retrieval system (for internal and external customers).  
Maintain City of Seagoville as a voting location for the May 2012 elections.

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
GENERAL GOVERNMENT CITY SECRETARY	01/03

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	77,580	77,469	79,393	76,955
SUPPLIES	506	400	400	200
CONTRACTUAL SERVICES	4,670	19,050	19,050	19,050
CAPITAL OUTLAY				
<b>PROGRAM TOTAL</b>	<b>82,756</b>	<b>96,919</b>	<b>98,843</b>	<b>96,205</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
City Secretary	1	1	1	1
<b>TOTAL FULL TIME:</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>PART TIME POSITIONS:</b>				
	0	0	0	0
<b>TOTAL PART TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**SIGNIFICANT BUDGET CHANGES:**

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# Communications & Technology

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## Communications & Technology

1. Administer contract with Exceptional Technology Services (ETS) to maintain the City's technology systems.

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**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
GENERAL GOVERNMENT COMMUNICATIONS & TECHNOLOGY	01/22

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	72,961	72,892	17,921	
SUPPLIES				
CONTRACTUAL SERVICES	33,190	36,935	35,275	36,640
CAPITAL OUTLAY	4,963	6,805	12,000	8,000
<b>PROGRAM TOTAL</b>	<b>111,114</b>	<b>116,632</b>	<b>65,196</b>	<b>44,640</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
Director	1	1	0	0
<b>TOTAL FULL TIME:</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
<b>PART TIME POSITIONS:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL PART TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>

**SIGNIFICANT BUDGET CHANGES:**

**Personnel:**

Director position defunded. IT operations managed by a third party service firm.

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# Human Resources

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## Human Resources

1. Provide centralized personnel services (hiring, benefits) for all city departments.



## CITY OF SEAGOVILLE, TEXAS

### Human Resources



#### **PROGRAM DESCRIPTION**

The Director of Human Resources administers all employee related activity, employee records, city insurance activity and other human resource activities.

#### **GOALS FOR FISCAL YEAR 2012**

- Implement new medical insurance plan.
- Sponsor an employee health fair.
- Sponsor brown bag wellness lunches.
- Analyze on-line training options.

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
GENERAL GOVERNMENT HUMAN RESOURCES	01/23

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	98,048	96,209	97,153	97,215
SUPPLIES	638	1,300	515	800
CONTRACTUAL SERVICES	5,357	7,335	7,152	7,035
CAPITAL OUTLAY				
<b>PROGRAM TOTAL</b>	<b>104,043</b>	<b>104,844</b>	<b>104,820</b>	<b>105,050</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
Director	1	1	1	1
<b>TOTAL FULL TIME:</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>PART TIME POSITIONS:</b>				
	0	0	0	0
<b>TOTAL PART TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**SIGNIFICANT BUDGET CHANGES:**

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# Finance

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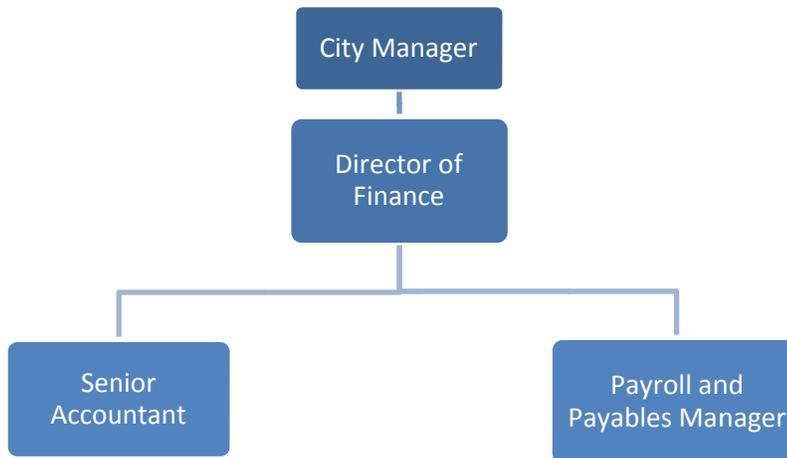
## Finance

1. Handles financial affairs, i.e., disbursement and investing city funds
2. Manages the bond and debt service requirements.
3. Responsible for internal and external financial reporting.



## CITY OF SEAGOVILLE, TEXAS

### Finance



### **PROGRAM DESCRIPTION**

The Finance program is responsible for providing quality financial services to the citizens and customers of the City of Seagoville in a professional manner. Specific responsibilities include, but are not limited to, accounts payable, payroll, fixed assets, banking services, investments, debt management, internal and external financial reporting and annual budget preparation.

### **GOALS FOR FISCAL YEAR 2012**

Obtain the GFOA financial reporting achievement award for the FY 2011 comprehensive annual financial report.

Obtain the GFOA distinguished budget presentation award for the FY 2012 annual budget document.

Automate the preparation of annual operating budget process through the City's financial software system.

Convert the City's fixed asset accounting system.

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
GENERAL GOVERNMENT FINANCE	01/04

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	218,291	218,142	177,473	230,539
SUPPLIES	1,003	1,000	800	1,000
CONTRACTUAL SERVICES	93,894	97,890	90,900	73,470
CAPITAL OUTLAY	18,747	18,463	38,661	
<b>PROGRAM TOTAL</b>	<b>331,934</b>	<b>335,495</b>	<b>307,834</b>	<b>305,009</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
Director of Finance	1	1	1	1
Senior Accountant	1	1	1	1
Payable and Payroll Manager	1	1	1	1
<b>TOTAL FULL TIME:</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>PART TIME POSITIONS:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL PART TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**SIGNIFICANT BUDGET CHANGES:**

**Personnel:**

Increased resources for Director of Finance position

**Contractual Services:**

Reduction in resources required to perform annual audit; transfers preparation of Annual Comprehensive Financial Report (CAFR) inhouse.

**Capital Outlay:**

Final lease payment for financial software upgrade made in FY 2011.

*Seagoville* ★



# Police

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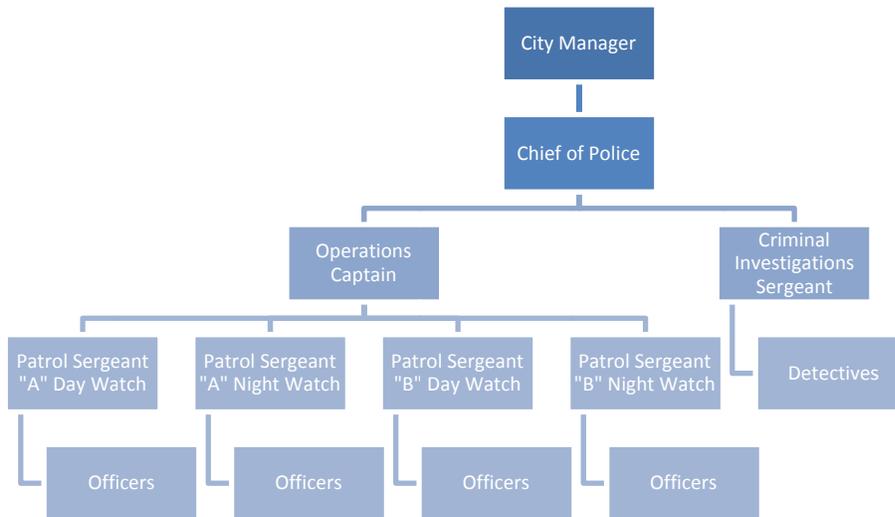
## Police

1. Provides law enforcement and public safety to the citizens of Seagoville.
2. Provides 24 hour police patrol & emergency response.
3. Provide support and follow up investigations on all open cases.



# CITY OF SEAGOVILLE, TEXAS

## Police



### **PROGRAM DESCRIPTION**

The Seagoville Police Department is committed to being responsive to our community in the delivery of quality services by providing high quality, community oriented police service with sensitivity. With community service as our foundation, we are driven by goals to enhance the quality of life for all citizens through innovative approaches to problem solving, crime prevention and teamwork.

### **GOALS FOR FISCAL YEAR 2012**

- The continued reduction of occurrences of Part I crimes in the City.
- To obtain certification through the Texas Police Chief's Best Practices Program.
- To provide local stakeholders volunteer training.
- To provide ten (10) on-site training courses at the Seagoville Law Enforcement Center.
- To offer Crime Prevention Programs.
- To apply for grant funding for new or expanded crime prevention programs.

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
PUBLIC SAFETY POLICE	01/08

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	1,437,774	1,469,222	1,456,380	1,404,917
SUPPLIES	114,265	117,064	138,427	131,073
CONTRACTUAL SERVICES	55,623	58,255	60,726	65,257
CAPITAL OUTLAY	30,615	55,396	54,467	
<b>PROGRAM TOTAL</b>	<b>1,638,277</b>	<b>1,699,937</b>	<b>1,710,000</b>	<b>1,601,247</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
Chief	1	1	1	1
Captain	1	1	1	1
Sergeant	5	5	5	5
Police Officer	14	14	14	14
Public Safety Technicians	2	2	2	0
<b>TOTAL FULL TIME:</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>21</b>
<b>PART TIME POSITIONS:</b>				
Crossing Guard	0.3	0.3	0.3	0.3
<b>TOTAL PART TIME:</b>	<b>0.3</b>	<b>0.3</b>	<b>0.3</b>	<b>0.3</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>23.3</b>	<b>23.3</b>	<b>23.3</b>	<b>21.3</b>

**SIGNIFICANT BUDGET CHANGES:**

**Personnel:**

Three Public Safety Technicians transferred to Support Services department 17  
Includes additional resources (\$30,000) in part time pay for reserve officers

**Supplies:**

Reflects increased fuel costs for vehicles (\$14,009)  
Includes resources for transport of prisoners by Dallas County (\$5,759)

**Contractual Services:**

Includes anticipated increase for cellphone costs (\$1,158)

*Seagoville* ★



# Fire

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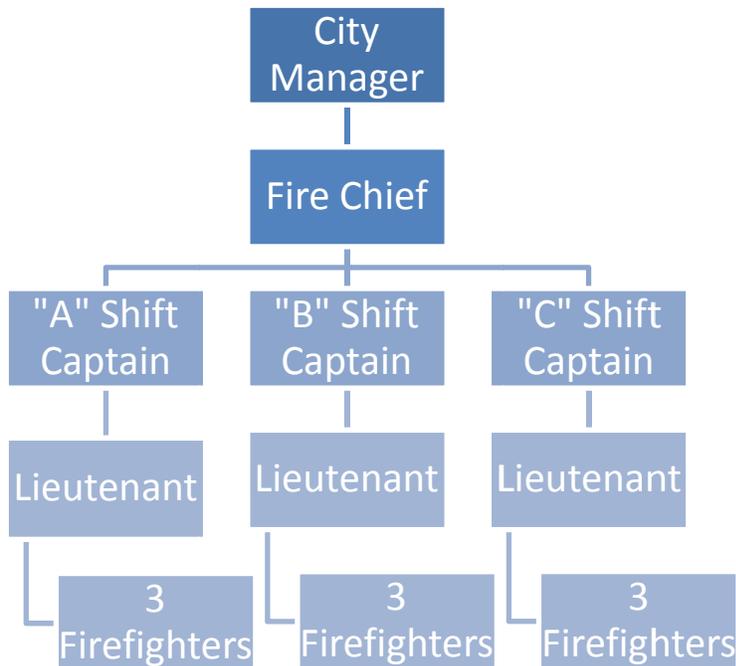
## Fire

1. Provides 24-hour fire protection and emergency medical services.



## CITY OF SEAGOVILLE, TEXAS

### Fire



### **PROGRAM DESCRIPTION**

The Seagoville Fire Department protects our citizens and visitors by minimizing the loss of life and property resulting from fire, medical emergencies and other disasters in such a manner that will retain the public's support and confidence in all aspects of service delivery.

### **GOALS FOR FISCAL YEAR 2012**

Manage the City's third party paramedic ambulance service to the citizens through Texas Lifeline Corporation.

Perform 500 fire inspections in FY 2012.

Perform flow tests, maintenance and painting of 477 fire hydrants in FY 2012.

Maintain an average response time on all incidents below 5:00 minutes.

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
PUBLIC SAFETY FIRE	01/11

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	1,043,989	1,065,951	1,060,715	1,055,737
SUPPLIES	60,885	64,015	58,548	65,346
CONTRACTUAL SERVICES	47,943	51,414	50,413	53,384
CAPITAL OUTLAY	400	1,150	774	800
<b>PROGRAM TOTAL</b>	<b>1,153,218</b>	<b>1,182,530</b>	<b>1,170,450</b>	<b>1,175,267</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
Chief	1	1	1	1
Captain	3	3	3	3
Lieutenant	3	3	3	3
Firefighter (including 3 partially funded by SAFER Grant)	11	11	11	11
<b>TOTAL FULL TIME:</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>
<b>PART TIME POSITIONS:</b>				
Firefighter	1	1	1	1
<b>TOTAL PART TIME:</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>

**SIGNIFICANT BUDGET CHANGES:**

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# Emergency Medical Services (EMS)

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## EMS

1. Administer contract with Texas Lifeline Corporation (TLC) to provide paramedic ambulance services to the citizens of Seagoville.

*Seagoville* ★

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
PUBLIC SAFETY EMS	01/19

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL				
SUPPLIES				
CONTRACTUAL SERVICES	164,080	164,080	164,080	164,080
CAPITAL OUTLAY				
<b>PROGRAM TOTAL</b>	<b>164,080</b>	<b>164,080</b>	<b>164,080</b>	<b>164,080</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
<b>TOTAL FULL TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
PART TIME POSITIONS:				
<b>TOTAL PART TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**SIGNIFICANT BUDGET CHANGES:**

*Seagoville* ★



# Support Services

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## Records

1. Manages all police reports including paperless reports entered through the computerized management system.

## Communications

1. Dispatches fire, police and emergency medical services for the City of Seagoville.



## CITY OF SEAGOVILLE, TEXAS

### Support Services



### **PROGRAM DESCRIPTION**

The Records program manages all police reports including paperless reports. Staff also assists with providing copies of reports and responding to open records requests. The Communications program dispatches fire, police and emergency medical services for the City of Seagoville.

### **GOALS FOR FISCAL YEAR 2012**

Achieve full staffing within Support Services.

Coordinate records retention and destruction activities with the City Secretary's office.

Achieve and maintain compliance standards in all areas within Support Services.

Diligently pursue advanced TCLEOSE approved training for staff in the areas of E911 Communication, Records Management and Jail Operations.

Complete the Department of Public Safety NCIC and TCIC audits with no deficiencies.

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
PUBLIC SAFETY SUPPORT SERVICES	01/17

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	283,492	309,934	267,524	406,722
SUPPLIES	18,137	13,270	13,270	12,500
CONTRACTUAL SERVICES	30,493	30,095	30,095	30,095
CAPITAL OUTLAY				
<b>PROGRAM TOTAL</b>	<b>332,122</b>	<b>353,299</b>	<b>310,889</b>	<b>449,317</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
Supervisor	1	1	1	1
Operator	5	4	5	0
Technician				7
<b>TOTAL FULL TIME:</b>	<b>6</b>	<b>5</b>	<b>6</b>	<b>8</b>
<b>PART TIME POSITIONS:</b>				
Operator	0.84	0.84	0.84	0
Technician				0.75
<b>TOTAL PART TIME:</b>	<b>0.84</b>	<b>0.84</b>	<b>0.84</b>	<b>0.75</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>6.84</b>	<b>5.84</b>	<b>6.84</b>	<b>8.75</b>

**SIGNIFICANT BUDGET CHANGES:**

**Personnel:**

Transfer of three positions (Public Safety Technicians) from Police department 8

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# Animal Control

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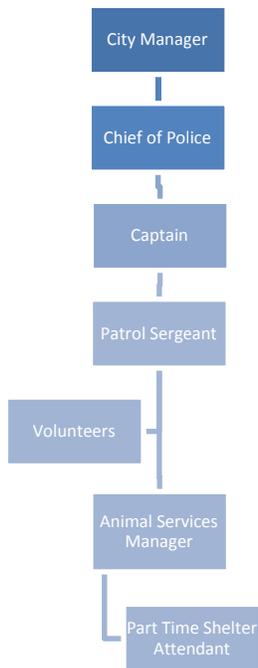
## Animal Control

1. Provides animal control services.
2. Maintains local animal shelter.



## CITY OF SEAGOVILLE, TEXAS

### Animal Control



### **PROGRAM DESCRIPTION**

The Animal Control program is committed to providing sanitary shelter for lost and stray animals, implementing and enforcing the animal licensing program, obtaining veterinary medical care as required, promoting rabies vaccinations and investigating animal complaints.

### **GOALS FOR FISCAL YEAR 2012**

- Maintain the “no kill” philosophy within the program.
- Achieve a satisfactory rating from the State Department of Health Services.
- Work towards the expansion of the Animal Services Volunteer Program.
- Provide public education programs.
- To apply for grant funding for new or expanded programs.
- Work to ensure a 40 minute response time to animal control calls for service.

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
PUBLIC SAFETY ANIMAL CONTROL	01/05

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	140,029	161,973	152,375	73,456
SUPPLIES	8	2,550	2,550	2,150
CONTRACTUAL SERVICES	39,704	69,185	69,185	24,930
CAPITAL OUTLAY				
<b>PROGRAM TOTAL</b>	<b>179,741</b>	<b>233,708</b>	<b>224,110</b>	<b>100,536</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
Animal Control Manager/Police Officer	1	1	1	1
Code Enforcement Officer	2	2	2	
<b>TOTAL FULL TIME:</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>1</b>
<b>PART TIME POSITIONS:</b>				
Animal Control Attendant	0.5	0.5	0.5	0.5
<b>TOTAL PART TIME:</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>1.5</b>

**SIGNIFICANT BUDGET CHANGES:**

Code Enforcement moved to department 6 for FY 2012.

