



MINUTES

FOR THE SEAGOVILLE PLANNING AND ZONING COMMISSION

**Meeting scheduled to begin at 6:30 p.m.,
Tuesday, September 24, 2013**

in the Council Chambers of City Hall,
located at 702 N. Highway 175 – Seagoville, Texas

I. CALL TO ORDER

Chairperson Becker declared a quorum present and called the meeting to order at 6:30 p.m.

Commissioners present: Vice-Chairperson James Sudduth
Commissioner Alvin Ross
Chairperson Jerry Becker
Commissioner Alexandria Perez

Commissioners absent: Commissioner Ritha Edwards (Excused)
Commissioner Brad Inman (Unexcused)
Commissioner Debra Turner (Excused)

City Staff present: Cindy Kintz, Planning Technician/P & Z Commission Liaison
Dara Crabtree, City Secretary

II. INVOCATION & PLEDGE OF ALLEGIANCE

Chairperson Becker gave the invocation and the commissioners led in the Pledge of Allegiance.

III. ELECT THE FOLLOWING TWO (2) BOARD POSITIONS (TERMS EXPIRE IN JUNE 2014):

(During the Planning & Zoning Commission meeting held on August 27, 2013, the Commission tabled this agenda item until the next meeting.)

- A. Untable electing a chairperson and vice-chairperson.
- B. Chairperson.

C. Vice-Chairperson.

MOTION: Table electing a chairperson and vice-chairperson until the next Commission meeting.

FIRST: Vice-Chairperson Sudduth SECOND: Commissioner Ross

AYES: Vice-Chairperson Sudduth, Commissioner Ross, Chairperson Becker and Commissioner Perez

NAYS: None

MOTION CARRIED: (4-0)

IV. APPROVAL OF MINUTES

A. Approval of the Minutes for the regular meeting held on August 27, 2013.

MOTION: Approve the minutes for the regular meeting held on August 27, 2013 as written.

FIRST: Commissioner Ross SECOND: Vice-Chairperson Sudduth

AYES: Commissioner Ross, Vice-Chairperson Sudduth, Chairperson Becker and Commissioner Perez

NAYS: None

MOTION CARRIED: (4-0)

V. PUBLIC HEARINGS

None.

VI. REQUESTS AND PRESENTATIONS

A. Discuss and take necessary action on a request to approve a façade (elevation) plan and a request for alternative non-masonry material for subject property generally located on the southwest side of Simonds Road approximately 118 feet southwest of U.S. Highway 175 and approximately 437 feet northeast of Elizabeth Lane in Seagoville, Texas. (Property Physical Address: 104 West Simonds Road; Property Acreage: 2.406± acres; Property Legal Description: Tract 9, of the Herman Heider Survey, Abstract No. 541 and 460, Page 490 as recorded in Instrument No. 201200085873 of the Deed Records, Dallas County, Texas).

Applicant: Humberto Serrano

Planning Technician Cindy Kintz presented the façade (elevation) plan submitted for the Commission's approval for the subject property located at 104 West Simonds.

MOTION: Approve the façade (elevation) plan along with the twooverhead/roll-up service bay doors for the property located at 104 West Simonds Road as presented by the applicant.

FIRST: Vice-Chairperson Sudduth SECOND: Commissioner Perez

AYES: Vice-Chairperson Sudduth, Commissioner Perez, Chairperson Becker and Commissioner Ross

NAYS: None

MOTION CARRIED: (4-0)

- B. Discuss and take necessary action on a request to approve a final plat of Lots 1 and 2, Block 1 of the Bowers Addition, generally located on the east side of Bowers Road approximately 5,041 feet southwest of Armstrong Road in Dallas County, Texas.

Applicants: Braulio Alfaro Gutierrez & Alfredo Alfaro Gutierrez

Planning Technician Cindy Kintz presented the final plat for Lots 1 and 2 of the Bowers Additon for the Commission's approval for the subject property located at 1610 Bowers Road in the City's extra territorial jurisdiction (ETJ).

MOTION: Approve the final plat for Lots 1 and 2 of the Bowers Addition as presented by the applicant along with the following four (4) waivers:

1. Paving/improving this property's share (front footage) of Bowers Road [Subdivision Ordinance, Sections 23.05.005(a) and 23.05.009];
2. Construction of a 4' wide sidewalk along Bowers Road frontage [Subdivision Ordinance, Section 23.0300.5(a)];
3. Payment of \$250.00 "park development fee" [Subdivision Ordinance, Section 23.04.004(c)(3)], and payment of \$250.00 "cash payment in lieu of park land dedication" [Subdivision Ordinance, Section 23.04.004(d)(1)]; and
4. Provision of concrete survey monuments at two corners of the subdivision (Subdivision Ordinance, Section 23.05.002.b).

FIRST: Vice-Chairperson Sudduth SECOND: Commissioner Ross

AYES: Vice-Chairperson Sudduth, Commissioner Ross, Chairperson Becker and Commissioner Perez

NAYS: None

MOTION CARRIED: (4-0)

VII. ADJOURNMENT

MOTION: Adjourn the meeting at 6:40 p.m.

FIRST: Vice-Chairperson Sudduth

SECOND: Commissioner Perez

AYES: Vice-Chairperson Sudduth, Commissioner Perez, Chairperson Becker
and Commissioner Ross

NAYS: None

MOTION CARRIED: (4-0)

**JERRY BECKER
CHAIRPERSON**

ATTEST:

**CINDY KINTZ, PLANNING TECHNICIAN
PLANNING AND ZONING COMMISSION LIAISON**