



**SEAGOVILLE
ECONOMIC DEVELOPMENT CORPORATION**

**FACADE, ARCHITECTURAL, PAINTING, SIGNAGE, LANDSCAPING
AND PARKING LOT IMPROVEMENT GRANT PROGRAM**

PROJECT APPLICATION

Applicant and Property Information

Applicant name: _____

Mailing address: _____

Telephone: _____

Applicant is a [] corporation, [] partnership, [] proprietorship, or [] individual

Applicant is a [] property owner or [] tenant / lessee (If tenant, must return Letter
of Property Owner Approval.)

Business name: _____

Type of business: _____

Property address: _____

Legal description of property: _____

Project Information

Description of eligible improvements: _____

Requested grant amount: \$ _____

Contractor name(s) and telephone(s): _____

Estimated start date of construction: _____

Estimated completion date of construction: _____

Description of improvements to property not eligible for grant funding: _____

Describe source of matching funds: _____

Grant Program Description

The Seagoville Economic Development Corporation provides grant incentives to existing business in order to promote new or expanded business development. The Façade, Architectural, Painting, Signage, Landscaping and Parking Lot Improvement Grant Program is designed to provide grant funding for existing business on a 50% matching fund scale, with a maximum grant fund of \$15,000.00.

For example, if a business owner completes a \$7,000.00 parking lot improvement, the maximum grant funding would be \$3,500.00. If the project cost totaled \$100,000.00, the maximum grant allocation would be \$15,000.00.

Only fully completed applications will be accepted and reviewed by the SEDC.

I have read this Grant Program Description and agree to all terms contained therein, including compliance with all applicable city, state, and Federal codes and the one (1) year maintenance requirement.

Applicant (signature): _____ Date: _____

Attachments

- Photographs of structure showing existing facades
- Project budget form
- Written bids for work to be completed (minimum three (3) required)
- Commitment to Maintenance form
- Letter of property owner approval (if necessary)
- Drawings or renderings that illustrate improvements (if available)
- Other supporting plans or illustrations of improvements (if available)

Only complete applications may be considered for approval. Applications should be delivered to the Seagoville Economic Development Corporation office 105 North Kaufman Street, Seagoville, Texas 75159. See program description for application deadline(s).

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PROJECT BUDGET

Applicant (print): _____

Name of business: _____

Property address: _____

Proposed Budget

Materials costs: \$ _____
(Provide estimate of quantities, unit costs, and total costs.)

Labor costs: \$ _____

Total project budget: \$ _____

Requested grant amount: \$ _____

Attach written bids from three (3) contractors:

1. (Contractor Name) _____ (Telephone) _____

2. (Contractor Name) _____ (Telephone) _____

3. (Contractor Name) _____ (Telephone) _____

Applicant (signature): _____ Date: _____
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COMMITMENT TO MAINTENANCE

I, the undersigned, acknowledge that in consideration for the improvements made to the property described herein, the improvements shall be maintained according to the approved application and all applicable city, state, and Federal codes for a period of no less than one (1) year after completion. The City of Seagoville reserves the right to make periodic inspections of the project during construction and after completion to ensure compliance with applicable codes.

Applicant (print): _____

Business name: _____

Property address: _____

Mailing address: _____

Telephone number: _____

Applicant (signature): _____ Date: _____

State of Texas §
County of _____ §
This instrument was acknowledged before me on the _____ day of _____, 20_____, by _____, applicant, with regard to the real property commonly known as _____, in Seagoville, Texas.

_____,
Notary Public in and for the State of Texas.
My commission expires:
_____, 20____

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ECONOMIC DEVELOPMENT CORPORATION
FAÇADE IMPROVEMENT PROGRAM**

LETTER OF PROPERTY OWNER APPROVAL

This letter is to serve as permission for the tenant listed below to submit an application to and participate in this Incentive Grant Program, with Seagoville Economic Development Corporation, a grant program to fund certain improvements to existing commercial structures as described in the program description. I, the undersigned property owner, certify that I am the legal owner of the property listed below. Additionally, I confirm that the tenant currently holds a lease with me to occupy the property.

Furthermore, I acknowledge that in consideration for the improvements made to the property described herein, the improvements shall be maintained according to the approved application and all applicable city, state, and Federal codes.

Property owner (print): _____

Property address: _____

Mailing address: _____

Telephone number: _____

Tenant name (print): _____

Business name: _____

Current lease valid through: _____

Property Owner (signature): _____ Date: _____

State of Texas § County of _____ § This instrument was acknowledged before me on the _____ day of _____, 20_____, by _____, owner of the real property commonly known as _____, in Seagoville, Texas. _____, Notary Public in and for the State of Texas. My Commission expires: _____, 20____.
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