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# Municipal Court

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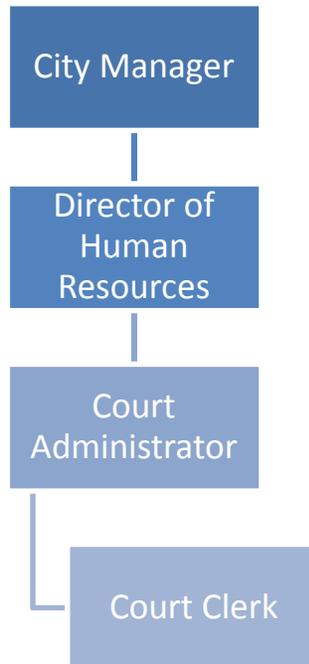
## Municipal Court

1. Collects fines, fees and state costs.
2. Schedules court hearings & generates production of arrest warrants.
3. Maintains records relating to court proceedings.



## CITY OF SEAGOVILLE, TEXAS

### Municipal Court



### **PROGRAM DESCRIPTION**

To adjudicate municipal cases in an efficient and impartial manner and promote the highest standards in customer service.

### **GOALS FOR FISCAL YEAR 2012**

Implement online payments of municipal court fines.  
Upgrade Crimes software.  
Increase the number of court dockets.

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
COMMUNITY SERVICES MUNICIPAL COURT	01/12

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	90,478	90,534	86,591	96,155
SUPPLIES	120	200	283	300
CONTRACTUAL SERVICES	44,199	41,810	70,256	72,100
CAPITAL OUTLAY				
<b>PROGRAM TOTAL</b>	<b>134,797</b>	<b>132,544</b>	<b>157,130</b>	<b>168,555</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
Court Administrator	1	1	1	1
Court Clerk	1	1	1	1
<b>TOTAL FULL TIME:</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>PART TIME POSITIONS:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL PART TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**SIGNIFICANT BUDGET CHANGES:**

**Personnel:**

Provides additional compensation for court administrator for Level II certification

**Contractual Services:**

Expands judicial roster to one presiding judge and two associate judges

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# Library

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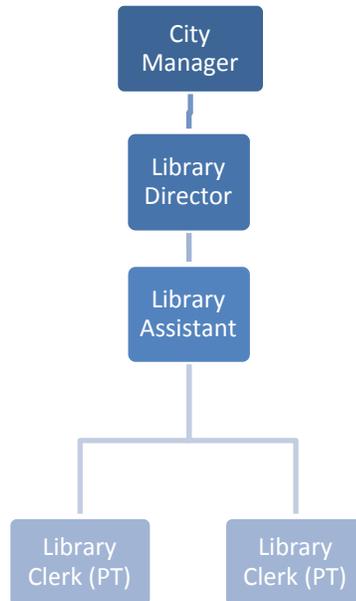
## Library

1. Provide material and services to fulfill the informational, recreational and educational needs of the residents of Seagoville. The term "residents" encompasses individuals and groups of every age, education, philosophy, occupation, economic level, ethnic origin and human condition.



## CITY OF SEAGOVILLE, TEXAS

### Library



### **PROGRAM DESCRIPTION**

The Seagoville Library enriches the community by sparking a love of learning in its youth and nourishing that love in its adult citizens. The Library is a vibrant touch-point for learning and exploration offering a personal approach that creates a welcoming environment for all members of the community.

### **GOALS FOR FISCAL YEAR 2012**

Update the Library Technology Plan.

Work to obtain new funding sources to replace dwindling intergovernmental financial aid.

Effectively market library programs and services to the Seagoville community.

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
COMMUNITY SERVICES LIBRARY	01/13

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	134,015	132,375	138,953	132,322
SUPPLIES	2,255	1,750	1,750	1,350
CONTRACTUAL SERVICES	3,377	5,650	5,644	5,375
CAPITAL OUTLAY	13,052	13,000	13,000	12,000
<b>PROGRAM TOTAL</b>	<b>152,697</b>	<b>152,775</b>	<b>159,347</b>	<b>151,047</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
Library Director	1	1	1	1
Library Assistant	1	1	1	1
<b>TOTAL FULL TIME:</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>PART TIME POSITIONS:</b>				
Library Clerk	1	1	1	1
<b>TOTAL PART TIME:</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**SIGNIFICANT BUDGET CHANGES:**

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# Senior Center

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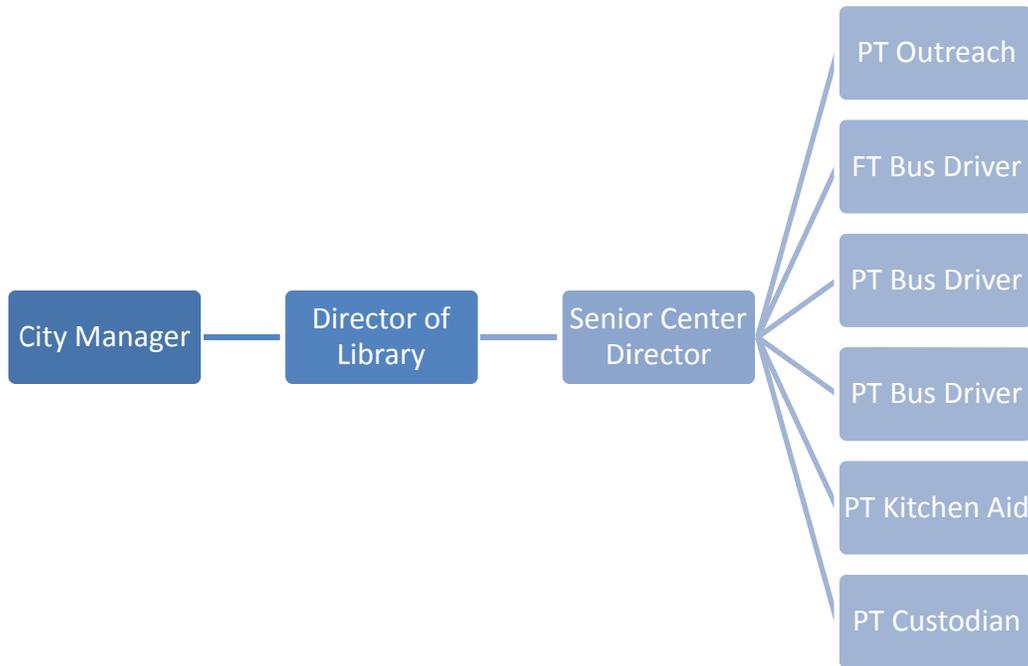
## Senior Center

1. Provides activities for senior citizens.



## CITY OF SEAGOVILLE, TEXAS

### Senior Center



### **PROGRAM DESCRIPTION**

The Seagoville Senior Center is reaching out to persons 60 years of age and older with the greatest economic and social needs, with particular attention to individuals residing in Seagoville. We plan, develop and coordinate services that ensure positive impact to our participants' health, honor and dignity.

### **GOALS FOR FISCAL YEAR 2012**

Conduct outreach to seniors through presentations at senior living apartments, center brochures, monthly calendars, weekly newspaper, welcome coffee, phone calls and word of mouth.

Provide medical transportation to any disabled person or senior 60 years or older living within the city limits of Seagoville.

Provide transportation to and from the senior center 5 days a week.

To serve a congregate meal 5 days a week to any qualifying person 60 years of age or older or their spouse.

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
COMMUNITY SERVICES SENIOR CENTER	01/14

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	156,218	166,988	166,988	160,722
SUPPLIES	23,146	19,300	19,300	19,300
CONTRACTUAL SERVICES	3,965	6,375	6,375	5,875
CAPITAL OUTLAY				
<b>PROGRAM TOTAL</b>	<b>183,328</b>	<b>192,663</b>	<b>192,663</b>	<b>185,897</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
Manager	1	1	1	1
Van Driver	1	1	1	1
<b>TOTAL FULL TIME:</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>PART TIME POSITIONS:</b>				
Outreach Worker	0.5	0.5	0.5	0.5
Van Driver	1	1	1	1
Maintenance Worker	0.5	0.5	0.5	0.5
Food Server	0.33	0.33	0.33	0.33
<b>TOTAL PART TIME:</b>	<b>2.33</b>	<b>2.33</b>	<b>2.33</b>	<b>2.33</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>4.33</b>	<b>4.33</b>	<b>4.33</b>	<b>4.33</b>

**SIGNIFICANT BUDGET CHANGES:**

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# Sanitation

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## Sanitation

1. Administer the contract with Republic Services for city-wide solid waste removal.

*Seagoville* ★

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
COMMUNITY SERVICES SANITATION	01/16

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL				
SUPPLIES				
CONTRACTUAL SERVICES	559,129	547,000	547,000	605,000
CAPITAL OUTLAY				
<b>PROGRAM TOTAL</b>	<b>559,129</b>	<b>547,000</b>	<b>547,000</b>	<b>605,000</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
<b>TOTAL FULL TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
PART TIME POSITIONS:				
<b>TOTAL PART TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

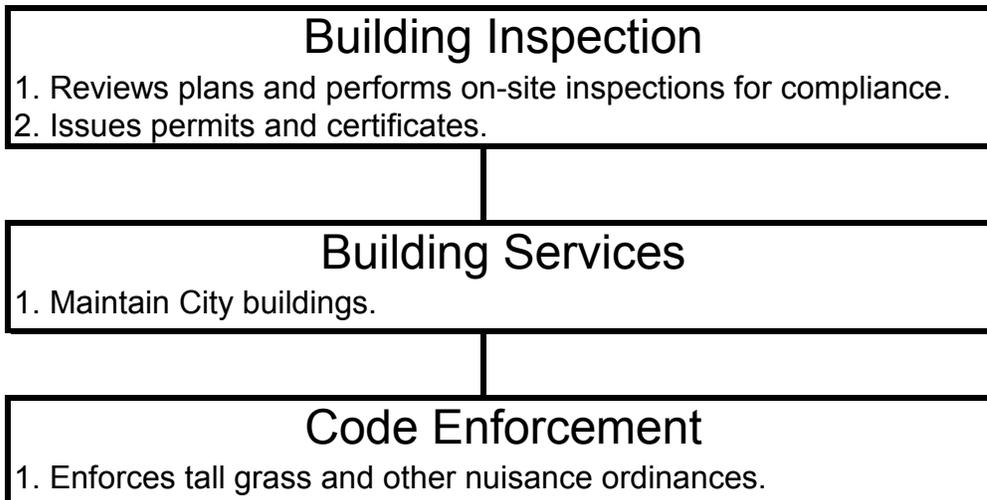
**SIGNIFICANT BUDGET CHANGES:**  
Increase in fees to third party service

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# Building Inspection and Services Code Enforcement

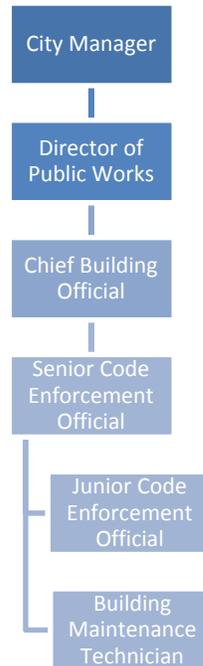
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## CITY OF SEAGOVILLE, TEXAS

### Building Inspection & Services, Code Enforcement



### **PROGRAM DESCRIPTION**

The Building Inspection program provides public safety by enforcing local and state regulations and codes relative to the construction, enlargement, alteration, repair, demolition, occupancy, etc., of all buildings or structures in the city. Building Services strives to maintain a clean, safe and effective environment for city employees at city facilities. Code Enforcement protects the health and safety of city inhabitants by assuring compliance with the city's land use, environmental and construction codes.

### **GOALS FOR FISCAL YEAR 2012**

Respond to all customer inspections and issues in a timely manner.  
Update to the FY 2012 International Building and Standards codes.

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
COMMUNITY DEVELOPMENT BUILDING/CODE ENFORCEMENT	01/06

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	117,952	117,310	118,598	215,706
SUPPLIES	4,442	5,168	5,168	12,245
CONTRACTUAL SERVICES	86,162	90,544	90,544	123,850
CAPITAL OUTLAY				
<b>PROGRAM TOTAL</b>	<b>208,556</b>	<b>213,022</b>	<b>214,310</b>	<b>351,801</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
Chief Building Official	1	1	1	1
Building Maintenance Technician	1	1	1	1
Senior Code Enforcement Official				1
Code Enforcement Official				1
<b>TOTAL FULL TIME:</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>4</b>
<b>PART TIME POSITIONS:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL PART TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>4</b>

**SIGNIFICANT BUDGET CHANGES:**

Code Enforcement is combined with Building Inspection/Building Services

*Seagoville* ★



# Streets

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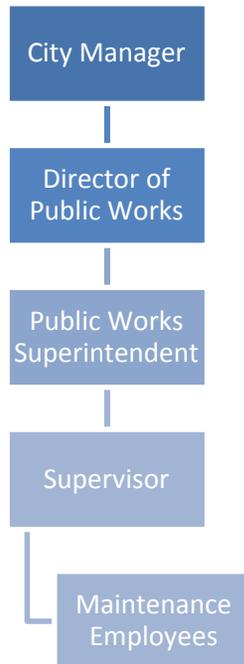
## Streets

1. Maintain approximately 55 street miles, filling potholes, cleaning ditches and maintaining signage in the City.
2. Takes care of illegal dumping, sidewalks, sanding streets during icy weather, culvert installation & maintenance.



## CITY OF SEAGOVILLE, TEXAS

### Streets



### **PROGRAM DESCRIPTION**

To maintain Seagoville's transportation infrastructure in a timely manner.

### **GOALS FOR FISCAL YEAR 2012**

- Increase the current pothole program
- Clean out more bar ditches for more uniform drainage
- Straighten or replace all damaged street signage

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
COMMUNITY DEVELOPMENT STREETS	01/15

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	159,932	166,718	149,634	154,875
SUPPLIES	80,194	138,931	138,931	141,166
CONTRACTUAL SERVICES	161,145	117,468	128,901	111,468
CAPITAL OUTLAY				
<b>PROGRAM TOTAL</b>	<b>401,270</b>	<b>423,117</b>	<b>417,466</b>	<b>407,509</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
Supervisor	1	1	1	1
Crew Leader	1	1	1	1
Maintenance Worker	2	2	2	2
<b>TOTAL FULL TIME:</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>PART TIME POSITIONS:</b>				
Maintenance Apprentice	0.25	0.25	0.25	0.25
<b>TOTAL PART TIME:</b>	<b>0.25</b>	<b>0.25</b>	<b>0.25</b>	<b>0.25</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>4.25</b>	<b>4.25</b>	<b>4.25</b>	<b>4.25</b>

**SIGNIFICANT BUDGET CHANGES:**

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# Parks

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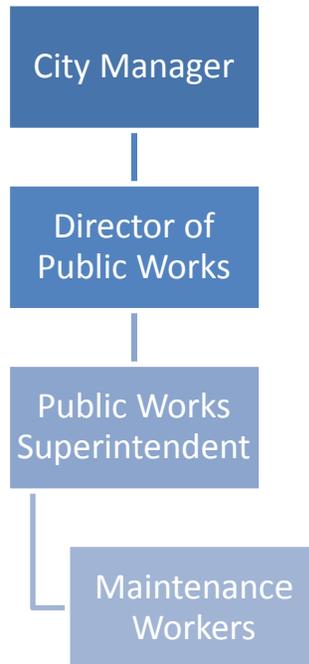
## Parks

1. Groundkeeping services for 7 parks and other City facilities.
2. Routine repair and maintenance of park facilities and equipment.



## CITY OF SEAGOVILLE, TEXAS

### Parks



### **PROGRAM DESCRIPTION**

To provide quality leisure experiences, facilities and programs for the citizens of Seagoville regardless of age or abilities, and to serve as stewards of our parks and natural open space. The Park Department maintains seven (7) parks, approximately 2.5 miles of medians, the Law Enforcement Center lawn, the City Hall lawn, the Service Center grounds, and other miscellaneous properties throughout Seagoville. Other than grounds keeping, daily maintenance is done on playground equipment, restroom facilities, ball fields, park signage, Central Park pond and fountain, park benches and canopies, lighting, and other items. Additionally, the Parks and Recreation Department offers special events such as the Patriotic Festival in June, circuses and carnivals.

### **GOALS FOR FISCAL YEAR 2012**

- Cut all grass prior to a 8 inch growth.
- Strive to keep all litter out of parks.
- Upgrade park amenities within funding constraints.

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
COMMUNITY DEVELOPMENT PARKS	01/18

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	180,330	91,271	77,402	51,794
SUPPLIES	49,669	58,811	58,811	55,625
CONTRACTUAL SERVICES	65,951	74,900	74,930	117,003
CAPITAL OUTLAY				
<b>PROGRAM TOTAL</b>	<b>295,950</b>	<b>224,982</b>	<b>211,143</b>	<b>224,422</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
Director	1	0	0	0
Supervisor	1	1	1	1
Maintenance Worker	2	1	1	0
<b>TOTAL FULL TIME:</b>	<b>4</b>	<b>2</b>	<b>2</b>	<b>1</b>
<b>PART TIME POSITIONS:</b>				
Maintenance Apprentice	0.25	0.25	0.25	0.25
<b>TOTAL PART TIME:</b>	<b>0.25</b>	<b>0.25</b>	<b>0.25</b>	<b>0.25</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>4.25</b>	<b>2.25</b>	<b>2.25</b>	<b>1.25</b>

**SIGNIFICANT BUDGET CHANGES:**

**Personnel/Contractual Services:**

Defunded an existing position to provide additional resources for contract mowing.

**Supplies:**

Provided additional resources for vehicle fuel.

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# Planning

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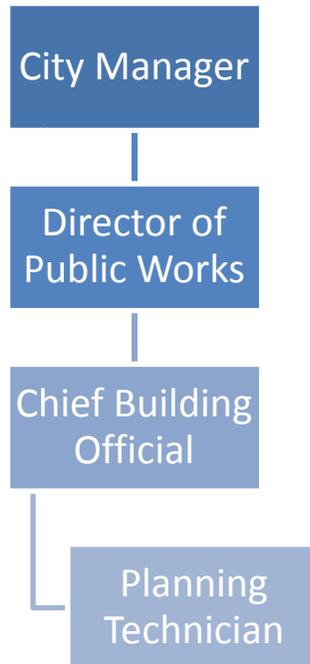
## Planning

1. Processes and reviews all zoning applications, plat applications, development plans and various appeals.
2. Adheres to and maintains the Comprehensive Plan of the City



## CITY OF SEAGOVILLE, TEXAS

### Planning



### **PROGRAM DESCRIPTION**

To provide for proper planning to achieve the best use of land, adequate thoroughfares and proper landscaping on behalf of the citizens of Seagoville. The Planning Department addresses all present and future planning, zoning, and subdivision needs. The Planning Technician is the liaison and secretary for the Planning and Zoning Commission, the Board of Adjustments, the Housing Standards Board and the Parks Board.

### **GOALS FOR FISCAL YEAR 2012**

To process all permits and applications in a timely manner with exceptional customer service.

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
COMMUNITY DEVELOPMENT PLANNING	01/09

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	48,966	48,945	49,365	48,765
SUPPLIES		50	50	50
CONTRACTUAL SERVICES	65,480	70,500	70,500	45,500
CAPITAL OUTLAY				
<b>PROGRAM TOTAL</b>	<b>114,446</b>	<b>119,495</b>	<b>119,915</b>	<b>94,315</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
Planning Technician	1	1	1	1
<b>TOTAL FULL TIME:</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>PART TIME POSITIONS:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL PART TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**SIGNIFICANT BUDGET CHANGES:**

**Contractual Services:**

Reduction in resources for consulting services.

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# Non-Departmental

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## Non-Departmental

1. Accounts for unemployment, property insurance and other general fund expenditures not identified with a specific department.

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**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
NON-DEPARTMENTAL NON-DEPARTMENTAL	01/10

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	107,603	158,085	95,000	94,733
SUPPLIES	26,138	28,678	20,566	29,600
CONTRACTUAL SERVICES	224,418	192,573	179,828	283,247
CAPITAL OUTLAY				
<b>PROGRAM TOTAL</b>	<b>358,158</b>	<b>379,336</b>	<b>295,394</b>	<b>407,580</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
TOTAL FULL TIME:	0	0	0	0
PART TIME POSITIONS:	0	0	0	0
TOTAL PART TIME:	0	0	0	0
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**SIGNIFICANT BUDGET CHANGES:**

**Personnel:**

Reduction in Group Medical Insurance (\$45,000), Unemployment (\$10,000) and Workers' Compensation (\$15,187), offset by reallocating Group Long Term Disability from other General Fund departments into this program (\$8,670). Reduction in Group Life Insurance (\$1,835)

**Contractual Services:**

Anticipated reduction in property and casualty insurance (\$1,039), coupled with decreases in office equipment maintenance (\$800), dues and memberships (\$14,995) and training (\$1,300). Reflects increase in copier machine rental (\$4,387)

**NOTE: Includes transfer to SAFER Grant (\$66,376)**

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## GENERAL GOVERNMENT – PERFORMANCE MEASURES

**PROGRAM NAME: City Manger’s Office**

**GOAL:** Conduct joint senior management – citizen monthly meetings.  
 Improve the quality of service to Seagoville Citizens through regular meetings between senior management and local citizens.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Conduct 12 joint staff – citizen meetings.	NA	12	12

**PROGRAM NAME: Human Resources**

**GOAL:** Monitor overall employee satisfaction in the workplace.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Employee turnover rate.	9%	13%	18%

**GOAL:** Encourage healthy lifestyles in the workforce.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Sponsor a brown bag wellness lunch.	NA	NA	1

**PROGRAM NAME: Finance**

**GOAL:** Receive GFOA recognition for external financial reports.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Receive GFOA certificate of achievement award for excellence in financial reporting.	Yes	Yes	Yes
Receive GFOA distinguished budget presentation award.	No	No	Yes

**PROGRAM NAME: Police**

**GOAL:** Reduce crime in the City of Seagoville.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Reduce the number of Part I offenses compared to the previous year.	(13.7%)	(18.9%)	(4.0%)



**PROGRAM NAME: Police**

**GOAL:** Strengthen the partnership with citizens, neighborhoods and other community groups.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Coordinate and facilitate Citizen Police Academies.	3	2	2
Number of community volunteers for Citizen Police Academy Alumni and Citizens on Patrol.	30	30	55

**PROGRAM NAME: Fire**

**GOAL:** Maintain an average response time on all incidents below 5:00 minutes.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Average response time (in minutes).	5:09	4:46	4:30
Maintain 477 fire hydrants annually	Yes	Yes	Yes
Flow test approximately 10,000 feet of fire hose annually	Yes	Yes	Yes
Implement the Computer Aided Dispatch System in all emergency response vehicles	No	No	Yes

**PROGRAM NAME: Support Services**

**GOAL:** Achieve a perfect score from the Department of Public Safety NCIC and TCIC audits.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Meet all TCLEOS mandated training.	NA	NA	100%

**PROGRAM NAME: Animal Control**

**GOAL:** Maintain the “no kill” philosophy within the program.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Maintain the “no kill” philosophy.	NA	Yes	Yes

**GOAL:** Achieve a satisfactory rating from the State Department of Health Services.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Achieve a satisfactory rating from the State Department of Health Services.	NA	Yes	Yes



**PROGRAM NAME: Municipal Court**

**GOAL:** Promote the highest standards in customer service.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Implement online payments for municipal court fines.	No	No	Yes

**PROGRAM NAME: Municipal Court**

**GOAL:** Adjudicate municipal cases in an efficient manner.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Percent of warrants cleared.	68%	49%	58%

**PROGRAM NAME: Library**

**GOAL:** Effectively market library programs and services to the Seagoville community.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Items circulated.	38,403	34,563	36,000
Library visits	19,974	17,977	19,000

**PROGRAM NAME: Senior Center**

**GOAL(S):** Provide medical transportation to any disabled person or senior living within the Seagoville city limits.

Provide transportation to and from the senior center 5 days a week.

Serve a congregated meal to any qualifying person 60 years of age and older or their spouse.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Medical trips	3,333	3,699	3,700
Daily pick up trips	3,760	3,154	3,100
Meals served	13,300	13,065	13,065

**PROGRAM NAME: Building Inspection**

**GOAL:** Respond to customer inspections and issues in a timely manner.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Conduct all inspections within 1 working day	NA	NA	100%



**PROGRAM NAME: Streets**

**GOAL:** To maintain Seagoville’s transportation infrastructure in a timely manner.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Replenish all safety school crosswalk markings prior to the start of school	Yes	Yes	Yes

**PROGRAM NAME: Parks**

**GOAL:** To give the citizens of Seagoville safe, well groomed parks.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Conduct Class A maintenance on all park property	NA	NA	Yes

**PROGRAM NAME: Planning**

**GOAL:** To process all permits and applications in a timely manner.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Initiate/process all permits and applications within 5 working days	NA	NA	Yes

**City of Seagoville, Texas**  
**Debt Service Fund**  
**Overview**

The Debt Service Fund is used for the accumulation of resources for and the payment of general long term debt principal, interest and related costs on general obligation and certificates of obligation bonds issued by the City. Revenues are generated by the collection of property taxes dedicated to interest and sinking fund requirements (I&S), transfers from the Capital Projects fund and interest income.

**Revenues**

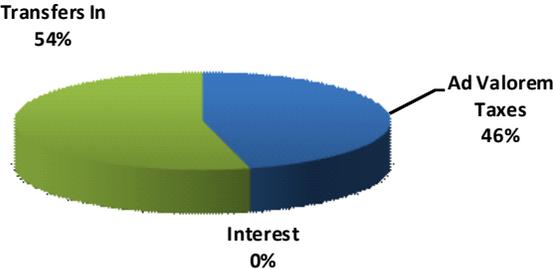
Revenues in the Debt Service Fund are budgeted at \$192,436 - a decrease of 52% from the previous year. This is due to the transfer from the Capital Projects fund. The I&S property tax rate for FY 2011-12 is calculated at \$0.042131 - a decrease of 4.22 cents from the previous year. The I&S rate is equivalent to 6.1% of the total property tax rate of \$0.690853 per \$100 valuation. Property tax collections, which include delinquent taxes and penalties, are budgeted at \$192,286 and represent 46% of total fund revenues and transfers. Transfers from the Capital Projects fund are budgeted at \$226,155. Interest revenue is budgeted at \$150.

**Expenditures**

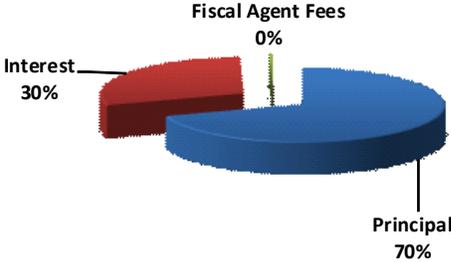
Expenditures for the Debt Service Fund are budgeted at \$418,590 - a decrease of .98% from the previous year. Principal payments on bonds are budgeted at \$292,222, a 3.5% increase from the prior year. Interest payments are budgeted at \$124,868, a decrease of 10.2% from the previous year. Fiscal agent and bond fees are budgeted at \$1,500 and are unchanged from the previous year.

The City's current bond rating is A1 (Moody's).

### Debt Service Fund Revenues by Source



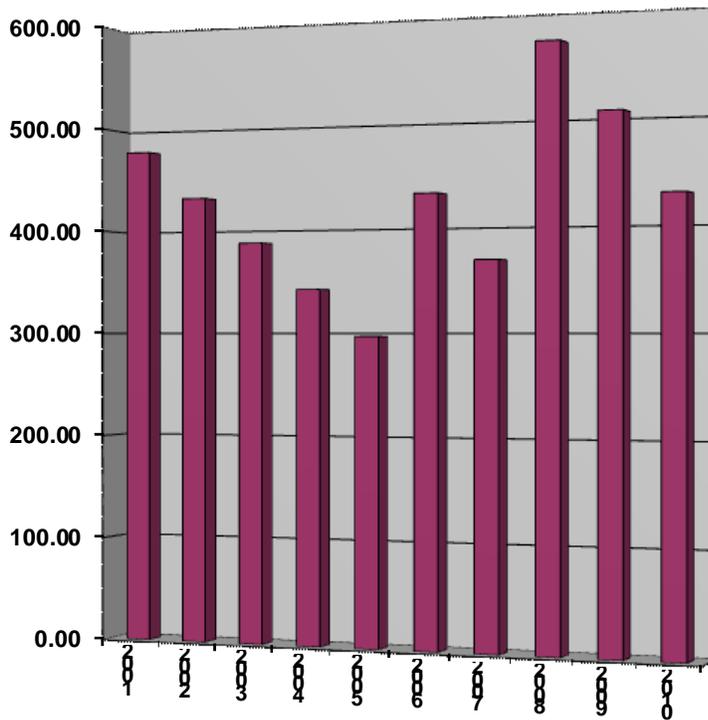
### Debt Service Fund Expenditures by Category



Population and outstanding debt amounts for the periods listed below are as follows:

Year	Outstanding Debt	Population
2001	\$5,165,396	10,823
2002	\$4,810,396	11,150
2003	\$4,435,396	11,450
2004	\$4,085,396	11,950
2005	\$3,655,396	12,300
2006	\$5,420,396	12,550
2007	\$4,890,396	13,250
2008	\$7,595,395	13,300
2009	\$6,995,395	13,850
2010	\$6,366,395	14,835

**Per Capita Outstanding Debt**



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**City of Seagoville, Texas  
Budget Summary  
General Debt Service Fund**

	Actual 2009-2010	Budgeted 2010-2011	Projected 2010-2011	Adopted 2011-2012
<b>Beginning Fund Balance</b>	<b>\$74,694</b>	<b>\$42,154</b>	<b>\$42,154</b>	<b>\$17,052</b>
<b>Revenues</b>				
Property Tax	\$385,453	\$397,690	\$397,690	\$192,286
Interest Income	153	150	150	150
<b>Total Revenues</b>	<b>\$385,606</b>	<b>\$397,840</b>	<b>\$397,840</b>	<b>\$192,436</b>
<b>Total Available Funds</b>	<b>\$460,300</b>	<b>\$439,994</b>	<b>\$439,994</b>	<b>\$209,488</b>
<b>Expenditures</b>				
Bond Principal	\$264,445	\$282,222	\$282,222	\$292,222
Interest on Bonds	152,200	138,995	138,995	124,868
Paying Agent Fees	1,501	1,500	1,725	1,500
<b>Total Expenditures</b>	<b>\$418,146</b>	<b>\$422,717</b>	<b>\$422,942</b>	<b>\$418,590</b>
<b>Transfers</b>				
From Capital Projects Fund				226,155
<b>Ending Fund Balance</b>	<b>\$42,154</b>	<b>\$17,277</b>	<b>\$17,052</b>	<b>\$17,053</b>
<b>Tax Rate</b>	0.080202	0.084350	0.084350	0.042131

**CITY OF SEAGOVILLE  
COMPUTATION OF LEGAL DEBT MARGIN  
September 30, 2010**

Net Assessed Value		\$	593,681,730
Plus Exempt Property			<u>104,323,800</u>
Total Assessed Value		\$	<b>698,005,530</b>
Debt Limit - 10 Percent of Total Assessed Value		\$	<u>69,800,553</u>
Amount of Debt Applicable to Debt Limit - Total Bonded Debt		\$	<b>2,916,110</b>
Less - Assets in Debt Service Funds Available for Payment of Principal			<u>42,154</u>
Total Amount of Debt Applicable to Debt Limit		\$	<u>2,873,956</u>
Legal Debt Margin		\$	<b><u>66,926,597</u></b>

**CERTIFICATE OF OBLIGATION BONDS  
ANNUAL DEBT SERVICE REQUIREMENTS  
ALL SERIES**

FISCAL YEAR	BONDS DUE	INTEREST DUE	TOTAL PRINCIPAL & INTEREST
2012	292,222.22	124,868.20	417,090.42
2013	165,000.00	109,613.48	274,613.48
2014	177,777.78	100,595.98	278,373.76
2015	185,555.56	91,486.96	277,042.52
2016	153,333.33	82,169.74	235,503.07
2017	116,111.11	74,726.40	190,837.51
2018	123,888.89	69,531.96	193,420.85
2019	129,444.44	63,901.40	193,345.84
2020	137,222.22	58,048.62	195,270.84
2021	145,000.00	51,828.48	196,828.48
2022	147,777.78	45,234.72	193,012.50
2023	158,333.33	38,526.38	196,859.71
2024	166,111.11	31,276.39	197,387.50
2025	171,666.67	23,659.74	195,326.41
2026	179,444.45	16,163.90	195,608.35
2027	90,000.00	8,325.00	98,325.00
2028	95,000.00	4,275.00	99,275.00
	<b>2,633,888.89</b>	<b>994,232.35</b>	<b>3,628,121.24</b>

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION  
SERIES 1996**

<b>FISCAL YEAR</b>	<b>BONDS DUE</b>	<b>INTEREST</b>	<b>TOTAL</b>
2012	65,000.00	19,405.00	84,405.00
2013	70,000.00	15,635.00	85,635.00
2014	75,000.00	11,505.00	86,505.00
2015	80,000.00	7,080.00	87,080.00
2016	40,000.00	2,360.00	42,360.00
<b>TOTAL</b>	<b>330,000.00</b>	<b>55,985.00</b>	<b>475,985.00</b>

Proceeds from these certificates will be used to construct a police facility.

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION  
SERIES 1997**

<b>FISCAL YEAR</b>	<b>BONDS DUE</b>	<b>INTEREST DUE</b>	<b>TOTAL PRINCIPAL &amp; INTEREST</b>
2012	135,000.00	6,750.00	141,750.00
<b>TOTAL</b>	<b>135,000.00</b>	<b>6,750.00</b>	<b>141,750.00</b>

Proceeds of the certificates will be used to make street improvements within the City.

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION  
SERIES 2006**

FISCAL YEAR	BONDS DUE	INTEREST DUE	TOTAL PRINCIPAL & INTEREST
2012	47,222.22	44,206.94	91,429.16
2013	50,000.00	41,609.72	91,609.72
2014	52,777.78	38,859.72	91,637.50
2015	55,555.56	36,550.70	92,106.26
2016	58,333.33	34,328.48	92,661.81
2017	61,111.11	31,995.14	93,106.25
2018	63,888.89	29,550.70	93,439.59
2019	69,444.44	26,995.14	96,439.58
2020	72,222.22	24,217.36	96,439.58
2021	75,000.00	21,328.48	96,328.48
2022	77,777.78	18,234.72	96,012.50
2023	83,333.33	15,026.38	98,359.71
2024	86,111.11	11,526.39	97,637.50
2025	91,666.67	7,909.74	99,576.41
2026	94,444.45	<b>4,013.90</b>	98,458.35
<b>TOTAL</b>	<b>1,038,888.89</b>	<b>386,353.51</b>	<b>1,425,242.40</b>

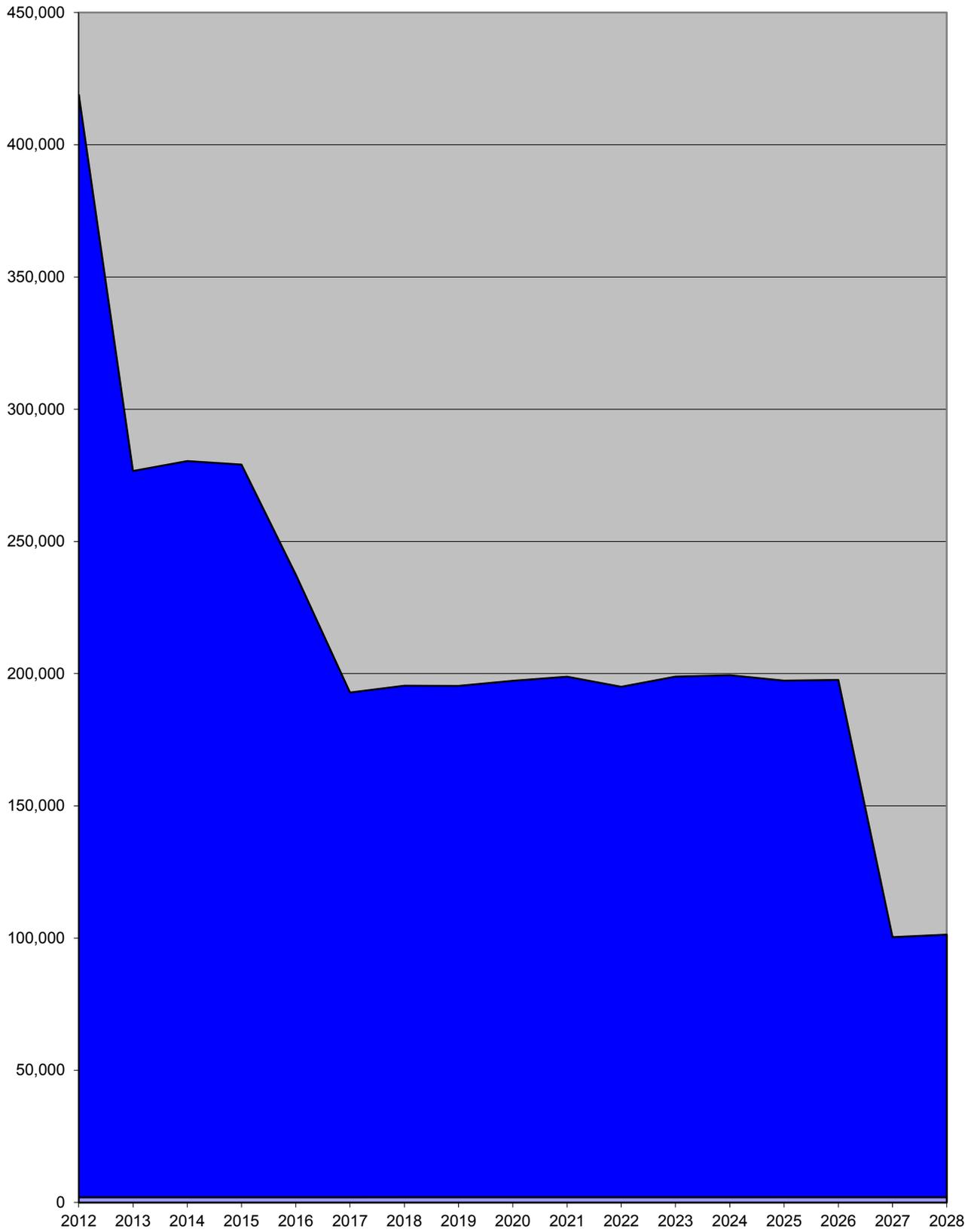
Proceeds from the sale of the certificates were used for the purpose of paying all or a portion of the City's contractual obligations for (i) constructing and improving city streets; (ii) constructing and improving the City's waterworks and sewer system and (iii) for paying legal, fiscal, engineering and professional fees in connection therewith.

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION  
SERIES 2008**

FISCAL YEAR	BONDS DUE	INTEREST DUE	TOTAL PRINCIPAL & INTEREST
2012	45,000.00	54,506.26	99,506.26
2013	45,000.00	52,368.76	97,368.76
2014	50,000.00	50,231.26	100,231.26
2015	50,000.00	47,856.26	97,856.26
2016	55,000.00	45,481.26	100,481.26
2017	55,000.00	42,731.26	97,731.26
2018	60,000.00	39,981.26	99,981.26
2019	60,000.00	36,906.26	96,906.26
2020	65,000.00	33,831.26	98,831.26
2021	70,000.00	30,500.00	100,500.00
2022	70,000.00	27,000.00	97,000.00
2023	75,000.00	23,500.00	98,500.00
2024	80,000.00	19,750.00	99,750.00
2025	80,000.00	15,750.00	95,750.00
2026	85,000.00	12,150.00	97,150.00
2027	90,000.00	8,325.00	98,325.00
2028	95,000.00	4,275.00	99,275.00
<b>TOTAL</b>	<b>1,130,000.00</b>	<b>545,143.84</b>	<b>1,675,143.84</b>

Proceeds from the sale of the certificates are being used for the purpose of paying all or a portion of the City's contractual obligations for (i) constructing and improving city streets; (ii) constructing and improving the City's waterworks and sewer system; (iii) acquiring land and rights of way; and (iv) paying legal, engineering and professional fees in connection therewith.

# City of Seagoville, Texas Annual Debt Service Requirements until Maturity



## **Seagoville Economic Development Corporation Goals:**

### **Goals and Objectives**

Working with the City Council, City Staff and the Chamber of Commerce as well as other leaders of the community, a sense of unification and pride can be instilled in the citizens of Seagoville and all those who visit our community. To effectively reach the following Goals and Objectives of this plan, the City Council, Chamber and SEDC Board must work together to make Seagoville a better place to live.

*The short and long term goals of the Seagoville Economic Development Corporation includes a plan to expand the concept that the City of Seagoville represents a competitive business environment with a very productive work force and unlimited business opportunities.*

As projects are completed, new goals and challenges will come forth and the SEDC is committed to working with the City, Chamber and Community leaders to promote and expand the business community of Seagoville and work to improve the overall quality of life therein. The year 2012 will continue to be a “building” year for SEDC as we look forward to supporting a strong, stable and vibrant community together.

### **Type B Sales Tax**

In 1995 citizens of Seagoville passed two propositions, a half-cent sales and use tax for reduction of property tax rate and a half-cent sales and use tax for economic development and community improvements.

The Seagoville Economic Development Corporation (SEDC) was formed after the passage of the half-cent sales tax, which funds the corporation. A seven-person Board of Directors oversees the SEDC.

Type B funds can be used for community projects such as infrastructure, park improvements, and economic development projects such as incentives for business relocations or expansions of new and/or existing businesses.

The SEDC continues to work with existing and potential businesses in the areas of business expansion, relocation, retention and redevelopment through market development, as well as education and training.

There are eight primary elements of the SEDC vision from the 2007-2011 Strategic Plan:

- Balanced Business Development
- Planned Land Development and Utilization
- Enhanced Environmental Parks and Recreation
- Improved Schools, Entertainment, Medical Facilities and Housing
- Downtown Revitalization
- Improved Image of Seagoville
- Environmental Way Industrial Park is Fully Developed
- Seagoville Restaurant Row

***Open Skies - Open Doors - Open For Business***

*Seagoville* ★

**Seagoville Economic Development Corporation  
Fund Summary FY 2012**

Account Number	Actual FY 2010	Budget FY 2011	Amended FY 2011	Adopted FY 2012
<b>Available Balance October 1</b>	<b>1,440,727</b>	<b>1,373,316</b>	<b>1,373,316</b>	<b>1,298,693</b>
<b>Revenues</b>				
Sales Tax Revenues	653,022	656,734	650,775	660,000
Other Revenues				
Interest Income	11,475	7,500	7,500	7,500
<b>Total Revenue</b>	<b>664,497</b>	<b>664,234</b>	<b>658,275</b>	<b>667,500</b>
<b>Total Resources Available</b>	<b>2,105,224</b>	<b>2,037,550</b>	<b>2,031,591</b>	<b>1,966,193</b>
<b>Expenditures</b>				
Administrative Cost	329,063	222,539	231,079	259,444
Projects	306,845			
<b>City Projects*</b>		100,000		100,000
Central Park Light Conversion* -2011			7,600	
Central Park Playground Equipment upgrade- Petty White				
Playground Equipment upgrade- Central Park Basketball				
resurface - Trash Receptacles for all parks* - 2011			14,153	
Petty White Lights* 2011			60,000	
20' Commercial Christmas Tree* - 2011			9,997	
Fireworks		5,000	5,000	5,000
TIF				44,000
Environmental Way Debt Service	96,000	96,000	96,000	96,000
Ramsey Insurance - finish out			9,500	
James Sudduth - Infrastructure project			70,000	
Napoli's Italian Restaurant - finish out			104,000	
Seagoville Food Mart - parking lot			72,000	
Seagoville Food Mart - drainage			8,200	
St. Ives Development -earmarked				200,000
Ace Hardware - earmarked				300,000
<b>Facade Improvement Program</b>		50,000		50,000
Mitch Martzen , Attorney -signage -			360	
Shahid Ali - façade -			10,000	
Rudi's Napolis Italian Rest. -			3,024	
Seagoville Food Mart - façade			9,700	
Rudi's Napolis Italian Rest.-concrete pation			2,545	
Git Fit Fitness Center - signage			400	
Seagoville Food Mart -Signage			9,000	
Seagoville Food Mart - Landscaping			2,500	
Public Auto Sales			2,800	
Los Arcos- signage			5,040	
<b>Total Projects</b>		<b>251,000</b>	<b>501,819</b>	
<b>Total Expenditures</b>	<b>731,908</b>	<b>473,539</b>	<b>732,898</b>	<b>1,054,444</b>
<b>Fund Balance September 30</b>	<b>1,373,316</b>	<b>1,564,011</b>	<b>1,298,693</b>	<b>911,749</b>

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**City of Seagoville  
Budget Summary  
Water and Sewer Fund**

	Actual 2009-2010	Budgeted 2010-2011	Projected 2010-2011	Adopted 2011-2012
<b>Beginning Unrestricted Net Asset Balance</b>	<b>\$3,332,715</b>	<b>\$3,463,833</b>	<b>\$3,463,833</b>	<b>\$2,963,598</b>
<b>Revenues</b>				
Water Services	\$2,049,439	\$1,985,000	\$1,920,780	\$2,026,600
Waste Water Service	1,880,985	1,955,546	1,941,833	1,959,740
Other Income	159,289	166,303	107,987	123,450
<b>Total Revenues</b>	<b>\$4,089,713</b>	<b>\$4,106,849</b>	<b>\$3,970,601</b>	<b>\$4,109,790</b>
<b>Total Available Funds</b>	<b>\$7,422,428</b>	<b>\$7,570,682</b>	<b>\$7,434,434</b>	<b>\$7,073,388</b>
<b>Expenditures</b>				
Administrative	\$638,161	\$226,100	\$236,351	\$224,270
Water	1,152,683	1,366,330	1,359,011	1,157,675
Sewer	1,183,002	1,776,746	1,792,940	1,983,302
Customer Service	129,380	195,616	180,135	192,712
Non-Departmental	284,776	150,095	160,804	254,944
Transfers Out	261,118	220,118	220,118	220,118
City Manager Recommended				6,420
Debt	309,475	521,477	521,477	519,400
<b>Total Operations</b>	<b>\$3,958,595</b>	<b>\$4,456,482</b>	<b>\$4,470,836</b>	<b>\$4,558,841</b>
<b>Ending Unrestricted Net Asset Balance</b>	<b>\$3,463,833</b>	<b>\$3,114,200</b>	<b>\$2,963,598</b>	<b>\$2,514,547</b>
1 day of operations	\$10,845	\$12,210	\$12,249	\$12,490
Days of Fund Balance	319.4	255.1	241.9	201.3

*Seagoville* ★



# Water and Sewer Administration

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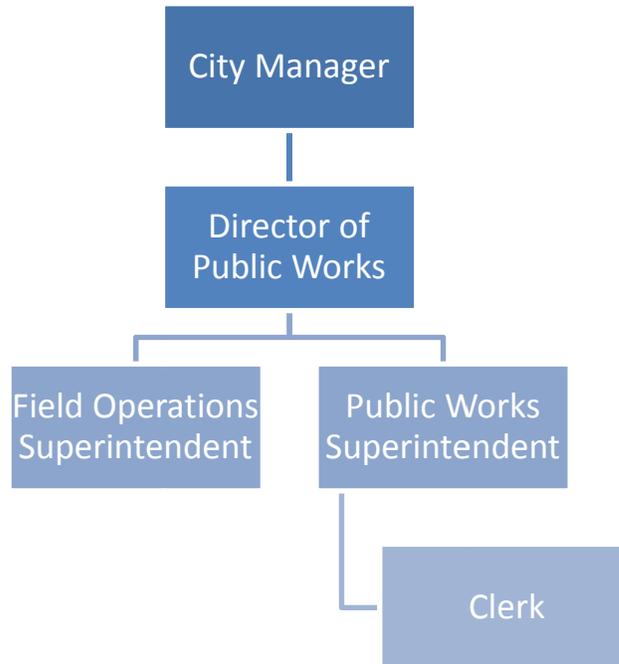
## W&S Administration

1. Provides department management, field supervision and clerical support



## CITY OF SEAGOVILLE, TEXAS

### Water and Sewer Administration



### **PROGRAM DESCRIPTION**

The Administrative program of the Water and Sewer fund provides program management, field supervision and clerical support.

### **GOALS FOR FISCAL YEAR 2012**

#### Mentor Employees

- Weekly tailgate meetings
  1. Talk about work and employee issues
  2. Safety on the job site

#### Customer Service

- Contact each customer within 4 hours
- Contact each customer upon job completion
  1. Telephone
  2. Door hanger

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
ADMINISTRATIVE	20/05

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	213,934	216,100	226,351	214,270
SUPPLIES		10,000	10,000	10,000
CONTRACTUAL SERVICES				
CAPITAL OUTLAY				
<b>PROGRAM TOTAL</b>	<b>213,934</b>	<b>226,100</b>	<b>236,351</b>	<b>224,270</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
Director	1	1	1	1
Field Operations Superintendent	1	1	1	1
Clerk	1	1	1	1
<b>TOTAL FULL TIME:</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>PART TIME POSITIONS:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL PART TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**SIGNIFICANT BUDGET CHANGES:**

*Seagoville* ★



# Water Services

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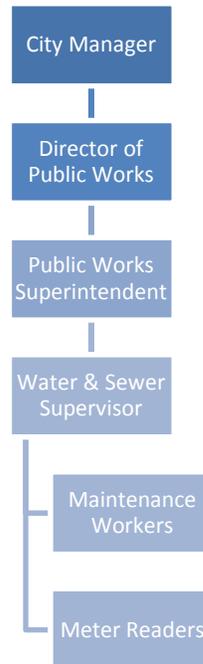
## Water Services

1. Responsible for all water and sewer construction, such as new water and sewer taps, main line installation and water and sewer main and repair services.



## CITY OF SEAGOVILLE, TEXAS

### Water Services



### **PROGRAM DESCRIPTION**

The Water Operations Department is responsible for all water and sewer construction, such as new water and sewer taps, main line installation, and water and sewer main and service repairs. The system consists of approximately 105 miles of water mains ranging from ¾ inch to 18 inch in diameter. The department runs daily reservoir and tower inspections, daily and monthly water samples, monthly main line flushing, and a variety of other duties to maintain a safe, watertight system. Approximately 2 million gallons of water per day is pumped in the winter and up to 4 million gallons per day during the summer.

### **GOALS FOR FISCAL YEAR 2012**

Deliver excellent flows and pressures to the customer throughout the year.  
Respond and initiate the repair all water leaks within 5 working days.  
Deliver potable and palatable water to the customer throughout the year.

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
WATER SERVICES	20/10

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	137,152	208,425	199,136	206,025
SUPPLIES	101,915	133,705	135,675	134,450
CONTRACTUAL SERVICES	1,012,804	1,022,800	1,022,800	815,800
CAPITAL OUTLAY	1,054	1,400	1,400	1,400
<b>PROGRAM TOTAL</b>	<b>1,252,925</b>	<b>1,366,330</b>	<b>1,359,011</b>	<b>1,157,675</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
Maintenance Worker	3	3	3	3
Meter Service Technician		2	2	2
<b>TOTAL FULL TIME:</b>	<b>3</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>PART TIME POSITIONS:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL PART TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>3</b>	<b>5</b>	<b>5</b>	<b>5</b>

**SIGNIFICANT BUDGET CHANGES:**

*Seagoville* ★



# Sewer Services

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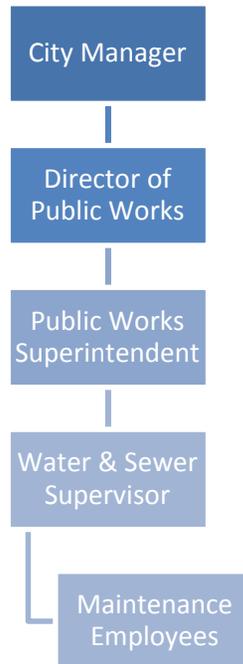
## Sewer Services

1. Responsible for all sewer system maintenance, including 11 wastewater lift stations.



## CITY OF SEAGOVILLE, TEXAS

### Sewer Services



### **PROGRAM DESCRIPTION**

To maintain a safe and clean environment for Seagoville by delivering all wastewater to the North Texas Municipal Water District lift station on Malloy Bridge Road. The Sewer Operations Department takes care of all maintenance in the sewer system. The main responsibility is to keep 95 miles of sewer mains free from obstruction. The department utilizes a high pressure water jet to maintain free flow. Maintenance is both proactive and reactive. Staff flush mains daily and also respond to citizen calls daily.

### **GOALS FOR FISCAL YEAR 2012**

Continue proactive maintenance of all sewer facilities  
Respond to all customer sewer problems within 1 hour

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
SEWER SERVICES	20/20

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	229,428	226,008	242,202	230,452
SUPPLIES	54,001	188,800	188,800	189,450
CONTRACTUAL SERVICES	1,073,137	1,361,938	1,361,938	1,563,400
CAPITAL OUTLAY				
<b>PROGRAM TOTAL</b>	<b>1,356,566</b>	<b>1,776,746</b>	<b>1,792,940</b>	<b>1,983,302</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
Public Wrks Superintendent	1	1	1	1
Water Supervisor	1	1	1	1
Maintenance Worker	2	2	2	2
<b>TOTAL FULL TIME:</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>PART TIME POSITIONS:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL PART TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

**SIGNIFICANT BUDGET CHANGES:**

**Contractual Services:**

Includes additional resources provided for increased charges for sewer treatment services to the North Texas Municipal Water District

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# Customer Service

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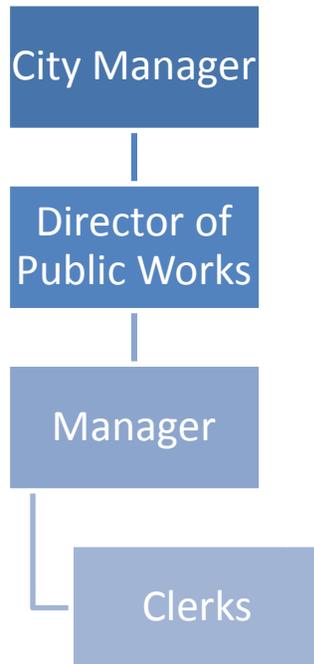
## Customer Service

1. Maintains utility billing records and accounts.
2. Bills and collects from utility customers.



## CITY OF SEAGOVILLE, TEXAS

### Customer Service



#### **PROGRAM DESCRIPTION**

The Customer Service program processes utility billings and payments, issues various permits and serves as initial contact to customers/citizens entering City Hall.

#### **GOALS FOR FISCAL YEAR 2012**

Implementing the use of a collection agency for delinquent utility bills.  
Monthly enforcement actions on delinquent customer payments.

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
CUSTOMER SERVICE	20/30

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	221,275	143,215	127,734	139,311
SUPPLIES	30,693	21,355	21,355	23,805
CONTRACTUAL SERVICES	30,507	31,046	31,046	29,596
CAPITAL OUTLAY				
<b>PROGRAM TOTAL</b>	<b>282,475</b>	<b>195,616</b>	<b>180,135</b>	<b>192,712</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
<b>FULL TIME POSITIONS:</b>				
Manager	1	1	1	1
Cashier/Receptionist	2	2	2	2
<b>TOTAL FULL TIME:</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>PART TIME POSITIONS:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL PART TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**SIGNIFICANT BUDGET CHANGES:**

*Seagoville* ★



# Non-Departmental

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## Non-Departmental

1. Accounts for unemployment, property insurance and other enterprise fund expenditures not identified with a specific department.

*Seagoville* ★

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
NONDEPARTMENTAL	20/50

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL	11,730	27,146	20,889	17,985
SUPPLIES				
CONTRACTUAL SERVICES	273,046	122,949	139,915	236,959
CAPITAL OUTLAY				
<b>PROGRAM TOTAL</b>	<b>284,776</b>	<b>150,095</b>	<b>160,804</b>	<b>254,944</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
<b>TOTAL FULL TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
PART TIME POSITIONS:	0	0	0	0
<b>TOTAL PART TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**SIGNIFICANT BUDGET CHANGES:**

**Contractual Services:**

Includes budget for anticipated bad debt expense

**Note:**

Program Total, above	254,944
Transfer to General Fund	<u>220,118</u>
Total NonDepartmental FY 2012	<u><u>475,062</u></u>

*Seagoville* ★

**PROGRAM SUMMARY**

<b>DEPARTMENT/PROGRAM NAME:</b>	<b>FUND/ DEPARTMENT/ PROGRAM CODE:</b>
DEBT SERVICE	21/1

**PROGRAM EXPENDITURES:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
PERSONNEL				
SUPPLIES				
CONTRACTUAL SERVICES	309,475	521,477	521,477	519,400
CAPITAL OUTLAY				
<b>PROGRAM TOTAL</b>	<b>309,475</b>	<b>521,477</b>	<b>521,477</b>	<b>519,400</b>

**PERSONNEL SUMMARY:**

	FY 10	FY 11	FY 11	FY 12
	ACTUAL	AMENDED	PROJECTED	ADOPTED
		BUDGET		
FULL TIME POSITIONS:				
<b>TOTAL FULL TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
PART TIME POSITIONS:	0	0	0	0
<b>TOTAL PART TIME:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FULL TIME EQUIVALENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**SIGNIFICANT BUDGET CHANGES:**

*Seagoville* ★

**CERTIFICATE OF OBLIGATION BONDS  
ANNUAL DEBT SERVICE REQUIREMENTS  
ALL SERIES**

FISCAL YEAR	BONDS DUE	INTEREST DUE	TOTAL PRINCIPAL & INTEREST
2012	162,545.78	356,853.82	519,399.60
2013	155,316.25	359,227.79	514,544.04
2014	151,342.27	363,223.99	514,566.26
2015	147,699.49	367,241.77	514,941.26
2016	156,666.67	123,719.04	280,385.71
2017	163,888.89	116,352.38	280,241.27
2018	171,111.11	108,646.82	279,757.93
2019	175,555.56	100,452.38	276,007.94
2020	182,777.78	92,080.16	274,857.94
2021	195,000.00	83,362.78	278,362.78
2022	202,222.22	74,137.78	276,360.00
2023	211,666.67	64,571.12	276,237.79
2024	218,888.89	54,521.11	273,410.00
2025	233,333.33	44,127.76	277,461.09
2026	240,555.55	33,811.10	274,366.65
2027	250,000.00	23,175.00	273,175.00
2028	265,000.00	11,925.00	276,925.00
	<b>3,283,570.46</b>	<b>2,377,429.80</b>	<b>5,661,000.26</b>

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION -  
REFUNDING BONDS  
SERIES 1993**

<b>FISCAL YEAR</b>	<b>BONDS DUE</b>	<b>INTEREST DUE</b>	<b>TOTAL PRINCIPAL &amp; INTEREST</b>
2012	124,768.00	225,232.00	350,000.00
2013	115,316.25	229,683.75	345,000.00
2014	109,120.05	235,879.95	345,000.00
2015	103,255.05	241,744.95	345,000.00
<b>TOTAL</b>	<b>452,459.35</b>	<b>932,540.65</b>	<b>1,385,000.00</b>

The proceeds of the Series 1993 bonds, together with available funds of the City, will be used to provide funds sufficient to refund a portion of the City's outstanding debt and to pay issuance costs of the bonds.

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION  
SERIES 2006**

FISCAL YEAR	BONDS DUE	INTEREST DUE	TOTAL PRINCIPAL & INTEREST
2012	37,777.78	35,365.56	73,143.34
2013	40,000.00	33,287.78	73,287.78
2014	42,222.22	31,087.78	73,310.00
2015	44,444.44	29,240.56	73,685.00
2016	46,666.67	27,462.78	74,129.45
2017	48,888.89	25,596.12	74,485.01
2018	51,111.11	23,640.56	74,751.67
2019	55,555.56	21,596.12	77,151.68
2020	57,777.78	19,373.90	77,151.68
2021	60,000.00	17,062.78	77,062.78
2022	62,222.22	14,587.78	76,810.00
2023	66,666.67	12,021.12	78,687.79
2024	68,888.89	9,221.11	78,110.00
2025	73,333.33	6,327.76	79,661.09
2026	75,555.55	3,211.10	78,766.65
<b>TOTAL</b>	<b>831,111.11</b>	<b>309,082.81</b>	<b>1,140,193.92</b>

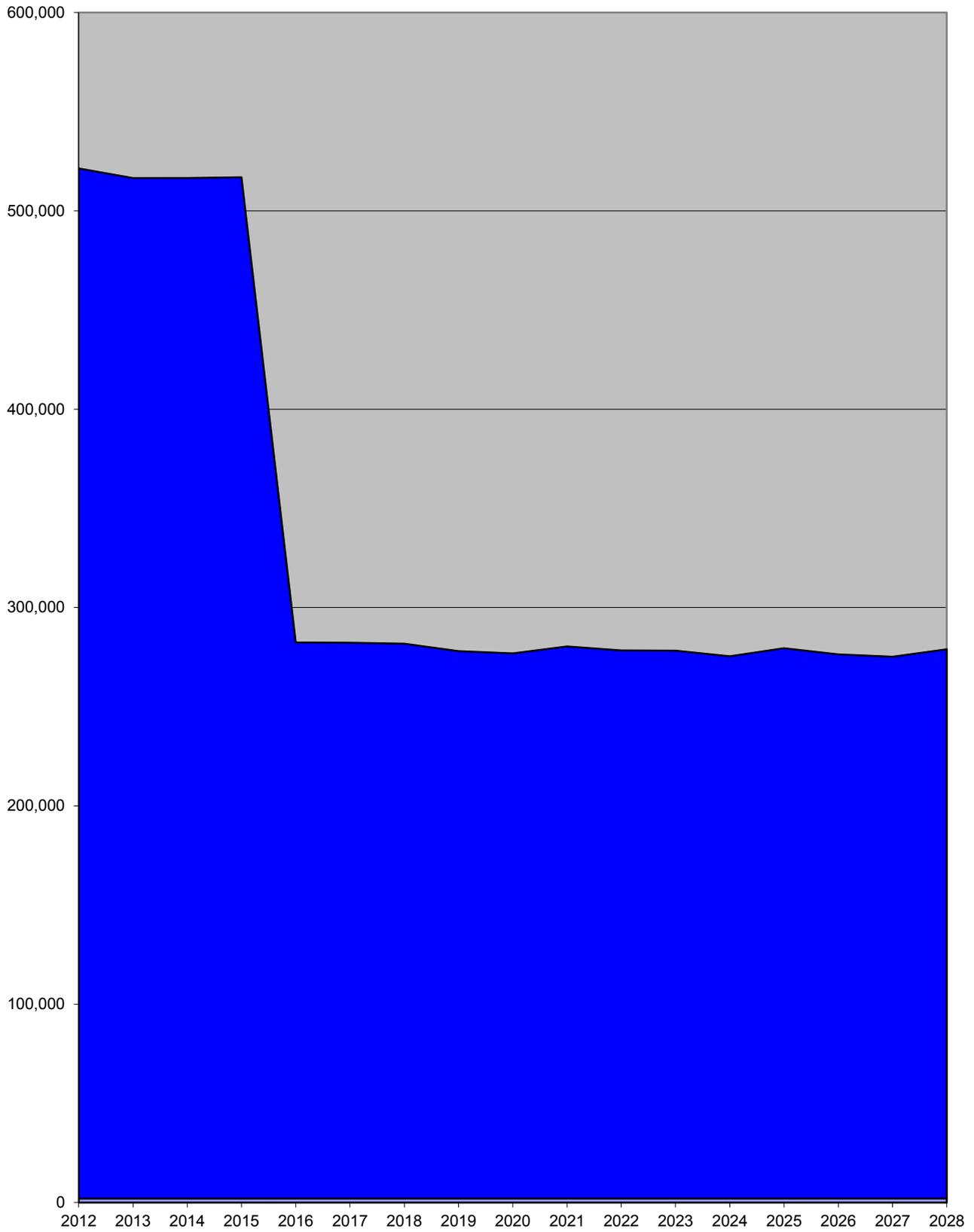
Proceeds from the sale of the certificates were used for the purpose of paying all or a portion of the City's contractual obligations for (i) constructing and improving city streets; (ii) constructing and improving the City's waterworks and sewer system and (iii) for paying legal, fiscal, engineering and professional fees in connection therewith.

**DEBT SERVICE  
SCHEDULE OF REQUIREMENTS  
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION  
SERIES 2008**

FISCAL YEAR	BONDS DUE	INTEREST DUE	TOTAL PRINCIPAL & INTEREST
2012		96,256.26	96,256.26
2013		96,256.26	96,256.26
2014		96,256.26	96,256.26
2015		96,256.26	96,256.26
2016	110,000.00	96,256.26	206,256.26
2017	115,000.00	90,756.26	205,756.26
2018	120,000.00	85,006.26	205,006.26
2019	120,000.00	78,856.26	198,856.26
2020	125,000.00	72,706.26	197,706.26
2021	135,000.00	66,300.00	201,300.00
2022	140,000.00	59,550.00	199,550.00
2023	145,000.00	52,550.00	197,550.00
2024	150,000.00	45,300.00	195,300.00
2025	160,000.00	37,800.00	197,800.00
2026	165,000.00	30,600.00	195,600.00
2027	250,000.00	23,175.00	273,175.00
2028	265,000.00	11,925.00	276,925.00
<b>TOTAL</b>	<b>2,000,000.00</b>	<b>1,135,806.34</b>	<b>3,135,806.34</b>

Proceeds from the sale of the certificates are being used for the purpose of paying all or a portion of the City's contractual obligations for (i) constructing and improving city streets; (ii) constructing and improving the City's waterworks and sewer system; (iii) acquiring land and rights of way; and (iv) paying legal, engineering and professional fees in connection therewith.

**City of Seagoville, Texas  
Annual Debt Service Requirements until Maturity**



*Seagoville* ★



**BUSINESS TYPE ACTIVITIES – PERFORMANCE MEASURES**

**PROGRAM NAME: Water Services**

**GOAL:** Deliver potable and palatable water to the customer.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Achieve 100% acceptable rating on water quality samples.	100%	100%	100%

**PROGRAM NAME: Sewer Services**

**GOAL:** To maintain a safe and clean environment by effective delivery of wastewater for treatment.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Number of TCEQ violations.	NA	NA	None

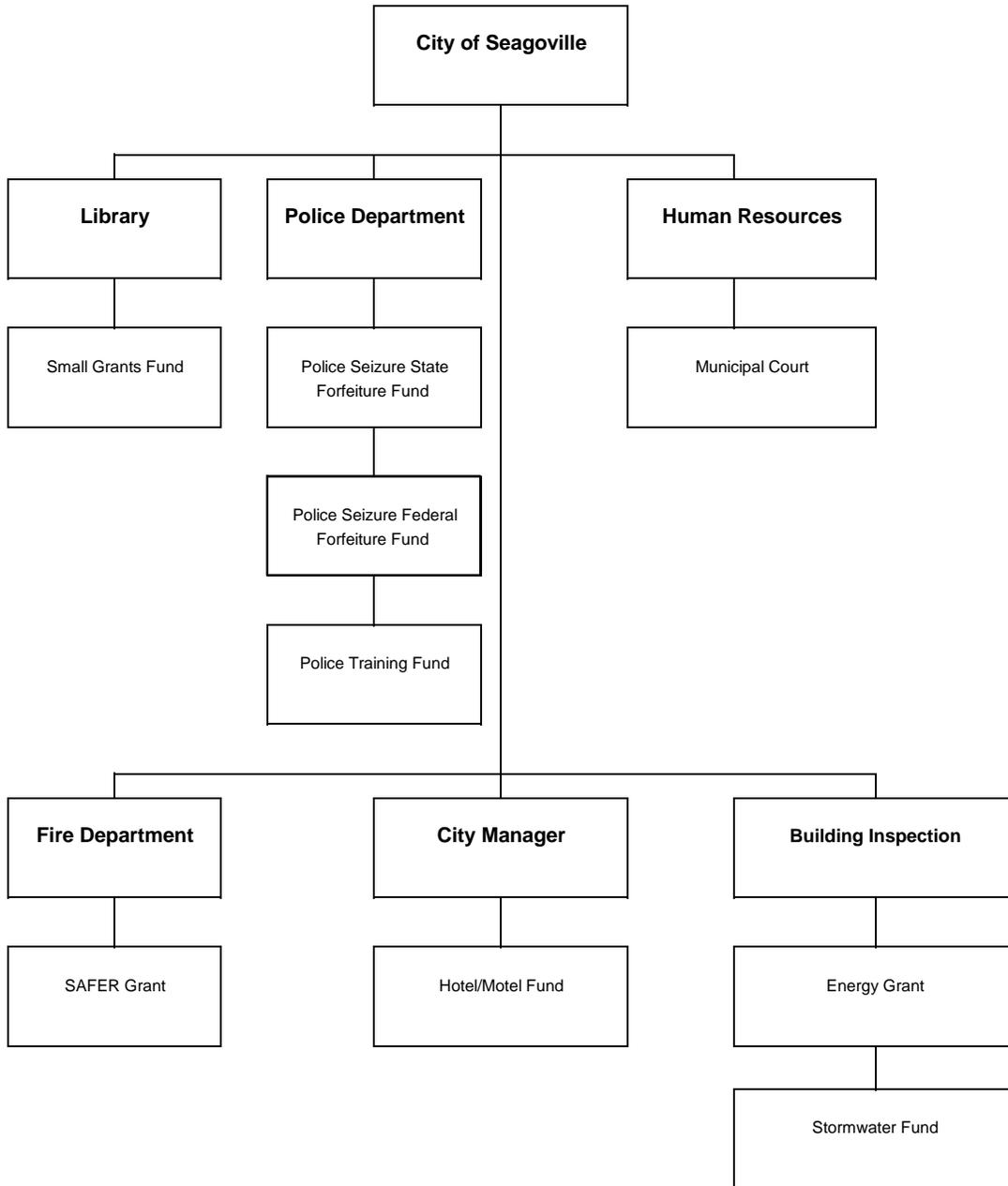
**PROGRAM NAME: Customer Service**

**GOAL:** Maximize the collection and payment of utility bills.

PERFORMANCE MEASURES	09-10 ACTUAL	10-11 PROJCT	11-12 BUDGET
Monthly enforcement action against delinquent customers.	NA	Yes	Yes

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**City of Seagoville, Texas  
Special  
Revenue Funds  
Overview**



**City of Seagoville, Texas**  
**Budget Summary**  
**Police State Forfeiture Fund (Fund 29)**

	Actual 2009-2010	Budgeted 2010-2011	Projected 2010-2011	Adopted 2011-2012
<b>Beginning Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,871</b>
<b>Revenues</b>				
Revenue from seizures	\$0	\$0	\$9,828	\$0
<b>Total Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,828</b>	<b>\$0</b>
<b>Total Available Funds</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,828</b>	<b>\$6,871</b>
<b>Expenditures</b>				
Police	\$0	\$0	\$2,957	\$0
<b>Total Operations</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,957</b>	<b>\$0</b>
<b>Ending Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,871</b>	<b>\$6,871</b>

**City of Seagoville, Texas**  
**Budget Summary**  
**Police Federal Forfeiture Fund (Fund 30)**

	Actual 2009-2010	Budgeted 2010-2011	Projected 2010-2011	Adopted 2011-2012
<b>Beginning Fund Balance</b>	<b>\$0</b>	<b>\$63,365</b>	<b>\$63,365</b>	<b>\$53,186</b>
<b>Revenues</b>				
Revenue from seizures	\$63,365	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$63,365</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available Funds</b>	<b>\$63,365</b>	<b>\$63,365</b>	<b>\$63,365</b>	<b>\$53,186</b>
<b>Expenditures</b>				
Police	\$0	\$0	\$10,179	\$0
<b>Total Operations</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,179</b>	<b>\$0</b>
<b>Ending Fund Balance</b>	<b>\$63,365</b>	<b>\$63,365</b>	<b>\$53,186</b>	<b>\$53,186</b>

**City of Seagoville, Texas**  
**Budget Summary**  
**Small Grants Fund (Fund 32)**

	Actual 2009-2010	Budgeted 2010-2011	Projected 2010-2011	Adopted 2011-2012
<b>Beginning Fund Balance</b>	<b>\$8,503</b>	<b>\$9,772</b>	<b>\$9,772</b>	<b>\$11,851</b>
Revenues	\$10,886	\$9,000	\$6,500	\$1,750
<b>Total Available Funds</b>	<b>\$19,389</b>	<b>\$18,772</b>	<b>\$16,272</b>	<b>\$13,601</b>
Expenditures	\$9,617	\$9,000	\$4,421	\$1,750
<b>Ending Fund Balance</b>	<b>\$9,772</b>	<b>\$9,772</b>	<b>\$11,851</b>	<b>\$11,851</b>

**Note:**

Includes \$1,000 WalMart grant for funding Summer Reading Club. Additionally, includes \$750 ONCOR grant for Keep Seagoville Beautiful for Christmas tree lighting and Arbor Day.

**City of Seagoville, Texas**  
**Budget Summary**  
**SAFER Grant (Fund 33)**

	Actual 2009-2010	Budgeted 2010-2011	Projected 2010-2011	Adopted 2011-2012
<b>Beginning Fund Balance</b>	<b>\$0</b>	<b>\$26,744</b>	<b>\$26,744</b>	<b>\$28,596</b>
Revenues				
Federal Funding	\$139,796	\$88,875	\$88,875	\$65,010
City Match	42,950	68,250	73,360	66,376
<b>Total Revenues</b>	<b>\$182,746</b>	<b>\$157,125</b>	<b>\$162,235</b>	<b>\$131,386</b>
<b>Total Available Funds</b>	<b>\$182,746</b>	<b>\$183,869</b>	<b>\$188,979</b>	<b>\$159,982</b>
Expenditures				
Wages and Benefits	\$156,002	\$157,125	\$160,383	\$159,982
<b>Total Expenditures</b>	<b>\$156,002</b>	<b>\$157,125</b>	<b>\$160,383</b>	<b>\$159,982</b>
<b>Ending Fund Balance</b>	<b>\$26,744</b>	<b>\$26,744</b>	<b>\$28,596</b>	<b>(\$0)</b>

**Note:**

Funds salaries and fringe benefits for three Seagoville firefighters.

**City of Seagoville, Texas**  
**Budget Summary**  
**Municipal Court Fund (Fund 36)**

	Actual 2009-2010	Budgeted 2010-2011	Projected 2010-2011	Adopted 2011-2012
<b>Beginning Fund Balance</b>	<b>\$28,530</b>	<b>\$40,668</b>	<b>\$40,668</b>	<b>\$45,513</b>
Revenues	\$12,320	\$12,000	\$10,345	\$12,000
<b>Total Available Funds</b>	<b>\$40,850</b>	<b>\$52,668</b>	<b>\$51,013</b>	<b>\$57,513</b>
Expenditures	\$182	\$12,000	\$5,500	\$10,975
<b>Ending Fund Balance</b>	<b>\$40,668</b>	<b>\$40,668</b>	<b>\$45,513</b>	<b>\$46,538</b>

**Note:**

Expenditures represent \$5,000 to implement an online payment system, \$4,600 for baliff services, and \$1,375 annual maintenance for the automated ticketwriter system.

**City of Seagoville, Texas**  
**Budget Summary**  
**Hotel / Motel Fund (Fund 39)**

	Actual 2009-2010	Budgeted 2010-2011	Projected 2010-2011	Adopted 2011-2012
<b>Beginning Fund Balance</b>	<b>\$457</b>	<b>\$457</b>	<b>\$457</b>	<b>\$457</b>
Hotel Motel Ocupancy Tax	14,496	14,000	14,000	14,000
<b>Total Available Funds</b>	<b>\$14,953</b>	<b>\$14,457</b>	<b>\$14,457</b>	<b>\$14,457</b>
Chamber of Commerce	\$14,496	\$14,000	\$14,000	\$14,000
<b>Ending Fund Balance</b>	<b>\$457</b>	<b>\$457</b>	<b>\$457</b>	<b>\$457</b>

**City of Seagoville, Texas**  
**Budget Summary**  
**Police Training Fund (Fund 52)**

	Actual 2009-2010	Budgeted 2010-2011	Projected 2010-2011	Adopted 2011-2012
<b>Beginning Fund Balance</b>	<b>\$0</b>	<b>\$5,380</b>	<b>\$5,380</b>	<b>\$2,430</b>
Training Revenues	\$6,207	\$4,000	\$2,050	
<b>Total Available Funds</b>	<b>\$6,207</b>	<b>\$9,380</b>	<b>\$7,430</b>	<b>\$2,430</b>
Expenditures	\$827	\$4,000	\$5,000	
<b>Ending Fund Balance</b>	<b>\$5,380</b>	<b>\$5,380</b>	<b>\$2,430</b>	<b>\$2,430</b>

**City of Seagoville, Texas**  
**Budget Summary**  
**Energy Grant (Fund 53)**

	Actual 2009-2010	Budgeted 2010-2011	Projected 2010-2011	Adopted 2011-2012
<b>Beginning Fund Balance</b>	<b>\$0</b>	<b>(\$34,874)</b>	<b>(\$34,874)</b>	<b>(\$23)</b>
Grant Revenue	0	0	57,596	0
<b>Total Available Funds</b>	<b>\$0</b>	<b>(\$34,874)</b>	<b>\$22,722</b>	<b>(\$23)</b>
Expenditures	\$34,874	\$0	\$22,745	\$0
<b>Ending Fund Balance</b>	<b>(\$34,874)</b>	<b>(\$34,874)</b>	<b>(\$23)</b>	<b>(\$23)</b>

**City of Seagoville, Texas**  
**Budget Summary**  
**Storm Water Fund (Fund 61)**

	Actual 2009-2010	Budgeted 2010-2011	Projected 2010-2011	Adopted 2011-2012
<b>Beginning Fund Balance</b>	<b>\$0</b>	<b>\$20,146</b>	<b>\$20,146</b>	<b>(\$5,580)</b>
Revenues				
Storm Water Fees	\$0	\$83,103	\$0	\$75,000
Transfer from Water & Sewer Fund	41,000	0	0	0
<b>Total Revenues</b>	<b>\$41,000</b>	<b>\$83,103</b>	<b>\$0</b>	<b>\$75,000</b>
<b>Total Available Funds</b>	<b>\$41,000</b>	<b>\$103,249</b>	<b>\$20,146</b>	<b>\$69,420</b>
Expenditures				
Supplies	\$2,228	\$0	\$0	\$4,500
Contractual Services	\$18,626	\$29,550	\$25,726	\$50,352
Transfer to General Fund	\$0	\$0	\$0	\$5,145
Transfer to Water and Sewer Fund	\$0	\$41,000	\$0	\$8,200
<b>Total Expenditures</b>	<b>\$20,854</b>	<b>\$70,550</b>	<b>\$25,726</b>	<b>\$68,197</b>
<b>Ending Fund Balance</b>	<b>\$20,146</b>	<b>\$32,699</b>	<b>(\$5,580)</b>	<b>\$1,223</b>

Transfer to General Fund is payment 1 of 5 of FY 2011 subsidy of \$25,726

Transfer to Water & Sewer Fund is payment 1 of 5 of refunding consultant fee for storm water plan development (\$41,000)

**ADOPTED STORM WATER BUDGET FY11-12**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>MINIMUM CONTROL MEASURE MET?</b>	<b>COST</b>	<b>REMARKS</b>
<b>PERSONNEL</b>				N/A
<b>PRINTING AND BINDING</b>	Public Education, IDDE, Construction Site Control	YES	<b>2,500.00</b>	Purchase Storm Water handouts and brochures
	Public Education	YES	<b>500.00</b>	Advertise once annually in newspaper about Trash Pick-up
	Public Education	YES	<b>1,000.00</b>	Print and place inserts about trash service twice annually in water bills
	Public Education	YES	<b>500.00</b>	Print and place inserts about water conservation annually in water bills
	<b>TOTAL</b>		<b>4,500.00</b>	
<b>BOOKS AND MAGAZINES</b>				
<b>MINOR EQUIPMENT</b>	Public Involvement	YES	<b>1,000.00</b>	Purchase supplies for river/stream clean-up
	IDDE	YES	<b>1,500.00</b>	Purchase equipment to implement dry weather screening program until the end of the permit.
	<b>TOTAL</b>		<b>2,500.00</b>	
<b>SAFETY EQUIPMENT</b>	Public Involvement	YES	<b>1,000.00</b>	Purchase safety equipment for river stream clean-up
<b>PROFESSIONAL FEES</b>	IDDE	YES	<b>1,000.00</b>	Testing of waters in outfall locations and in area's where suspected illicit discharges take place.
<b>MISCELLANEOUS SUPPLIES</b>	Public Involvement & IDDE	YES	<b>1,000.00</b>	Purchase miscellaneous supplies that have a shelf life of less than 5 years, such as disposal test kits, packaging material ect
<b>EQUIPMENT RENTALS</b>	SWMP & IDDE	YES	<b>2,000.00</b>	Rental of heavy equipment to clean bar ditches, streams
<b>CONTRACTUAL EXPENSE</b>	Public Education	YES	<b>2,552.00</b>	Participate with NCTCOG (Cost increase with population growth)
	Public Education	YES	<b>5,000.00</b>	Participate with Dallas County HHW (Cost increase with population growth)
	Public Involvement	YES	<b>300.00</b>	Dedicated Webpage (shared)
	<b>TOTAL</b>		<b>7,852.00</b>	
<b>PLANS/STUDIES CONSULTING</b>				
	SWMP	YES	<b>5,000.00</b>	Fee for final report
	IDDE	YES	<b>1,000.00</b>	Develop draft and final electronic and paper maps of outfalls and receiving waters.
	<b>TOTAL</b>		<b>6,000.00</b>	

**ADOPTED STORM WATER BUDGET FY11-12**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>MINIMUM CONTROL MEASURE MET?</b>	<b>COST</b>	<b>REMARKS</b>
<b>EDUCATION TRAVEL/TRNG</b>	IDDE	YES	<b>1,000.00</b>	Training of City Employees includes Fire Department, Police Department, Public Works, Code Enforcement
	SWMP	YES	<b>2,500.00</b>	Send selected individuals to Storm Water Training, Certified Flood Manager Training
	<b>TOTAL</b>		<b>3,500.00</b>	
<b>PHONE</b>	Public Involvement	YES	<b>500.00</b>	Dedicated hotline for community input and information
<b>CONTRACT MAINTENANCE</b>	SWMP	YES	<b>25,000.00</b>	Agreement with Dallas County to clean bar ditches with their heavy equipment (Grade-All)
<b>CAPITAL IMPROVEMENTS</b>	SWMP		N/A	

**TOTAL CONTRACTUAL SERVICES**  
**TOTAL SUPPLIES**

**\$50,352.00**  
**\$4,500.00**

**City of Seagoville, Texas**  
**Budget Summary**  
**Capital Projects Fund (Fund 40)**

	Actual 2009-2010	Budgeted 2010-2011	Projected 2010-2011	Adopted 2011-2012
<b>Beginning Fund Balance</b>	<b>\$1,103,150</b>	<b>\$910,874</b>	<b>\$910,874</b>	<b>\$579,062</b>
Revenues				
Intergovernmental	\$25,160		\$22,519	
Interest	1,926		514	1,500
<b>Total Revenues</b>	<b>\$27,086</b>	<b>\$0</b>	<b>\$23,033</b>	<b>\$1,500</b>
<b>Total Available Funds</b>	<b>\$1,130,236</b>	<b>\$910,874</b>	<b>\$933,907</b>	<b>\$580,562</b>
Expenditures				
Capital Outlay	\$219,362		\$354,845	
Transfer to Debt Service				\$226,155
<b>Total Expenditures</b>	<b>\$219,362</b>	<b>\$0</b>	<b>\$354,845</b>	<b>\$226,155</b>
<b>Ending Fund Balance</b>	<b>\$910,874</b>	<b>\$910,874</b>	<b>\$579,062</b>	<b>\$354,407</b>

**Note:**

Includes \$42,000 for Cundiff Drive reconstruction.

Transfer to debt service reflects Council policy direction.

*Seagoville* ★

## **BUDGET GLOSSARY – LIST OF ACRONYMS**

The annual budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader in understanding these terms, this list of acronyms has been included in the budget document.

**ACM** Assistant City Manager

**C. O.** Certificate of Obligation

**CAD** Computer aided dispatch

**CIP** Capital improvement program

**CPA** Certified Public Accountant

**Code Enf.** Code Enforcement

**DWI** Driving while intoxicated

**DWU** Dallas Water Utilities

**EMS** Emergency Medical Services

**F. H.** Fire hydrants

**FMLA** Family Medical Leave Act

**FT** Full time

**FY** Fiscal year

**FYE** Fiscal year end

**G&A** General and administrative

**G. O.** General obligation

**GFOA** Government Finance Officers Association

**HR** Human Resources Department

**I&I** Infiltration and inflow

**I&S** Interest and sinking fund

**Info** Information

**IT** Information Technology

**L. F.** Linear feet

**LEFIS** Lower East Fork Interceptor System

**M&O** Maintenance and Operations

**MGD** Million gallons per day

**Mgr** Manager

**NCIC** National Crime Information Center

**ONCOR** Utility company

**OT** Overtime

**P/Z** Planning and Zoning Department

**Part I Crimes** Murder, rape, robbery, aggravated assault, burglary, theft, motor vehicle theft, and arson.

**PT** Part time

**PWD** Public Works Director

**R&R** Repair and replacement

**SAFER** Staffing for Adequate Fire and Emergency Response

**SEDC** Seagoville Economic Development Corporation

**Sr.** Senior

**TCEQ** Texas Commission on Environmental Quality

**TCIC** Texas Crime Information Center

**TCLEOSE** Texas Commission on Law Enforcement Officers Standards and Education

**W&S** Water and sewer

## **BUDGET GLOSSARY**

The annual budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader in understanding these terms, this glossary has been included in the budget document.

Activity - A service performed by a department or division.

Accrual Basis of Accounting – A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred. For example, water revenues which, are billed in September, are recorded as revenues in September, even though payment in cash actually received in October. Similarly, services or supplies which have been received in September, but actually paid for by the City (expenses) in September. Accrual accounting is used for the City's enterprise funds.

Adopted Budget – The budget as modified and finally approved by the City Council. The adopted budget is authorized by ordinance, which sets the legal spending limits for the fiscal year.

Ad Valorem Tax – A tax levied on the assessed valuation of land and improvements.

Appropriation Ordinance – The official enactment by the City Council establishing the legal authority for City officials to obligate and expend resources.

Assessed Valuation - A valuation set upon real and personal property by the County Appraisal District as a basis for levying taxes.

Assets – Resources owned or held by the City which have monetary value.

Balanced Budget – A budget adopted by the legislative body and authorized by ordinance where the proposed expenditures are equal to or less than the proposed revenues plus fund balances.

Basis of Accounting – A term used referring as to when revenues, expenditures, expenses, and transfers and related assets and liabilities – are recognized in the accounts and reported in the City's financial statements.

Bond – A promise to repay borrowed money on a particular date, including the payment of a specified dollar amount of interest at predetermined intervals, often twenty years in the future.

Budget - A financial plan for a specified period of time that matches all planned revenues and expenditures with various municipal services. It is the primary means by which most of the expenditure and service delivery activities of a government are controlled.

Budget Adjustment (Amendment) – A formal legal procedure utilized by the City to revise a budget during a fiscal year.

Budget Calendar – The schedule of dates used as a guide to complete the various steps of the budget preparation and adoption processes.

Budget Message – The opening section of the budget document from the City Manager which provides the City Council and the public with a general summary of the most important aspects of the budget. Sometimes referred to as a “transmittal letter.”

Budgetary Control – The control of management of the organization in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

Capital Improvement Program - This is the City's plan to finance major infrastructure development and improvement. It is primarily funded through General Obligation bonds, Certificates of obligation and Revenue bonds.

Capital Outlay – An expenditure which results in the acquisition of or addition to fixed assets, and meets these criteria: having an anticipated useful life of more than one year; can be permanently identified as an individual unit of property; belonging to one of the following categories – land, building, machinery and equipment, vehicles, or furniture and fixtures; constitutes a tangible, permanent addition to the value of City assets; does not constitute repair or maintenance; and is not readily susceptible to loss. In the budget, capital outlay is budgeted as expenditures in all fund types.

Capital Project Fund – A fund used to account for the financial resources to be used for the acquisition or construction of major capital facilities or equipment, usually financed by the issuance of debt.

Certificates Of Obligation – Tax supported bonds that are similar to general obligation bonds and can be issued after meeting strict publication requirements and with final approval of the City Council.

Current Taxes – Taxes levied and due within one year.

Debt Service - Payment of interest and principal on an obligation resulting from bond sales or lease-purchase agreements.

Debt Service Fund – A fund used to account for resources and expenditures related to retirement of the City’s general obligation debt service, sometimes referred to as an “interest and sinking fund.”

Department - A major administrative unit of the City, which indicates overall management responsibility for an operation or a group of related operations within a functional area.

#### Description of Funds

1. General Fund - Accounts for revenues and expenditures relating to the provisions of services to the City such as Police, Fire, Finance, Parks, and Streets. The basis of accounting employed is "modified accrual".
2. Debt Service Fund - Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The basis of accounting employed is "modified accrual".
3. Water and Sewer Fund - Accounts for all revenues and expenses relating to the operation of the water and wastewater system. The basis of accounting employed is "full accrual".
4. Hotel Occupancy Tax Fund - Accounts for revenues and expenditures relating to the use of hotel occupancy tax receipts. Because of the restricted types of uses allowed for these monies, they are accounted for in a separate fund. The basis of accounting employed is "modified accrual".
5. Economic Development Fund - Accounts for revenues received from 1/2-cent sales tax, which is dedicated to economic development within the city. This is a pass through fund. These monies are paid, immediately upon receipt, to the Seagoville Economic Development Corporation that administers these funds. The basis of accounting employed is "modified accrual".
6. Police Seizure Funds - Accounts for the revenue and expenditures related to the award of monies or property by the courts or federal government to the police department. The funds are expended for specified police department purposes. The basis of accounting employed is "modified accrual".
7. Municipal Court Fund – Money from court fees dedicated to financing technology and security initiatives for the Municipal Court function. The basis of accounting employed is "modified accrual".
8. Grant Fund - Revenues and expenditures directly attributable to various grants and contributions. The basis of accounting employed is "modified accrual".
9. Energy Management Fund - Accounts to fund all energy related expenditures and retain savings to pay debt service for the financing of energy related capital improvements. The basis of accounting employed is "modified accrual".

10. Capital Projects Fund – Accounts for the sale of debt proceeds and the related expenditures of improving and equipping city infrastructure and acquiring major capital assets. The basis of accounting employed is “modified accrual”.
11. Storm Water Fund – Accounts for resources received for the funding of activities to comply with the storm sewer permit. The basis of accounting employed is "modified accrual".
12. SAFER Grant – To account for resources utilized for the personnel expenditures of three City firefighters. The basis of accounting employed is "modified accrual".
13. Police Training Fund - To account for resources used for police department activities. The basis of accounting employed is "modified accrual".

Encumbrance - The commitment of appropriated funds to purchase an item or service.

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business. It is the City's intent to recover the costs of providing a service primarily through user charges.

Expenditures - Outflow of non-enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

Expenses - Outflow of enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

Fiscal Year – The time period designated by the City signifying the beginning and ending period for the recording of financial transactions. The City's fiscal year is October 1 through September 30.

Franchise Fee - A fee levied by City Council on businesses that use City property or right-of-way. This fee is usually charged as a percentage of gross receipts.

Full-Time Equivalent (FTE) Position – A position for an employee working a 40-hour work week for 52 weeks a year, i.e., 2,080 annual hours (2,756 annual hours for firefighters).

Fund - A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific operations.

Fund Balance - The difference between fund assets and fund liabilities of governmental and similar trust funds, sometimes called working capital in enterprise funds.

General Fund – The fund used to account for financial resources except those funds required to be accounted for in another fund. The general fund is tax supported and

includes the operations of most City services, i.e., police, fire, streets, parks and recreation, and administration.

General Obligation Debt – Money owed on interest and principal to holders of the City’s general obligation bonds. The debt is supported by revenues provided from real property, which is assessed through the taxation power of the City.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

Goal – A broad, general statement of each department’s or division’s desired social or organizational outcomes.

Governmental Funds – Funds generally used to account for tax-supported activities. Examples of different types of governmental funds are: the general fund, special revenue funds, debt service funds, and capital project funds.

Liability – Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances.

Mixed Beverage Tax – A tax imposed on the gross receipts of a licensee for the sale, preparation or serving of mixed beverages.

Modified Accrual Basis of Accounting – A basis of accounting in which expenditures are accrued but revenues is recorded when “measurable” or as available for expenditure.

Municipal - Of or pertaining to a city or its government.

Object Code - The standard citywide classification of the expenditures such as office supplies or rental or equipment.

Objective – A specific statement of desired end, which can be measured.

Operating Budget – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of the City are controlled. The City’s Charter and State law requires the use of annual operating budgets.

Operations and Maintenance Expenditures – Expenditures for routine supplies and maintenance costs necessary for the operation of a department of the City.

Ordinance – A formal legislative enactment of the City Council.

Payment-In-Lieu Of Taxes – A payment made to the City in lieu of taxes. These payments are generally made by tax exempt entities for which the City provides specific services. The City’s water and wastewater utility fund provides these payments to the City’s general fund because of the fund’s exemption from property taxation.

Performance Measures - Specific quantitative measures of work performed within an activity or program. They may also measure results obtained through an activity or program.

Personal Services – Expenditures for salaries, wages and fringe benefits.

Proprietary Funds – Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

Revenue - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines and forfeitures, grants, shared revenues, and interest income.

Revenue Bonds – Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund, in addition to a pledge of revenues.

Special Assessments - A compulsory levy made against certain properties to defray part of all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund – A fund used to account for proceeds of specific revenue sources (other than special assessments, expendable trusts or for major capital projects) that are legally restricted to expenditures for specified purposes, or have been segregated by financial policy to maintained separately.

Tax Base – The total value of all real and personal property in the City as of January 1 each year, as certified by the County Appraisal District’s Appraisal Review Board. The tax base represents the net taxable value after exemptions. (Also sometimes referred to as “assessed taxable value.”)

Tax Levy - The total revenues to be raised by ad valorem taxes for expenditures as authorized by the City Council.

Tax Rate - The amount of tax levied for each \$100 of valuation.

Taxes – Compulsory charges levied by the City for financing services performed for the common benefit.

Taxes Prior Years - Taxes that remain unpaid on or after the date on which a penalty for non-payment is attached.

User Charges - The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Working Capital – The current assets less the current liabilities of a fund. For budgetary purposes, working capital, rather than retained earnings, is generally used to reflect the available resources of enterprise funds.

*Seagoville* ★

**ORDINANCE NO. 08-11**

**AN ORDINANCE OF THE CITY OF SEAGOVILLE, TEXAS, ADOPTING THE OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2012; PROVIDING BUDGETARY APPROPRIATIONS FOR THE VARIOUS OPERATING FUNDS OF THE CITY; AUTHORIZING THE CITY MANAGER TO MAKE ADJUSTMENTS; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Manager of the City of Seagoville has submitted to the City Council a proposed budget, Exhibit A, *The Budget*, as filed with the City Secretary proposing anticipated revenues and expenditures and as recorded in Section 1 the appropriations for conducting the affairs of the City and providing a complete financial plan for FY 2011-2012; and

**WHEREAS**, the City Council has received the City Manager's proposed budget, a copy of which has been filed with the City Secretary of the City of Seagoville; and

**WHEREAS**, the proposed budget was made available for public inspection; and

**WHEREAS**, following due notice, a public hearing was held on the proposed budget September 12, 2011 at which time all interested persons were given an opportunity to be heard for or against the estimates of any items therein; and

**WHEREAS**, upon full consideration of the matter, the City Council made such changes to the proposed budget which in their judgment are warranted and in the best interest of the taxpayer of the City of Seagoville;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS SUBJECT TO THE APPLICABLE STATE LAWS AND THE CITY CHARTER:**

**SECTION 1.** That the appropriations for the Fiscal Year beginning October 1, 2011 and ending September 30, 2012 for the operation of different funds and purposes of the City of Seagoville be adopted in accordance with the summary to follow and incorporated herein by reference and which is summarized by fund appropriations and amendment to appropriations as follows:

	<u>Proposed</u>
General Fund	\$ 7,040,348
General Debt Service Fund	\$ 418,590
Special Revenue Funds:	
Small Grants Fund	\$ 1,750
Municipal Court	\$ 10,975
Hotel Motel Fund	\$ 14,000
SAFER Grant Fund	\$ 159,982
Seagoville EDC	\$ 1,054,444
Capital Projects Fund	\$ 226,155
Water & Sewer Fund	\$ 4,558,841
Storm Water Fund	\$ 68,197

**SECTION 2.** Expenditures during the Fiscal Years were and shall be made in accordance with the budgeted appropriations approved by this ordinance and made part hereof for all purposes.

**SECTION 3** that specific authority is given to the City Manager to make adjustments within fund appropriations, including: (1) reduction of allowed expenditures of a department under the City Manager if and when, in the judgment of the City Manager, actual or probable receipts are less than the amount estimated for expenditure, and (2) transfer of appropriations within the same fund.

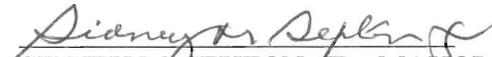
**SECTION 4.** In administering the Budget as adopted herein, the City shall adhere to the adopted Financial Policies and Investment Policy of the City of Seagoville, as submitted with the proposed budget.

**SECTION 5.** That all provisions of the ordinance of the City of Seagoville in conflict with provisions of this ordinance, be and the same are hereby repealed, and all other provisions of the ordinances of the City of Seagoville not in conflict with the provisions of this ordinance shall remain in full force and effect.

**SECTION 6.** That should any sentence, paragraph, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same should not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal, or unconstitutional.

**DULY PASSED** by the City Council of the City of Seagoville, Texas, on 12<sup>th</sup> day of September, 2011.

APPROVED:

  
SIDNEY M. SEXTON, JR., MAYOR

ATTEST:

  
SHEILA MARTIN, CITY SECRETARY

APPROVED AS TO FORM:

  
ROBERT HAGER, CITY ATTORNEY

*Seagoville* ★

**ORDINANCE # 09-11**

**AN ORDINANCE OF THE CITY OF SEAGOVILLE, TEXAS LEVYING AD VALOREM TAXES FOR 2011 AT \$0.690853 PER ONE HUNDRED DOLLARS ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS TO PROVIDE REVENUES FOR CURRENT EXPENSES AND INTEREST AND SINKING FUND REQUIREMENTS; PROVIDING FOR AN INCREASE IN TAXES FOR MAINTENANCE AND OPERATIONS; PROVIDING FOR THE TAX RATE TO INCREASE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$25.85; PROVIDING DUE AND DELINQUENT DATES; PENALTIES AND INTEREST; PROVIDING A HOMESTEAD EXEMPTION; PROVIDING AN OVER 65 EXEMPTION; PROVIDING A DISABLED PERSON EXEMPTION; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEAGOVILLE, TEXAS THAT:**

SECTION 1. There be and is hereby levied for the year 2011 on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Seagoville, Texas, and not exempt by the Constitution of the State and valid State laws, a tax of 69.0853 cents (\$0.690853) on each one hundred dollars (\$100.00) assessed value of taxable property, and shall be apportioned and distributed as follows: \$0.042131 for interest and sinking fund requirements of the municipal government of the City; and \$0.648722 for maintenance and operations of the municipal government of the City

SECTION 2. THAT THE TAX RATE WILL INCREASE TAX REVENUES BY \$13,342 ON ALL PROPERTIES, EXISTING AND NEW TO THE ROLL AND THE TAXES ON THE AVERAGE TAXABLE VALUE RESIDENCE FROM 2010 TO 2011 INCREASING TAXES FROM \$470.93 to \$489.23 ON THE AVERAGE HOME TAXABLE VALUE, DISREGARDING RESIDENCE HOMESTEAD EXEMPTIONS AVAILABE ONLY TO DISABLED PERSONS AND OR PERSONS 65 YEARS OR OLDER.

SECTION 3. THAT THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

SECTION 4. THAT THE TAX RATE WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$25.85.

SECTION 5. All ad valorem taxes shall become due and payable on October 1, 2011, and all ad valorem taxes for the year 2011 shall become delinquent after January 31,

2012. If any person fails to pay the ad valorem taxes on or before the 31st day of January 2012, the penalties and interest authorized by law shall incur, to wit:

(a) A penalty of six percent on the amount of the tax for the first calendar month it is delinquent, plus one percent for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent.

(b) Provided, however, a tax delinquent on July 1, 2012 incurs a total penalty of twelve percent of the amount of delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at the rate of one percent for each month or portion of a month the tax remains unpaid. Taxes for the year 2011 and taxes for all future years that become delinquent on or after February 1 but not later than May 1, that remain delinquent on July 1 of the year in which they become delinquent, incur an additional penalty in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 6.30 and 33.07, as amended. Taxes assessed against tangible personal property for the year 2009 and for all future years that become delinquent on or after February 1 of a year incur an additional penalty on the later of the date the personal property taxes become subject to the delinquent tax attorney's contract, or 60 days after the date the taxes become delinquent, such penalty to be in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 33.11. Taxes for the year 2010 and taxes for all future years that remain delinquent on or after June 1 under Texas Property Tax Code Sections 26.07(f), 26.15(e), 31.03, 31.031, 31.032 or 31.04 incur an additional penalty in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 6.30 and Section 33.08, as amended.

SECTION 6. Taxes are payable to the Dallas County Tax Assessor-Collector, Records Building, Dallas, Texas, by contract dated May 1, 2003. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 7. The tax rolls as presented to the City Council, together with any supplement thereto are hereby approved.

SECTION 8. In accordance with the Texas State Property Tax Code, and effective with the passage of the ordinance, there is hereby provided an exemption of \$30,000 on residence homestead property for those who have attained the age of 65 years as stipulated in Ordinance No. 11-04 adopted on July 15, 2004; an additional 10% optional exemption as stipulated in Ordinance No. 15-05 adopted on June 21, 2005; and an exemption of \$30,000 on disabled residence homestead property for those who have certified disabled as adopted on April 5, 2007 by Resolution 17-07.

SECTION 9. That Section 20-2 of the Code of Ordinances and all other ordinances of the City of Seagoville in conflict herewith are hereby repealed.

SECTION 10. This Ordinance shall become effective upon its adoption on second and final reading as the law and Charter in such cases provide.

DULY PASSED by the City Council of the City of Seagoville, Texas, on the 12th day of September 2011.

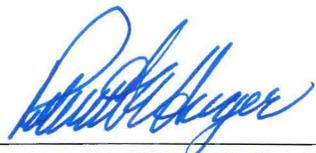
APPROVED:

  
\_\_\_\_\_  
SIDNEY M. SEXTON, JR., MAYOR

ATTEST:

  
\_\_\_\_\_  
SHEILA MARTIN, CITY SECRETARY

APPROVED AS TO FORM:

  
\_\_\_\_\_  
ROBERT HAGER, CITY ATTORNEY

*Seagoville* ★



## History Of Seagoville

Seagoville, a suburban residential community, is on State Highway 175 and the Southern Pacific line ten miles southeast of Mesquite in southeastern Dallas County. Interstate Highway 635, State Highway 75, and Interstate Highway 20 all skirt the community. Seagoville is on the original land grant of J. D. Merchant. One of the first recorded settlers in the area was Hugh L. Buchanan, who arrived in the 1860s. By 1867 John A. Brinegar had constructed a one-room log school with seats made of split logs. The early 1870s saw the arrival of the next group of settlers, which included the Cravens, Sorrells, Peaks, Moores, and Hawthornes, as well as the town's founder, T. K. Seago, who built a general store there in 1876. A community began to develop around the store, and in 1876 it was known as Seago. In that year B. F. Peak built a cotton gin, and two years later the community's first Baptist church was completed. Freight was shipped and received from locks on the Trinity River.

In 1880 Professor J. T. Doss constructed a new school, and in 1881 the Texas Trunk Railroad was completed through Seago; the area shipped cotton and alfalfa. The community secured a post office in 1881; this office was still open in the early 1990s. In 1885 the First Methodist Church was completed, and the community had a steam gristmill, a cotton gin, another general store, and a population of sixty, which included a teacher, a blacksmith, and a doctor. By 1890 Seago had a population of eighty-five, and another general merchandise store, established by J. L. Fly, supplied the area with farm implements. By 1902 Seago had a newspaper called *The Star*, which was edited by J. E. Laney. In 1908 the Trinity River flooded and caused considerable damage to the C. C. Cobb farm, one of the largest in the state. In 1910 the community's first brick school was constructed; it had ten grades and fifteen students. That year the post office name was changed to Seagoville to avoid confusion with the town of Seago. Two years later Seagoville drilled an artesian well. In 1914 A. H. McWhorter and M. P. Hawthorne built eight brick buildings, one of which housed a movie theater. By that time the community had a population of 300, five general stores, five grocery stores, two hardware stores, two restaurants, two drugstores, a lumberyard, a blacksmith shop, a cotton gin, and a printer. Seagoville also had a Western Union office, local telephone service, the *Seagoville News*, and the Farmers Guaranty State Bank.

In 1925 Seagoville secured electrical service, and in 1926 it incorporated. Two years later a two-story high school was built, and by 1929 the population of the community had increased to 650. During the [Great Depression](#), however, the number of businesses decreased from twenty-eight (in 1929) to twelve (1933). Closures included the Seagoville State Bank, which shut its doors in December 1932. During this period two new institutions provided income for the residents of Seagoville: a federal detention station, and the Seagoville Community Cannery (begun by the Reconstruction Finance Corporation). Seagoville began to develop again when the main office and warehouse of Gibson Discount Stores located there in 1938. By 1941 the number of rated

businesses at Seagoville had increased to twenty-five and the population to 760. Seagoville at this time had seven grocery stores and service stations, five cafes, four beauty salons, three wholesale meat distributors, and two each of cotton gins, barbershops, garages, icehouses, and tobacco distributors. It also had numerous other businesses ranging from a laundry to a golf course. Public buildings included a city hall and a city jail, several schools, and a fire department. During [World War II](#) 290 of the 720 residents served in the armed forces, and the Seagoville Federal Correctional Institute was used by the United States Immigration and Naturalization Service to hold foreign-born people from the east and west coasts.

By 1948 the community had an estimated population of 2,000, forty-five businesses, and a second artesian water well. The economy was supported by the federal correctional institute, by local agricultural production, and by the Gibson Products Company, which manufactured shoe polish, drugs, and lotion. The community also had four churches and was still served by the *Seagoville News*. Banking was done in nearby Crandall. During the next two decades growth continued. In 1952 the second Seagoville State Bank opened, and three years later a new junior high school was built. In 1957 the community's high school burned down, forcing students to attend the Pleasant Grove High School until 1959, when Seagoville completed a new building. Five years later, when the local school district became part of the Dallas Independent School District, Seagoville had a population of 4,275 and 116 businesses.

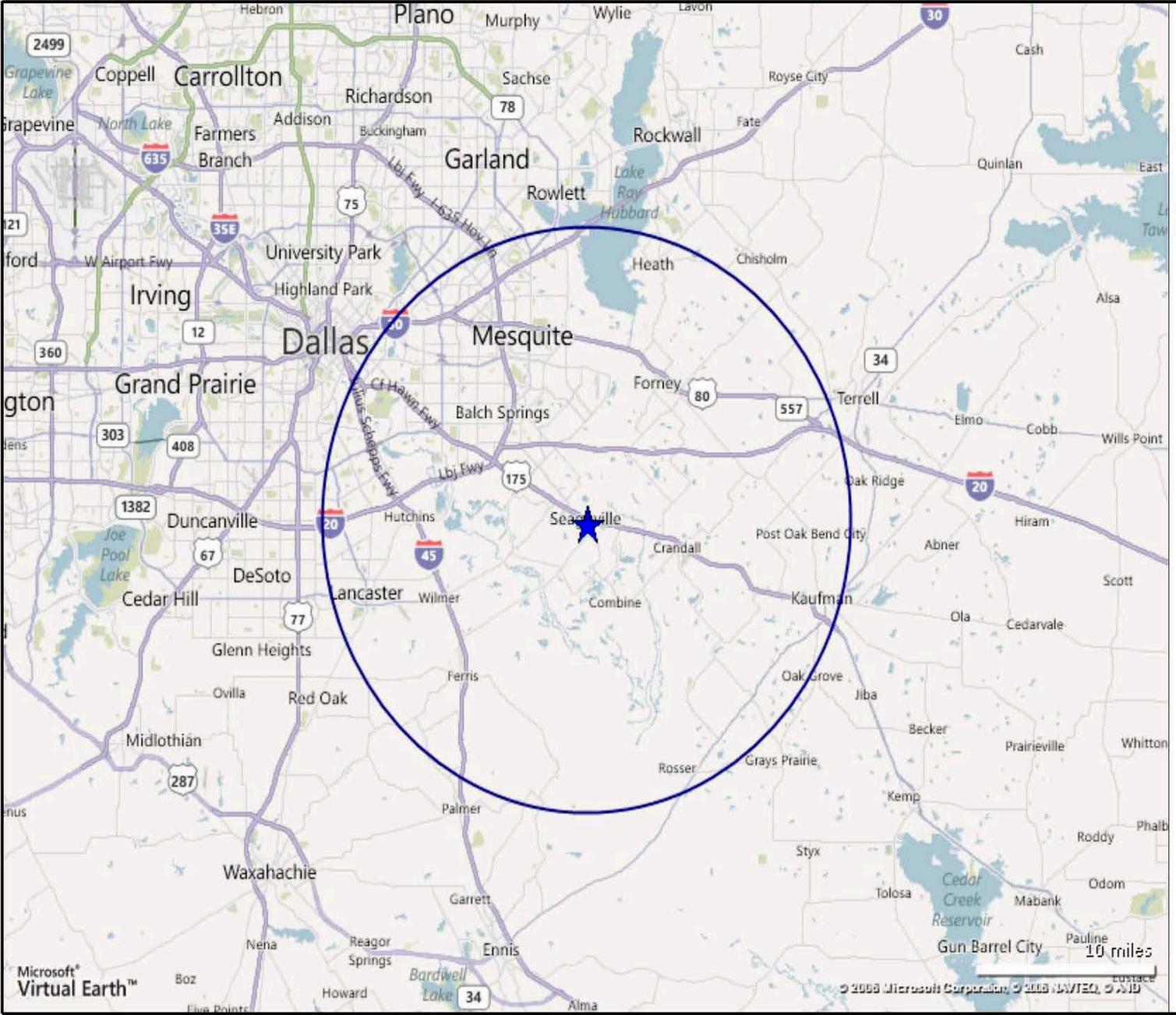
In 1971 Seagoville was named "Small Town U.S.A." by the United States Marine Corps recruiting office, which subsequently shot a recruiting film entitled "Strictly On Your Own" in downtown Seagoville. In 1979 the community had a new sewage treatment plant and dedicated a new city hall and police substation. That year the community celebrated its 100th birthday. By 1990 Seagoville had a population of 8,969. In 1991 the population was reported as 9,100, and Seagoville had a six-member [mayor-council form of city government](#), twelve policemen, ten full-time firemen, and sixteen volunteer firemen. At that time the community had two elementary schools, one middle school, and one high school, with a total school population of 1,900. Seagoville also had a public library, seven churches, the Seagoville Federal Correctional Institute, and a United States Army reserve facility. In 2000 the population reached 10,823.

## Citation

**The following, adapted from the *Chicago Manual of Style*, 15th edition, is the preferred citation for this article.**

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# SEAGOVILLE, TEXAS



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*Seagoville* ★

## Dallas County



City of Seagoville, County of Dallas, State of Texas, located approximately 15 miles Southeast of Downtown Dallas on U.S. Highway 175

## POPULATION

**2011 – 14,250**

Year	2011	2004	2000
<b>City</b>	14,250	11,100	10,823
<b>County</b>	2,368,139	2,287,288	2,218,899

## GOVERNMENT, CITY

<b>Type:</b>	City Council/Manager
<b>Number on Council:</b>	6
<b>Municipal Police:</b>	28
<b>Paid Firemen:</b>	18
<b>Volunteers:</b>	0
<b>City Zoning Body:</b>	Yes
<b>Master Plan:</b>	Yes

## INCENTIVES

<b>Tax Abatement:</b>	Yes
<b>Enterprise Zone:</b>	No
<b>Industrial Foundation:</b>	Yes
<b>Foreign Trade Zone:</b>	No
<b>Reinvestment Zone:</b>	No
<b>Tax Increment Finance District</b>	In Progress
<b>Freeport Exemption:</b>	
<b>Other:</b>	

## TRANSPORTATION

### AIR SERVICE

<b>Nearest Airport:</b>	Mesquite
<b>Runway Length:</b>	6,000' x 100 ft.
<b>Runway Surface:</b>	Concrete
<b>Lighted:</b>	Yes
<b>Fuel:</b>	Yes
<b>Instrum. Landing Sys.:</b>	Yes
<b>Airport Within 1 Hr.</b>	
<b>International:</b>	DFW International
<b>Regional:</b>	Dallas Love Field
<b>Municipal:</b>	Mesquite

### FREIGHT CARRIERS

Heartland Express, ABF Freight System Inc., Central Freight, Crete Carriers, Federal Express, Flying H Express Inc., Holmes Freight Lines, Ideal Truck Lines, Rapid Parcel Service, Tex Pack Express of Dallas, United Parcel Service, Yellow Freight

### RAIL SERVICE

<b>Provider:</b>	None
<b>Dallas Logistics Hub</b>	15 miles

## TAXATION

<b>TAX RATE(PER \$100 ASSESSED VALUE) – Oct. 2010</b>	
Dallas County:	\$0.228100
Seagoville, City:	0.665000
Dallas ISD:	1.271343
Special Districts: (Hospital, College, etc.)	0.374112
<b>TOTAL:</b>	<b>\$2.523555</b>
Municipal Sales Tax:	1-1/2%
State Sales Tax:	6-1/4%
Econ. Dev. Sales Tax:	1/2%
Other Sales Taxes:	%

## WAGE DATA

OCCUPATIONAL TITLE	Hourly
Assembler, General	
Construction -	23.19
Customer Serv. Rep.	14.65
Computer Operators	17.75
Data Entry	14.83
Office/Admin. Support	16.72
Computer Programmers	40.58
Computer Systems Analyst	39.46
Maintenance, General	16.26
Mechanic (Maintenance)	18.36
Molding Machine Operator	12.94
Semiconductor Processor	7.16
Sewing Machine (Garment)	11.14
Sheet Metal Worker	17.17
Truck Driver, Lt., any ind.	15.35
Warehouse Worker	11.88
Worker - Production	11.88

## UTILITIES

<b>ELECTRIC ENERGY DELIVERY:</b>	TXU Electric Delivery
<b>Reliability:</b>	99.9754%
<b>Transmission Voltage:</b>	69 KV 138 KV 345 KV
<b>Service Voltage:</b>	120/208 120/240 240/480 277/480

<b>NATURAL GAS:</b>	ATMOS Gas
<b>BTU Content Per Cubic Foot:</b>	1,050

<b>TELEPHONE SERVICE:</b>	A T & T
<b>Digital:</b>	*
<b>Analog:</b>	*
<b>Electromechanical:</b>	
<b>Make and Model:</b>	#5 Digital ESS
<b>Software Level:</b>	5E4
<b>Fiber Optics:</b>	Yes
<b>Switched 56 KBPS:</b>	Yes
<b>High Capacity Digital (T-1):</b>	Yes
<b>Digital Data Service:</b>	Yes
<b>911:</b>	Yes

**Other Network Services:**  
 ISDN basic & primary rate, Plexar, Custom Calling Features:  
 Call Waiting, Call Forwarding, 3-Way Calling, Speed Calling and Caller ID, DSL, ATT Uverse

<b>WATER SUPPLIER:</b>	City of Dallas (100%)
<b>Source:</b>	Surface Water (Lakes)
<b>Max. System Capacity (daily):</b>	10,000,000 gallons
<b>Max. Daily Use To Date:</b>	3,300,000 gallons
<b>Pressure on Mains:</b>	60 PSI
<b>Storage Capacity:</b>	3,000,000 gallons
<b>Size of Mains:</b>	12"
<b>System Looped:</b>	Yes
<b>Projects Under Construction</b>	NA

<b>SEWER SYSTEM:</b>	
<b>Type Treatment Plant:</b>	Regional Pump Station
<b>Maximum Capacity:</b>	3,300,000 gallons
<b>Max. Daily Use To Date:</b>	1,900,000 gallons
<b>Projects Under Construction:</b>	NA

## EDUCATION

### DALLAS ISD

Public School Budget: (Seagoville-2011-12)  
\$17,505,402

	Schools	Enrollment
<b>Elementary:</b>	2	1,315
<b>Intermediate:</b>		
<b>Middle/Jr. High:</b>	1	1,024
<b>High Schools:</b>	1	1,136
<b>Private:</b>	2	180
<b>Special/Head Start:</b>	1	46

### AREA UNIVERSITIES/COLLEGES:

Eastfield College, Mesquite;  
Richland College, Dallas; Southern Methodist University, Dallas; Texas A&M Engineering Extension Service Campus-(on I-20 just outside Seagoville); Texas A&M University, Commerce  
Texas Christian University, Fort Worth; Texas Woman's University, Denton; University of Dallas, Irving; University of Texas at Arlington, Arlington; University of Texas at Dallas, Richardson,  
Cedar Valley College - Lancaster

<b>State Industrial Job Training:</b>	Yes
<b>Vocational Program:</b>	Yes

## COMMUNITY INFORMATION

### HEALTH CARE

<b>Total Hospital Beds in City:</b>	0
<b>Total Doctors (medical) in City:</b>	2
<b>Total Dentist:</b>	3

### MEDIA

<b>Papers:</b>	1 – weekly
<b>Radio Stations:</b>	0
<b>TV Stations/TV Cable:</b>	Local/Yes

### CHURCHES

Antioch Baptist Church, Calvary Baptist Church, First Assembly of God, First Baptist Church of Seagoville, First Christian Church,  
First United Methodist Church, God's House of Deliverance Holiness Church, New Beginnings Baptist Church, Praise Temple Church of God in Christ, Robinwood Baptist Church, Seagoville Church of Christ, The Rock Church, Victory Baptist Church

## COMMUNITY INFORMATION (cont'd)

### RECREATION

<b>Parks:</b>	7
<b>Area Lakes:</b>	2
<b>Country Clubs:</b>	0
<b>Health Centers:</b>	0
<b>Public Golf Courses:</b>	0
<b>Theaters:</b>	0
<b>Tennis Courts:</b>	2
<b>Bed &amp; Breakfast Facilities:</b>	1
<b>Hotel &amp; Motel Rooms:</b>	48
<b>Libraries:</b>	1
<b>Other:</b>	Softball leagues, soccer leagues, nearest golf course – 4 miles

### AREA ATTRACTIONS:

Seagoville Chamber Banquet  
Post Oak Preserve Environmental Center  
SeagoFest  
Seagoville Chamber Golf Tournament  
Sunset Lions Club Annual Car Show  
Bunker T. Sands Wetland Center  
Cinco De Mayo

### CLIMATE

<b>Annual Average Temperature:</b>	65.4 F.
<b>Mo. Average High Temperature:</b>	95. F.
<b>Mo. Average Low Temperature:</b>	36 F.
<b>Annual Average Precipitation:</b>	35.9"
<b>Annual Average Snowfall:</b>	0"
<b>Elevation:</b>	365' – 395'

### FINANCE

American National Bank
Home Bank
WoodForest Bank

**MAJOR AREA EMPLOYERS**

<b>EMPLOYER</b>	<b>PRODUCT</b>	<b>EMPLOYEES</b>	<b>UNION AFFILIATION</b>
American National Bank	Banking	7	
Ameri-Metals	Ornamental iron work	12	
Beacon Industries	Machine shop	48	
Blockbusters	Retail	10	
Brookshires	Food store	75	
Caylor Specialty Materials	Specialty sand blends	12	
City of Seagoville	Government	89	
Crete Carriers	Freight	25	
Current Electric	Electrical contractors	26	
Custom Seats	Automotive seats	6	
Denny's	Restaurant	40	
CVS	Drug store	20	
Gemko Landscape, Inc.	Landscaping	15	
Greenforest	Landscaping	80	
Home Bank	Banking	47	
Lee Solder, Inc.	Mfr. of bar solder	6	
McHone Metal Fabricators	Custom metal mfg.	12	
Mitchell's Welding	Retail welding supplies	12	
Nabors, Inc.	Wrecking & demolition	30	
Oak Grove Care Center	Nursing home	100	
O'Reilly Auto Parts	Auto parts distribution	450	
Pace Mobile Home Transport		18	
Post Tension Production	post tension industries	35	
Precision Management & Construction	Construction	40	
Rockwell American Mfg. Company	Steel-leaf	55	
Seago Manor	Nursing home	60	
Seagoville Federal Correctional Institute	Prison	350	
Seagoville Veterinary Hospital	Veterinary	10	
Shar Trucking	Sand & gravel	60	
Shelby Packaging, Inc.	Mfr. of corrugated boxes	15	
Southard Septic Systems	Septic system installation	10	
Stanmar Distributing Company	Wholesale lawn equipment	10	
Steel Form Rental	Construction concrete forms	15	
Sunset Carpet Dyeing	Carpet cleaning/restoration	19	
Trophy Trucks, Inc.	Truck conversion	15	
Tuff-Ware, Inc.	Kindergarten/day care supplies	18	
Wal-Mart	Retail	450	



# City of Seagoville, Texas

## Top Ten Taxpayers

### 2011 Tax Year

Taxpayer Name	Type of Business	2011 Assessed Value	Percentage of Total Assessed Value**	Percentage of Top Ten Taxpayers to Assessed Value
OReilly Auto Parts	Distribution	\$28,637,742	6.69%	33.77%
WalMart	Retailer	16,925,340	3.95	19.96
Oncor Electric Delivery	Public Utility	10,688,160	2.50	12.60
Equity Development Corp	Property Management	5,558,430	1.30	6.55
TSCA 50 LP	Property Management	5,000,000	1.17	5.90
ARC SPEI I LLC	Mobile Home Park	4,912,400	1.15	5.79
AT&T	Property Management	3,766,130	0.88	4.44
ARC Dealership, LLC	Mobile Home Park	3,659,839	0.85	4.32
WalTrust Properties Inc	Property Management	2,864,140	0.67	3.38
Villas of Seagoville, LP	Aging Services	2,800,000	0.65	3.29
<b>TOTAL</b>		<b>\$ 84,812,181</b>	<b>19.80 %</b>	<b>100.00%</b>

\*\*As compared with the 2011 certified market value provided by DCAD & KCAD of 428,302,305.

